

AGENDA  
GEAUGA PUBLIC HEALTH  
April 15, 2026

1.0 Call to Order

2.0 Opening of Meeting

- 2.01 Pledge of Allegiance
- 2.02 Declaration of Quorum
- 2.03 Certification of Delivery of Official Notices of Meeting

3.0 Board of Health

- 3.01 Minutes, Regular Meeting March 18, 2026

4.0 Health District Staff Reports

- 4.01 Population Health Report
- 4.02 Environmental Health Report
- 4.03 Finance Report
- 4.04 Health Commissioner's Report

5.0 Old Business

No Old Business

6.0 New Business

- 6.01 Resolutions
  - 6.01.01 Financial Reports, Resolution 26-04-06-01-01
  - 6.01.02 Permission to Approve Appropriations for Increase/Decrease
- 6.02 Request for Legal Action Against Food Establishment Operators/Food Service Operators for Failure to Renew Food License and Operating Without a License
- 6.03 Resolution to Award the 2026 Clean Inspection Award to the Qualifying Food Services and Food Establishments
- 6.04 Permission to Accept the NEHA-FDA Retail Flexible Funding Model Track 1 Development Base Grant, \$5,000, and Optional Add-On Grant, \$3,500

#### 7.0 Citizens' Remarks

- Session to last 20 minutes unless Board moves to extend.
- 2 minutes per speaker to make comments and ask questions.
- The Board will answer questions after having an opportunity to investigate responses following the meeting. This is not a press conference where answers should be expected on the spot.
- Board responses will be recorded and publicly filed with meeting minutes.

#### 8.0 Adjournment

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**4.01 Population Health Report**

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#### **4.01.01**

##### **Safe Communities**

No coalition meeting was held during the month of March. Ella Ergazos has been working to set up multiple event dates for the Safe Communities grant including Maple Festival preparation, grant kickoff events, University Hospitals Geauga Family Health and Safety Day, as well as the mandatory grant meeting in Columbus during the month of May.

Social media content relating to Safe Communities was Vehicle Safety recall week in the beginning of March, Drive Sober or Get Pulled Over campaign leading up to St. Patrick's Day, attention to vehicle recalls such as airbags/ how to search for them for you own car, resources to report a problem with an automated vehicle, and awareness on distracted driving regarding spring time and animals out on the roads.

#### **4.01.02**

##### **Other Population Health Activities**

During the month of March, Ella Ergazos continued to contact possible sources in Middlefield to discuss topics of the assessment with regarding policy around healthy eating and active living in Middlefield. Through these communications, Ella Ergazos was able to speak with the Director of Economic Development for Middlefield Village to go over the required HEAL grant assessment and gather a large amount of helpful data and information. Ella Ergazos met with the Ohio Department of Health grant planner to discuss further details of the grant.

Other social media content posted for the month of March included awareness for Colorectal Cancer Screenings, mental health resources from the Suicide Prevention Coalition, PSA about local tornado siren testing, and food safety recalls.

During March, Ella Ergazos attended the bi-monthly Project Dawn meeting. A total of 20 Naloxone kits were distributed both to local residents and local organizations.

Ella Ergazos attended the bi-weekly Ohio Department of Health "Together We Can" calls as well as webinars pertaining to active living in communities, food accessibility, and congressional policy level information pertaining to roads and traffic safety.

#### **4.01.03**

##### **Grants**

An application was submitted for the Get Vaccinated Ohio grant on March 8<sup>th</sup>. If awarded, this grant will provide \$36,165 for the period of 7/1/2026 - 6/30/2027.

**4.01.04****Programs****Vaccines for Children Clinics**

- Melissa Kimbrough hosted and supported 3 clinics through March, for a total of 113 vaccines provided to families this month.

Abbreviations	Trade names	3/2/2026	3/11/2026	3/20/2026	YTD Total
		Heritage	DDC	DDC	
	People Served	20	24	20	129
DTaP	Daptacel Infanrix	1	2	6	20
HiB (PRP-T)	ActHIB Hiberix	1			8
MMR	MMR II Priorix	3	4	4	21
MenACWY-TT	MenQuadfi			1	1
PCV20	Pevnar 20	4	9	4	43
IPV	Ipol		2	3	10
RV5	RotaTeq	1	2		6
Tdap	Adacel Boostrix	3	4	2	10
VAR	Varivax	7	3	1	17
DTaP-HepB-IPV	Pediarix	1	3	2	8
DTaP-IPV/HiB	Pentacel	1		1	3
DTaP-IPV	Kinrix Quadracel	4	3	4	19
DTaP-IPV-HiB-HepB	Vaxelis	4	11	2	42
MMRV	Proquad	4	1	5	16
	Vaccines administered	34	44	35	225

**TB Testing = 0**

## **Children with Medical Handicaps (CMH)**

A nurse has been hired part time for the CMH program with a planned start date of 4/13/2026. This position will support families in Geauga and Lake Counties.

## **Community Events**

3/31/2026: Melissa Kimbrough provided Safe Sleep information to Middlefield Care Center

## **Trainings and Meetings**

Melissa Kimbrough, Diane Keep, along with Jessica Wakelee and Cady Stromp, participated in interviews for the new Epidemiologist and the new CMH nurse in early March. Three candidates for each role were interviewed and feedback from all parties were used to determine best candidates.

- 3/4/2026: Diane Keep attended Ohio Suicide Prevention Foundation called Suicide Fatality Review of Community (virtual)
- 3/6/2026: Melissa Kimbrough attended the Region 2 Northeast Ohio “live” Webinar.
- 3/10/2026: Diane Keep attended subcommittee meeting through Child Injury Action Group on drowning prevention
- 3/12/2026: Melissa Kimbrough attended the Geauga County Suicide Prevention Coalition Meeting.
- 3/16/2026: Melissa Kimbrough, Heather DiCioccio attended the annual Child Fatality Review for Geauga County, led by Diane Keep
- On 2/26/2026 Melissa Kimbrough attended the Safe Communities Coalition Meeting.
- 3/18/2026: Melissa Kimbrough attended the ODH school nurse meeting, Medicaid in Schools

## **Lead Testing**

No lead testing was performed in March.

