

AGENDA  
GEAUGA PUBLIC HEALTH  
December 17, 2025

- 1.0 Call to Order
  
- 2.0 Opening of Meeting
  - 2.01 Pledge of Allegiance
  - 2.02 Declaration of Quorum
  - 2.03 Certification of Delivery of Official Notices of Meeting
  
- 3.0 Board of Health
  - 3.01 Minutes, Special Meeting November 10, 2025
  - 3.02 Minutes, Regular Meeting November 19, 2025
  
- 4.0 Health District Staff Reports
  - 4.01 Population Health Report
  - 4.02 Environmental Health Report
  - 4.03 Administrator's Report
  - 4.04 Health Commissioner's Report
  
- 5.0 Old Business
  - 5.01 Resolution 2025-39: Resolution of the Geauga Public Health Board of Health Setting Forth the Operation and Maintenance Program and Associated Service Assistance Fund, Second Reading
  
- 6.0 New Business
  - 6.01 Resolutions
    - 6.01.01 Financial Reports, Resolution 25-12-06-01-01
    - 6.01.02 Resolution 2025-40: A Resolution to Authorize a Warrant for Payment Based on a Then and Now Certificate for Purchases, and Declaring an Emergency to Treasurer of the State of Ohio, \$24,702.64
    - 6.01.03 Resolution 2025-41: A Resolution to Authorize a Warrant for Payment Based on a Then and Now Certificate for Purchases, and Declaring an Emergency to Geauga County Department of Water Resources, Not to Exceed \$11,070.00

6.01.04 Resolution 2025-42: A Resolution to Authorize a Warrant for Payment Based on a Then and Now Certificate for Purchases, and Declaring an Emergency to Lake County General Health, Not to Exceed \$200,024.60

6.02 Permission to Approve Revisions to the Geauga County Board of Health By-Laws

6.03 Permission to Approve the Dates for the 2026 Board of Health Monthly Meetings

6.04 Permission to Allocate \$25,000 for O&M Mailing Costs

6.05 Permission to Refer Owners of Semi-Public Sewage Treatment Systems for Legal Action

6.06 Permission to Suspend or Revoke the Food License for Hunan by the Falls, 508 Washington Street, Chagrin Falls, OH 44022

## 7.0 Citizens' Remarks

- Session to last 20 minutes unless Board moves to extend.
- 2 minutes per speaker to make comments and ask questions.
- The Board will answer questions after having an opportunity to investigate responses following the meeting. This is not a press conference where answers should be expected on the spot.
- Board responses will be recorded and publicly filed with meeting minutes.

## 8.0 Adjournment

**1.0 Call to Order**

The regular meeting of the Geauga County Board of Health was called to order at 5:00 p.m. on Wednesday, December 17, 2025, by President Ashley Jones. The meeting was held at the Geauga County Office Building located at 12611 Ravenwood Drive, Chardon, Ohio.

**2.0 Opening of Meeting**

**2.01 Declaration of Quorum**

The following members were present constituting a quorum:

Melissa DeBoth	Ashley Jones, Pharm D	Christine Sutter
Dr. Mark Hendrickson	Lynn Roman	

Minutes were recorded by Gina Parker.

Also present from the Health District staff:

Dan Lark, Administrator	Cady Stromp, Environmental Health Supervisor
Adam Litke, Deputy Health Commissioner	Paul Stromp, Lead Sanitarian
Katie Taylor, Finance Director	

Others Present: Aileen Chin, Bridey Matheney, and members of the public were in attendance.

**2.03 Certification of Delivery of Official Notices**

Certification of delivery of the official notices of the regular meeting of the Board of Health was made by Adam Litke, Deputy Health Commissioner.

**3.0 Board of Health**

**3.01 Approval of Minutes, Special Meeting November 10, 2025**

*Dr. Mark Hendrickson moved and Christine Sutter seconded a motion to approve the minutes of the November 10, 2025, Board of Health special meeting; motion carried. Melissa DeBoth abstained.*

### **3.02 Approval of Minutes, Regular Meeting November 19, 2025**

*Dr. Mark Hendrickson moved and Christine Sutter seconded a motion to approve the minutes of the November 19, 2025, Board of Health regular meeting; motion carried. Melissa DeBoth abstained.*

*Discussion:*

*Lynn Roman asked for an update regarding her suggestion on sharing an accreditation coordinator with other entities. Adam Litke said we have not yet received an answer whether or not that is possible.*

## **4.0 Health District Staff Reports**

### **4.01 Population Health**

#### **4.01.01 Safe Communities**

A coalition meeting was not held during the month of November. The health educator and nurse from GPH partnered with local law enforcement for the Can the Cruiser event. This event was held at the Chardon Walmart and was attended by the Sheriff's Department, Police Department, and local Highway Patrol branch. The health educator and nurse attended on behalf of the Safe Communities grant and set up a table with safe driving information as well as helped to collect donations for the local United Way branch to help people in Geauga who are in need.