### **4.01.05**

#### **Public Health Emergency Preparedness (PHEP)**

During the month of March, Jessica Wakelee has continued working on PHEP and CRI program deliverables and plan updates with regional workgroups. Jessica Wakelee has worked with the Geauga County Sheriff's Office Crisis Response Team to schedule a training for all GPH staff about identifying and managing mental and behavioral health concerns during a crisis, both among members of the public they are serving as well as among other staff and volunteers they are responding with. This training will be held on April 13 and is a planned step in an ongoing collaborative project to address mental health concerns at Points of Dispensing, which will fulfill a CRI grant deliverable. In addition to this training, GPH has developed a Mutual Aid Agreement with Geauga County Board of Mental Health and Recovery Services to provide staffing and assistance to identify and manage behavioral health concerns during emergencies

when Points of Dispensing (PODs) are activated, GPH provided a POD training for mental health partners, the two entities are working on joint standard operating guidelines for when the Mutual Aid Agreement is activated, and mental health partners including the Geauga Board of Mental Health and Recovery Services, Ravenwood Health, Lake-Geauga Recovery Centers, and the Geauga County Sheriff's Office/ Crisis Response Team participated in February's Point of Dispensing Game to get a better idea of how PODs operate. Members of the team will also attend GPH's POD Setup drill in April to observe how a POD would function.

Jessica Wakelee has also been working with partners from multiple programs at Kent State University who will assist with an accessibility assessment for residents who are deaf or hard of hearing following GPH's POD Setup Drill which will occur on April 30<sup>th</sup>. During this assessment, GPH will test out materials developed with public health partners throughout the region as well as the Cleveland Hearing and Speech Center, including:

- A POD overview video which features an ASL interpreter to explain the functions, stations, and processes that occur at a POD to assist those who are deaf or hard of hearing that was developed as a grant deliverable during FY24
- A Communication Guide, which is a laminated card featuring pictograms and an area to write to help in assessing communication needs of a person attending a POD such as need for an interpreter or translator, preferred communication methods (e.g. need for an ASL interpreter, ability to lip-read, ability to communicate by text or writing, etc.) as well as common phrases or concepts that might be used, e.g. symptoms, requests for assistance, common concerns, POD stations, etc. This guide was developed with regional partners and the Cleveland Hearing and Speech Center.

The team will also potentially test video interpretation services through Language Line Solutions and solicit suggestions regarding drafted signage that includes the names of stations in English and Spanish, pictograms, and in some cases ASL signs or fingerspelling. GPH will also request feedback on the user-friendliness of layout, signage, educational materials, and other aspects of the POD as part of this assessment.

The following grant deliverables were submitted to the Ohio Department of Health (ODH) in March:

- PHEP CORE Deliverable 8.1 - Administrative Preparedness TTX After Action Report and Improvement Plan
- PHEP CORE Deliverable 11.1 - Medical Reserve Corps Volunteer Roster Cleanup
- CRI Deliverable 4.1 - Point of Dispensing Transportation Assets Workbook

The following grant deliverables were approved by ODH in March:

- PHEP CORE Deliverable 8.1 - Administrative Preparedness TTX After Action Report and Improvement Plan
- PHEP CORE Deliverable 11.1 - Medical Reserve Corps Volunteer Roster Cleanup
- CRI Deliverable 4.1 - Point of Dispensing Transportation Assets Workbook

Jessica Wakelee attended the following meetings and trainings on behalf of GPH during the month of March:

- Weekly PHEP Team Meetings (March 2, 9, 17, 23)
- Administrative Preparedness TTX After-Action Meeting (March 3)

- ODH Together WeCAN Weekly Update Calls (March 4, 18)
- ODH Weekly Statewide Epidemiology Calls (March 5, 12, 19, 26)
- NEO Healthcare Coalition Quarterly Meeting (March 6)
- ODH March PHEP Program Office Hours (March 10)
- NEO Regional MARCS Drill (March 12)
- NEO Regional OPHCS Drill (March 12)
- NEO Regional Bimonthly Epidemiology & Public Health Meetings (March 13)
- NEO Regional Public Health Planning Workgroup – Medical Countermeasures Plan Review (March 16)

**4.01.06**

**Epidemiology**

A new Epidemiologist, Nate Stadler, was hired and started on March 23 to fill the vacancy created when Heather DiCioccio was promoted to Director of Nursing. The two have been working to orient Nate to this role and gain access to and training for required systems.

**Outbreaks Reported in March**

Disease	Setting/ Type	Total Cases	Status
COVID-19	Long Term Care Facility	41 (13 staff, 28 Residents) No hospitalizations	Open since January - Case counts slowing. 8 symptomatic, others identified through routine testing.
COVID-19	Long Term Care Facility	18 (3 staff, 15 residents) No hospitalizations	Open, case counts slowing
COVID-19	Long Term Care Facility	5 (2 staff, 3 residents)	Open, no new cases
Strep Throat	Local School	19 students	No new cases after return from Spring Break

**Syndromic Surveillance Anomaly Investigations**

Date	Type	Outcome
3/5	Respiratory	Reviewed, no further investigation required.

**Communicable Diseases Reported by Month**

The following are counts of reportable diseases for Geauga County, by Event Date. The Event Date is the earliest known date associated with a given case, which could be the date of symptom onset, date tested, date of test result, or date reported to the Health Department. Since this number can be a moving target throughout the course of a case investigation where more information is learned, numbers below represent a snapshot in time at the time data is extracted

from the Ohio Disease Reporting System. Note: Numbers reported for COVID-19 and RSV-related hospitalizations for 2025 (marked with asterisk [\*]) reflect counts beginning October 1, 2025, when the Ohio Infectious Disease Control Manual was updated to include these as newly reportable conditions.

### Enteric Diseases

Reportable Disease	Class	2023	2024	2025	2026 YTD	New in March
Campylobacteriosis	B	21	25	23	5	2
Cryptosporidiosis	B	1	9	6	1	1
E.coli, Shiga Toxin-Producing and Hemolytic Uremic Syndrome	B	0	7	6	1	0
Giardiasis	B	5	5	13	0	0
Listeriosis	B	0	2	1	0	0
Salmonellosis	B	11	20	16	2	0
Shigellosis	B	2	2	1	1	1
Vibriosis, not Cholera	B	0	1	0	0	0
Yersiniosis	B	2	1	0	0	0
<b>TOTAL</b>		<b>42</b>	<b>72</b>	<b>66</b>	<b>10</b>	<b>4</b>

### Hepatitis

Reportable Disease	Class	2023	2024	2025	2026 YTD	New in March
Hepatitis A	B	0	1	0	0	0
Hepatitis B, Chronic	B	5	5	8	0	0
Hepatitis C, Acute	B	1	0	0	0	0
Hepatitis C, Chronic	B	18	13	16	2	1
<b>TOTAL</b>		<b>24</b>	<b>19</b>	<b>24</b>	<b>2</b>	<b>1</b>

### Sexually Transmitted Infections (STI)

Reportable Disease	Class	2023	2024	2025	2026 YTD	New in March
Chlamydia	B	86	91	71	27	8
Gonorrhea	B	19	26	11	7	2
Syphilis	B	0	3	1	1	0
<b>TOTAL</b>		<b>105</b>	<b>120</b>	<b>83</b>	<b>35</b>	<b>10</b>

### Vaccine Preventable Diseases

Reportable Disease	Class	2023	2024	2025	2026 YTD	New in March
COVID-19 Associated Hospitalization	B	x	x	22*	46	8
Haemophilus influenzae, Invasive Disease	B	2	2	2	0	0
Influenza-associated Hospitalization	B	34	64	163	49	3
Influenza – ODH Lab Result	B	14	7	9	2	0
Mumps	B	1	0	1	0	0
Pertussis	B	85	4	8	4	1
Streptococcus pneumoniae, Invasive Disease	B	1	1	5	2	1
Varicella	B	1	1	1	0	0
<b>TOTAL</b>		<b>138</b>	<b>79</b>	<b>211</b>	<b>103</b>	<b>13</b>

### Vector-borne/Zoonotic Diseases

Reportable Disease	Class	2023	2024	2025	2026 YTD	New in February
Anaplasmosis	B	1	0	0	0	0
Dengue	B	0	1	1	0	0
Lyme Disease	B	7	13	33	0	0
<b>TOTAL</b>		<b>8</b>	<b>14</b>	<b>34</b>	<b>0</b>	<b>0</b>

### Other Reportable Diseases

Reportable Disease	Class	2023	2024	2025	2026 YTD	New in February
Botulism (wound or infant)	A	0	0	1	0	0
Candida Auris	B	0	1	3	1	0
Carbapenemase-Producing Organisms (CPO)	B	7	9	10	0	0
CPO – Colonization Screening	B	0	1	0	1	0
Coccidiomycosis	B	0	0	0	0	0
Legionellosis (Legionnaire’s Disease)	B	4	6	6	0	0
Meningitis, Aseptic Viral	B	2	1	0	0	0
Meningitis, Other Bacterial	B	0	0	1	0	0
Mpox	B	0	1	0	0	0
Respiratory Syncytial Virus (RSV)-Associated Hospitalization	B	0	0	9*	28	9
Streptococcal Disease, Group A, Invasive	B	16	11	8	5	1
Streptococcal Disease, Group B, in Newborn	B	1	0	1	0	0
Tuberculosis (TB) and Latent TB in Child <2 Yrs	B	0	1	0	0	0
<b>TOTAL</b>		<b>30</b>	<b>31</b>	<b>39</b>	<b>35</b>	<b>10</b>

**Reportable Diseases with Zero Cases in Geauga County since at least 12/31/2022:**

Reportable Disease	Class	Type
Anthrax	A	Vector-Borne/Zoonotic
Babesiosis	B	Vector-Borne/Zoonotic
Botulism (foodborne)	A	Enteric
Brucellosis	B	Other Reportable Disease
Chancroid	B	STI
Chikungunya	B	Vector-Borne/Zoonotic
Cholera	B	Enteric
Creutzfeldt-Jakob Disease (CJD)	B	Vector-Borne/Zoonotic
Crimean-Congo Hemorrhagic Fever	A	Vector-Borne/Zoonotic
Cronobacter, Invasive Infection in Infants	B	Enteric
Cyclosporiasis	B	Enteric
Diphtheria	A	Vaccine-Preventable
Eastern Equine Encephalitis Virus Disease	B	Vector-Borne/Zoonotic
Ebola Virus Disease	A	Vector-Borne/Zoonotic
Ehrlichiosis	B	Vector-Borne/Zoonotic
Hantavirus Infection	B	Vector-Borne/Zoonotic
Hepatitis B, Acute	B	Hepatitis
Hepatitis B, Perinatal Infection	B	Hepatitis
Hepatitis C, Perinatal Infection	B	Hepatitis
Hepatitis E	B	Hepatitis
Influenza A, Novel Infection	A	Other Reportable Disease
Influenza-associated Pediatric Mortality	B	Vaccine-Preventable
Lacrosse Virus Disease	B	Vector-Borne/Zoonotic
Lassa Fever	A	Vector-Borne/Zoonotic
Leprosy	B	Other Reportable Disease
Leptospirosis	B	Other Reportable Disease
Malaria	B	Vector-Borne/Zoonotic
Marburg Hemorrhagic Fever	A	Vector-Borne/Zoonotic
Measles	A	Vaccine-Preventable
Melioidosis	B	Other Reportable Disease
Meningococcal Disease	A	Vaccine-Preventable
Middle East Respiratory Virus (MERS)	A	Other Reportable Disease
Plague	A	Vector-Borne/Zoonotic
Poliomyelitis	B	Vaccine-Preventable
Powassan Virus Disease	B	Vector-Borne/Zoonotic
Psittacosis	B	Vector-Borne/Zoonotic
Q Fever	B	Vector-Borne/Zoonotic
Rabies (Human)	A	Vector-Borne/Zoonotic

Reportable Disease	Class	Type
Rubella (Acute)	A	Vaccine-Preventable
Rubella (Congenital)	B	Vaccine-Preventable
Salmonella Paratyphi Infection	B	Enteric
Salmonella Typhi Infection	B	Enteric
Severe Acute Respiratory Syndrome (SARS)	A	Other Reportable Disease
Smallpox	A	Other Reportable Disease
Spotted Fever Rickettsiosis	B	Vector-Borne/Zoonotic
St. Louis Encephalitis Virus Disease	B	Vector-Borne/Zoonotic
Staphylococcus aureus, Vancomycin Intermediate/Resistant (VISA/VRSA)	B	Other Reportable Disease
Streptococcal Toxic Shock Syndrome (STSS)	B	Other Reportable Disease
Tetanus	B	Vaccine-Preventable
Trichinellosis	B	STI
Tularemia, Inhalation	A	Other Reportable Disease
Tularemia, non-inhalation	B	Other Reportable Disease
Viral Hemorrhagic Fever	A	Other Reportable Disease
Western Equine Encephalitis Virus Disease	B	Vector-Borne/Zoonotic
West Nile Virus Infection	B	Vector-Borne/Zoonotic
Yellow Fever	B	Vector-Borne/Zoonotic
Zika Virus Disease	B	Vector-Borne/Zoonotic

Notes:

Class A diseases are those of major public health concern because of the severity of disease or potential for epidemic spread, and must be reported immediately via telephone upon recognition that a case, suspected case, or positive laboratory result exists.

Class B diseases are those of public health concern needing timely response because of potential for epidemic spread, and must be reported by the end of the next business day after the existence of a case, suspected case, or a positive laboratory result is known.

Outbreaks of other diseases (e.g. histoplasmosis, pediculosis, scabies, staphylococcal infections, etc.) are considered Class C, and are reportable by the end of the next business day. This may include outbreaks that are in the community, health-care associated, waterborne, foodborne, institutional, or zoonotic, as well as any other unusual incidents.

Cases of Acquired Immune Deficiency Syndrome (AIDS), AIDS-related conditions, Human Immunodeficiency Virus (HIV) infection, perinatal exposure to HIV, all CD4 T-lymphocyte counts, and all tests used to diagnose HIV must be reported on forms and in a manner prescribed by the Director of the Ohio Department of Health.

**4.02**

**Environmental Health Report**

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## **4.02.01**

### **Director's Report**

The Healthspace conversion from HDIS is continuing. Weekly meetings are occurring to ensure progress is being made. Expected go live date is still April.

Legal action against Hunan by the Falls was discussed at the March BOH meeting. A hearing was set for April 2 to discuss suspension or revocation of the food license.

Staff completed an annual review of the policies and procedures for the pool, camp, school, and food programs on 3/11.

The sewage staff recently completed a total of 118 commercial septic system inspections for this reporting season and starting April 1<sup>st</sup> will conduct 536 inspections, which will include both onsite and discharging commercial systems. Sewage staff continue to stay busy conducting inspections.

We also successfully concluded Groundwater Awareness Week. Supervisor Dan Sinclair delivered a community presentation focused on proper water well maintenance, with approximately 100 residents in attendance. The event was sponsored by Geauga Soil and Water and was well received by the community.

In addition, staff are actively working with residents in Bainbridge Township in response to a recent fuel oil spill, providing guidance and support to help mitigate potential impacts to private water systems.

#### **Fuel Oil Tank Maintenance**

In light of the fuel oil spill at a private residence, all users of fuel oil tanks are encouraged to properly maintain their fuel oil tank.

To extend the lifespan of your heating oil tank, proactive maintenance is key. Here are some essential tips to keep in mind:

#### **Regular inspections**

In order to ensure that your tank is in good working order, you should have an annual inspection performed by a certified professional who can assess the tank's condition, check for corrosion, and ensure that all of the components are functioning properly. The professional should also check for leaks, inspect the tank's piping, and ensure that it is properly sealed. They should also test the safety equipment and make any necessary changes. They should provide a report with their findings and recommendations.

#### **Monitor oil levels**

Regularly check the oil level in your tank and schedule [heating oil](#) refills to prevent the tank from running dry. As a result of an empty tank, sludge and sediment will build up, accelerating corrosion as time goes by. This can shorten the lifespan of the tank, resulting in costly repairs and replacements. Additionally, an [oil leak](#) can cause environmental damage and contaminate groundwater.

### **Keep the area clean**

If there is any debris, vegetation, or objects around the heating oil tank that could trap moisture or cause it to rust, it must be removed. The tank should be properly ventilated, and it should be accessible to inspection and maintenance so that the tank can be inspected.

### **Check for leaks**

Ensure that your heating oil tank is routinely inspected for any signs of leaks, such as stains, odors, or an unusually high rate of oil consumption. As soon as you find a leak, take immediate action to prevent environmental contamination and property damage. Contact the professionals as soon as possible to arrange for repairs. Clean out any spilled oil with the proper equipment. Document the accident and report it to your local authorities.

### **Install a tank protection system**

It may be a good idea to install a tank protection system, such as a tank tray or electronic leak detection system, in order to protect the tank. As a result of these devices, an additional layer of safety can be added, and leaks can be detected at an early stage in advance. This can help to avoid unnecessary environmental damage, as well as costly repairs. Additionally, it can help to extend the life of the tank, as any potential issues can be addressed quickly.

### **Monitor water accumulation**

It is possible for water to accumulate in your heating oil tank due to condensation, which speeds up the corrosion process. It is important to keep an eye out for water accumulation and to consider the installation of an absorbent pad or a water drain to mitigate the problem.

### **Here are some signs that your heating oil tank may need to be replaced:**

- Corrosion visible in the tank, such as rust or holes.
- The tank leaks or spills oil frequently.
- The tank is more than 15-20 years old.
- Regulations and safety standards are not met by the tank.
- Buildup of sediment or sludge inside the tank.
- Damage to the structure, such as bulging or sagging.
- Tank support or fittings deteriorated.

**4.02.02**

**Program Inspections**

Environmental Health staff conducted the following program inspections in March:

<b>Program</b>	<b>Inspections</b>
Private Water Systems (wells)	11
Camps	0
Swimming Pools/Spas	2
*Food	147
Sewage Systems	25
For Sale of Property	0
HB 110 (Semi-Public) Systems	7
Operation and Maintenance Samples	125
Plumbing	77
Schools	1
Jails	0
Tattoo & Body Piercing	0
Nuisance Complaints	0
Solid Waste	0

\*Includes routine inspections, reinspections, mobiles, temporaries, plan reviews, pre-licensing inspections, food-related nuisance complaints, and consultations.

**4.03**

**Finance Report**

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#### **4.03.01**

##### **Director's Report**

The Geauga 2023 and 2024 audits are currently underway and are expected to be completed by the end of April 2026.

#### **4.03.02**

##### **Notes to Financial Statements**

###### **Accounts Payable by G/L Distribution Report**

This report reflects current, day-to-day operating expenses.

###### **Notes on Chart 1**

As of March 31, 2026, 25.00% of the fiscal year has been completed. This serves as a general benchmark for the proportion of revenue received and expenses incurred at this point in the year.

The following provides explanations for revenues and expenses that are significantly above or below this benchmark.

###### **Revenue:**

As March represents the third month of the year, revenues are slightly below the expected benchmark, primarily due to the timing of certain revenue sources.

###### **Expenses:**

Expenses are also below budget currently, due in part to the timing of invoice payments. We continue to work with the Geauga County Auditor's Office to process outstanding payments to the Lake County General Health District.

###### **Notes on Chart 2**

Chart 2 compares the beginning cash balance of each fund at the start of the year to the current cash balance.

###### **Notes on Chart 3**

The bar graph illustrates monthly revenue and expenses across all funds, providing a comparison of financial activity throughout the year.

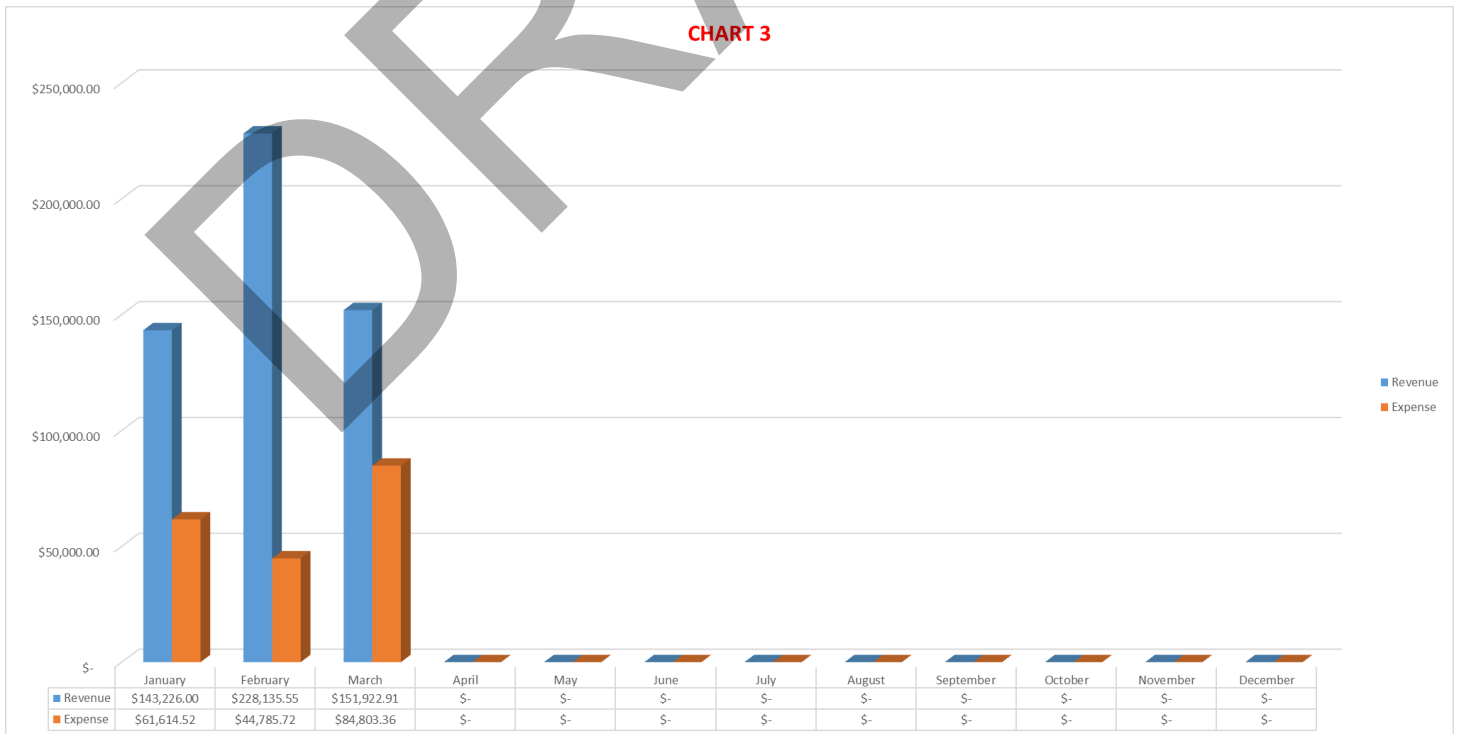


**CHART 2**

**MONTH OF : MARCH**

Fund Number	Fund name	Beginning Cash Balance	YTD Revenue Per Budget Performance	YTD Expense Per Budget Performance	Ending Cash Balance	YTD Cash Per Cash Position Report
6002	Board of Health	\$ 207,455.42	\$ 88,088.81	\$ 117,734.08	\$ 177,810.15	\$ 177,810.15
6004	Trailer Park	\$ 16,498.44	\$ -	\$ -	\$ 16,498.44	\$ 16,498.44
6005	Food Service	\$ 593,704.19	\$ 255,953.90	\$ 278.00	\$ 849,380.09	\$ 849,380.09
6008	Infectious Waste/ Solid Waste	\$ 148,807.06	\$ -	\$ -	\$ 148,807.06	\$ 148,807.06
6011	Private Water Systems	\$ 314,749.54	\$ 6,540.00	\$ 4,198.00	\$ 317,091.54	\$ 317,091.54
6018	Swimming Pools	\$ 47,639.00	\$ 135.00	\$ -	\$ 47,774.00	\$ 47,774.00
6021	Public Health Infrastructure	\$ 656,067.77	\$ 6,292.00	\$ -	\$ 662,359.77	\$ 662,359.77
6023	Sewage Treatment Systems	\$ 568,991.05	\$ 43,467.75	\$ 29,219.07	\$ 583,239.73	\$ 583,239.73
6025	Immunization Action Plan	\$ 27,341.18	\$ -	\$ -	\$ 27,341.18	\$ 27,341.18
6030	Emergency Response Fund	\$ 22,806.03	\$ -	\$ -	\$ 22,806.03	\$ 22,806.03
6036	Environmental Health Assistance	\$ 35,252.49	\$ 9,377.00	\$ 22,660.00	\$ 21,969.49	\$ 21,969.49
6037	For Sale of Property	\$ 598,634.32	\$ 700.00	\$ 17,114.45	\$ 582,219.87	\$ 582,219.87
6039	Alcohol, Tobacco & Other Drugs	\$ 52,879.66	\$ -	\$ -	\$ 52,879.66	\$ 52,879.66
6040	Injury Prevention	\$ 63,066.05	\$ -	\$ -	\$ 63,066.05	\$ 63,066.05
6041	Workforce Development	\$ 349,543.34	\$ -	\$ -	\$ 349,543.34	\$ 349,543.34
6042	Population Health Fund	\$ 180,433.90	\$ -	\$ -	\$ 180,433.90	\$ 180,433.90
6043	Operations & Maintenance	\$ 338,512.51	\$ 112,730.00	\$ -	\$ 451,242.51	\$ 451,242.51
<b>Total</b>		\$ 4,222,381.95	\$ 523,284.46	\$ 191,203.60	\$ 4,554,462.81	\$ 4,554,462.81

**CHART 3**





# Accounts Payable by G/L Distribution Report

Invoice Date Range 03/01/26 - 03/31/26

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Invoice Amount
<b>Fund 6002 - Board of Health Fund</b>						
<b>Account 601 - Contract Services</b>						
53003 - MCDONALD HOPKINS LLC	1582616 JAN	1586406 FEB	Paid by Check # 1197448	03/18/2026	03/25/2026	1,000.00
Account 601 - Contract Services Totals						Invoice Transactions <u>\$1,000.00</u>
<b>Account 701.5301 - Materials and Supplies Supplies</b>						
27248 - STAPLES INC DBA QUILL LLC	47769829	47646188	Paid by Check # 1197076	03/11/2026	03/18/2026	397.12
27248 - STAPLES INC DBA QUILL LLC	48063420	Materials & Supplies Supplies-Blanket	Paid by Check # 1197436	03/18/2026	03/25/2026	218.38
31282 - SUNRISE SPRINGS WATER CO	775360	INVOICE #784853, 793979, 802854, 811990	Paid by Check # 1197438	03/18/2026	03/25/2026	214.50
31282 - SUNRISE SPRINGS WATER CO	758168	Account #001263	Paid by Check # 1197439	03/18/2026	03/25/2026	59.50
Account 701.5301 - Materials and Supplies Supplies Totals						Invoice Transactions <u>\$889.50</u>
<b>Account 901.5302 - Other Other Expenses</b>						
17180 - OHIO DIVISION OF REAL ESTATE	JanFeb2026	Burial Permit Fees 01/01/26-01/31/26 & 02/01/26-02/28/26	Paid by Check # 1197070	03/11/2026	03/18/2026	1,501.00
7063 - THE BALDWIN GROUP INC	121921	HDIS Annual Workstation Renewal License	Paid by Check # 1197057	03/11/2026	03/18/2026	6,093.00
8784 - TREASURER OF STATE OF OHIO / AOS	BILL370933	ACCT 04A23 - 02/06/2026-02/21/2026	Paid by Check # 1197058	03/11/2026	03/18/2026	231.00
Account 901.5302 - Other Other Expenses Totals						Invoice Transactions <u>\$7,825.00</u>
<b>Account 901.5303 - Other VS Remit to State</b>						
17180 - OHIO DIVISION OF REAL ESTATE	Dec2025	12/01/25-12/31/25 Burial Permit Fees	Paid by Check # 1197070	03/11/2026	03/18/2026	1,691.00
8784 - TREASURER OF STATE OF OHIO / AOS	BILL361852	BILL363788, BILL365420, BILL367021	Paid by Check # 1197058	03/11/2026	03/18/2026	987.00
Account 901.5303 - Other VS Remit to State Totals						Invoice Transactions <u>\$2,678.00</u>
Fund 6002 - Board of Health Fund Totals						Invoice Transactions <u>\$12,392.50</u>
<b>Fund 6011 - Private Water Systems Fund</b>						
<b>Account 901 - Other</b>						
17569 - AYERS WELL DRILLING	108738/108739	Refund for Receipts 108738/108739	Paid by Check # 1196234	03/02/2026	03/04/2026	20.00
17569 - AYERS WELL DRILLING	108756	Refund for Receipt 108756	Paid by Check # 1196234	03/02/2026	03/04/2026	20.00
Account 901 - Other Totals						Invoice Transactions <u>\$40.00</u>



# Accounts Payable by G/L Distribution Report

Invoice Date Range 03/01/26 - 03/31/26

Account **916.5300 - State Remittance Ohio Permit Fee**  
 53449 - TREAS OF STATE-OH DEPT OF HLTH Q325ODNR

Q3 2025 PWS Permit Transmittal ODNR 07/01/25-09/30/25	Paid by Check # 1197087	03/11/2026	03/18/2026	846.00
Account <b>916.5300 - State Remittance Ohio Permit Fee</b> Totals			Invoice	<u>\$846.00</u>

Fund <b>6011 - Private Water Systems Fund</b> Totals	Transactions	<u>\$886.00</u>
	Invoice	
	Transactions	

Fund **6023 - Sewage Treatment System**  
 Account **701 - Materials and Supplies**  
 4922 - NORLAB INC

90645	Tracing Dye	Paid by Check # 1196218	03/02/2026	03/04/2026	570.00
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Account <b>701 - Materials and Supplies</b> Totals	Invoice	<u>\$570.00</u>
	Transactions	

Account **801.5301 - Equipment Equipment**  
 16871 - HS GOVTECH USA INC

INV-00350	Annual License 03/01/2026-02/28/2027	Paid by Check # 1197069	03/11/2026	03/18/2026	27,412.50
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Account <b>801.5301 - Equipment Equipment</b> Totals	Invoice	<u>\$27,412.50</u>
	Transactions	

Account **901 - Other**  
 17571 - RICHARD FOLLETT

Receipt25694	Permit Reimbursement	Paid by Check # 1196236	03/02/2026	03/04/2026	37.50
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17568 - SDS PROPERTIES LLC

Receipt3754	Refund for Receipt 3754	Paid by Check # 1196233	03/02/2026	03/04/2026	7.50
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17570 - ROSS STOKEL

8409Sherman	Reimburse for Invoice to Uniontown Septic Tanks	Paid by Check # 1196235	03/02/2026	03/04/2026	220.00
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52919 - MONROE PLUMBING INC

Receipt 814602	Receipt Reimbursement 814602	Paid by Check # 1197447	03/18/2026	03/25/2026	265.00
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Account <b>901 - Other</b> Totals	Invoice	<u>\$530.00</u>
	Transactions	

Account **902 - Travel**  
 16987 - GEAUGA COUNTY SHERIFF

26-101-GPH	26-102-GPH	Paid by Check # 1197434	03/18/2026	03/25/2026	226.94
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Account <b>902 - Travel</b> Totals	Invoice	<u>\$226.94</u>
	Transactions	

Fund <b>6023 - Sewage Treatment System</b> Totals	Invoice	<u>\$28,739.44</u>
	Transactions	

Fund **6036 - Environmental Health Assistance**  
 Account **901 - Other**

17533 - DANA L DAUGHTERS

16640 Kinsman	WPCLF HSTS Agreement #2025.05 16640 Kinsman Road, Middlefield	Paid by Check # 1197071	03/11/2026	03/18/2026	13,850.00
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55521 - FARRIS EXCAVATING

17165 Cats Den	WPCLF HSTS Agreement #2025.07 17165 Cats Den Road, Chagrin Falls	Paid by Check # 1197088	03/11/2026	03/18/2026	8,810.00
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Account <b>901 - Other</b> Totals	Invoice	<u>\$22,660.00</u>
	Transactions	

Fund <b>6036 - Environmental Health Assistance</b> Totals	Invoice	<u>\$22,660.00</u>
	Transactions	



Fund **6037 - Health For Sale of Property**  
 Account **901 - Other**  
 4924 - GEAUGA COUNTY ADP BOARD

Q4 2025

Q4 2025 Geauga Connected - Geauga  
 Public Health

# Accounts Payable by G/L Distribution Report

Invoice Date Range 03/01/26 - 03/31/26

Paid by Check #	03/11/2026	03/18/2026	
			3,704.45
Account <b>901 - Other</b> Totals		Invoice	<u>\$3,704.45</u>
		Transactions	
Fund <b>6037 - Health For Sale of Property</b> Totals		Invoice	<u>\$3,704.45</u>
		Transactions	
Grand Totals		Invoice	<u><u>\$68,382.39</u></u>
		Transactions	

\* = Prior Fiscal Year Activity

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## Expense Budget Performance Report

Date Range 03/01/25 - 03/31/26

Include Rollup Account and Rollup to Account

Account	Account Description	Current Month Transactions
<b>Fund 6002 - Board of Health Fund</b>		
EXPENSE		
501	Salaries	14,099.64
502	Medicare	199.22
503	Hospitalization	.00
504	OPERS	1,973.94
505	Workers Compensation	.00
506	Unemployment	.00
EXPENSE TOTALS		\$16,272.80
Fund 6002 - Board of Health Fund Totals		\$16,272.80
<b>Fund 6005 - Food Service Fund</b>		
EXPENSE		
501	Salaries	.00
502	Medicare	.00
503	Hospitalization	.00
504	OPERS	.00
505	Workers Compensation	.00
EXPENSE TOTALS		\$0.00
Fund 6005 - Food Service Fund Totals		\$0.00
<b>Fund 6023 - Sewage Treatment System</b>		
EXPENSE		
501	Salaries	.00
502	Medicare	.00
503	Hospitalization	.00
504	OPERS	.00
505	Workers Compensation	.00
EXPENSE TOTALS		\$0.00
Fund 6023 - Sewage Treatment System Totals		\$0.00
Grand Totals		\$16,272.80

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**4.04 Health Commissioner's Report**

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#### **4.04.01**

##### **Health Commissioner's Report**

1. Reminder that the May Board of Health meeting will be held on May 13, 2026. The time and location remain the same – 5:00 p.m. in Room B167-168 of the Geauga County Office Building.
2. The Geauga Public Health audit is ongoing.

#### **4.04.02**

##### **Board of Health Education: Clean Inspection Award**

A Board of Health education presentation will be provided by Environmental Health Supervisor Cady Stromp and Lead Sanitarian Paul Stromp. They will share the 2026 Clean Inspection Award presentation, awarded to food services and food establishments that met the required criteria for the 2025 license year.

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5.0 Old Business – NO OLD BUSINESS

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**6.0 New Business**

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**6.01**  
**Resolutions**

**6.01.01**  
**Financial Reports, Resolution 26-04-06-01-01**

It is recommended that the Financial Reports to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted.

**6.01.02**  
**Permission to Approve Appropriations for Increase/Decrease**

Permission is hereby requested from the Board of Health to approve Appropriations for Increase/Decrease.

**6.02**  
**Request for Legal Action Against Food Establishment Operators/Food Service Operators for Failure to Renew Food License and Operating Without a License**

<u>AGAINST</u>	<u>LOCATION</u>
World Famous Iron Horse Saloon	13468 Main Market St., Burton

**Violations:** Failure to renew food license. Operating without a license.

**ORC 3717.41**

*No person or government entity shall operate a food service operation without a license.*

**OAC 3701-21-02 (A)**

*Every operator of a food service operation proposing to operate during any part of the licensing year shall apply for a license for that year from the board of health district in which the food service is located.*

**OAC 3701-21-02 (E)(2)**

*If a license fee as prescribed under this paragraph is not filed with the licensor or postmarked on or before the date is due, a penalty of twenty-five percent of any such fee is imposed and paid.*

**Summary:**

1/30/26	Initial license renewals were sent to all food operations/establishments via regular mail.
3/20/26	C. Stomp called all unpaid locations.
3/25/26	Late notice letters were sent to all food operation/establishments via regular mail if payment had not been received by that date.

- 3/31/26 Additional late notice letters were sent to all food operation/establishments via certified mail if payment had not been received by that date. This notice letter included an Administrative Hearing date of 4/7/26.
- 4/7/26 Administrative Hearing was held at GPH offices at 9:00 am. No one attended.
- 4/7/26 C. Stromp emailed/phoned all current unpaid food license holders.

**Action Requested:**

Referral of World Famous Iron Horse Saloon to Prosecutor for operating without a license.

**6.03**

**Resolution to Award the 2026 Clean Inspection Award to the Qualifying Food Services and Food Establishments**

The Geauga Public Health awards a Clean Inspection Award to food service operations and retail food establishments that exemplify food safety during the prior year licensing period. The facilities have shown through food safety knowledge and training, a clean inspection history, and operating according to state and local regulations that they have met the criteria for the award. Facilities that felt they meet the required standards were encouraged to apply for this award. Applications were mailed with license renewals in February and were also available on the Geauga Public Health website. The award committee reviews all applications received for completeness at the end of the licensing year. The award will be granted annually in April, with recognition at the Geauga Public Health Board of Health April meeting. Winners will receive a copy of the Board of Health resolution, a congratulation letter, and a window cling to notify their customers of their accomplishment. In March 2026, the Geauga Public Health Food Staff Sanitarians reviewed the applications and the following locations were awarded the Clean Inspection Award for the 2025 licensing year:

- |                                    |   |
|------------------------------------|---|
| 1. Chagrin Roller Rink             | 7151 South Main St, Chagrin Falls             |
| 2. Congin's Pizza                  | 104 South St., Chardon                        |
| 3. St. Anselm School               | 13013 Chillicothe Rd., Chesterland            |
| 4. St. Helen School                | 12060 Kinsman Rd., Newbury                    |
| 5. Western Reserve Catering        | 15045 Berkshire Industrial Pkwy., Middlefield |
| 6. Chardon High School             | 151 Chardon Ave., Chardon                     |
| 7. Fitness Plus                    | 15980 Valplast St., Middlefield               |
| 8. T C Gurney Elementary School    | 1155 Bell Rd., Chagrin Falls                  |
| 9. Harsh Middlefield Food (Subway) | 15446 West High St., Middlefield              |
| 10. Elements Fitness Studios       | 8505 Mulberry Rd., Chesterland                |
| 11. Burton Healthcare Center       | 14095 E. Center St., Burton                   |



**Public Health**  
Prevent. Promote. Protect.  
Geauga Public Health

**A RESOLUTION AWARDING THE CLEAN INSPECTION AWARD TO THE FOOD SERVICES AND FOOD ESTABLISHMENTS INSPECTED BY THE GEAUGA PUBLIC HEALTH FOR THE 2025 LICENSE YEAR. THE AWARDED FOOD SERVICES AND ESTABLISHMENTS HAVE PROVEN THEY WERE QUALIFIED TO BE CLEAN INSPECTION AWARD WINNERS**

Whereas, the following criteria were met by the awarded food services or food establishments for the license year of 2025 and achieved the Clean Inspection Award:

1. The facility had zero critical violations during the last licensing year.
2. The facility had fewer than six non-critical violations during the last licensing year.
3. The facility had no more than one repeat violation.
4. The facility met one of the following food safety educational requirements: (a) Two staff members must have a Level One Food Handler Certificate and/or (b) One staff member must have one of the following: a current ServSafe Certification, a Level Two Certificate, or equivalent, as required by Risk Category. (Documentation must be provided with application.)
5. The facility was in continuous operation for more than one licensing year.
6. The facility was operating under the same license holder for the licensing period being reviewed.
7. The food license was current and had not incurred a late penalty fee.
8. The facility was in compliance with all public or private water and sewage requirements.
9. The facility had not been implicated in a foodborne illness outbreak for the past two licensing years.
10. The facility did not receive any complaints over the past licensing year which were confirmed by inspection and determined to be a public health risk.

NOW, THEREFORE be it resolved that the Board of Health of the Geauga Public Health through this resolution agrees to award the Clean Inspection Award to the qualified food services and food establishments. The Geauga Public Health congratulates all those who were found worthy of receiving this award for 2026 based on meeting the criteria for the 2025 license year.

IN WITNESS WHEREOF, the Board and GPH have executed this Award as of the date written below.

Signed this 15<sup>th</sup> day of April, 2026.

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*Adam Litke, MPH*  
*Health Commissioner*

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*Dr. Mark Hendrickson*  
*President*

**6.04**

**Permission to Accept the NEHA-FDA Retail Flexible Funding Model Track 1 Development Base Grant, \$5,000, and Optional Add-On Grant, \$3,500**

Permission is hereby requested from the Board of Health to accept from the National Environmental Health Association and Food and Drug Administration (NEHA-FDA) for the NEHA-FDA Retail Flexible Funding Model Track 1 Development Base Grant for \$5,000 and the Optional Add-On grant for \$3,500 for a total of \$8,500. The grant period is April 1, 2026 - March 31, 2027.

This grant will provide funding for staff to complete a Self-Assessment of all nine FDA Voluntary Retail Food Regulatory Program Standards and to also complete a Comprehensive Strategic Improvement Plan.

The Optional Add-On grant will provide funding for staff to attend Food Safety Trainings, Workshops, and Conferences.

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