#### **4.01.02 Other Population Health Activities**

For the month of November, the health educator covered multiple different topics on the GPH Facebook page. Some of this information was diabetes information for Diabetes Awareness month, multiple posts for Carbon Monoxide Awareness month, resources for the 988 Suicide cope line, vehicle safety recalls, sober driving around the holidays, and the importance of wearing a seatbelt.

During the month of November, the health educator distributed 30 Naloxone kits to the Mental Health and Recovery Board to distribute into the community. GPH has also received fentanyl test strips through Project Dawn to distribute to those interested.

#### **4.01.03 Grants**

No grants at this time.

#### **4.01.04**

#### **Programs**

#### **Vaccines for Children Clinics**

We saw 25 individuals at the 11/3 vaccine clinic.

DTaP-4	HPV-1	RotaTeq-2
Pentacel-1	MMR-4	Tdap-1
Vaxelis-7	MenACWY-3	Varicella-5
Hep B-1	PCV-9	Flu-5
Hib-4	Polio-1	Penbraya-1

A total of 49 vaccines were given.

We saw 12 individuals at the 11/12 vaccine clinic

DTaP-2	Hib-4	Varicella-3
Pediarix-1	Vaxelis-4	ProQuad-1
Kinrix-1	MMR-3	
RSV-2	PCV-5	

A total of 26 vaccines were given.

We saw 27 children and 2 adults at the 11/17 vaccine clinic.

DTaP-1	Vaxelis-4	RotaTeq-1
Pentacel-1	Hib-1	Tdap-1
Pediarix-7	MMR-4	Varicella-2
Flu-13 (11 children/2 adults)	PCV-5	ProQuad-1

A total of 41 vaccines were given.

#### **GPH Adult Clinic**

- 2 vaccines given to 2 adults.

**TB Testing = 0**

#### **Children with Medical Handicaps (CMH)**

- No new information.

## **Community Events**

- On 11/15/25, Melissa Kimbrough RN organized a table and helped collect food and donations for the Can the Cruiser event. Geauga Sheriff's Department, Ohio State Highway Patrol, and Chardon Police Department were all in attendance. The donations were all given to Geauga County's United Way branch to support the people of Geauga County who are in need.

## **Trainings and Meetings**

- On 11/4/25, Melissa Kimbrough RN attended a Regional School Nurse meeting held on UH Geauga Medical Center.
- On 11/7/25, Heather DiCioccio RN, Melissa Kimbrough RN, and DON virtually attended the Ohio Department of Health's (ODH) Northeast Ohio Coalition Meeting.
- On 11/10/25, Heather DiCioccio RN, Melissa Kimbrough RN, and DON virtually attended ODH's Quarterly Tuberculosis Meeting.
- On 11/18/25, Melissa Kimbrough RN and DON virtually attended an informational meeting regarding Vaxcare. Vaxcare is a system that automatically performs billing for reimbursement with private vaccinations and also automatically updates inventory based on what vaccinations are given.
- On 11/25/25, Melissa Kimbrough RN and DON met with a Vaxcare representative to further discuss this program. Unfortunately, the Vaxcare representative stated that to qualify for this program, LCGHD and GPH must both be administering private vaccination rather than administering vaccination through the ODH programs, "Vaccines for Children" and 317 (Adult Vaccination Program). On 11/25/25, Melissa Kimbrough RN and DON also virtually attended a Prevent Blindness webinar and also a Regional School Nurse meeting.

## **Lead Testing**

Lead testing was performed on 11/5, 11/6, and 11/13. Diane Keep RN, Melissa Kimbrough RN, and DON worked together to complete the testing performed on 11/5 and 11/6. On 11/13, Melissa Kimbrough and DON worked together to complete this testing. Through Nationwide Children's Hospital, the hospital receives free lead testing kits and requisition forms. Prior to the testing dates, DON and Melissa Kimbrough diligently and thoroughly organized completed consent forms, along with insurance card information. DON also looked up each child's information in the Ohio Department of Health's database system, IMPACTSIIS, for vaccination records, along with lead testing records. This information was transferred onto the requisition forms. On the day of each clinic, we filled out a filter paper card with each child's information. We then pricked each child's finger and transferred their blood sample onto the filter paper. Once the filter paper cards were dry, we folded those along with the requisition forms and placed them in an envelope to be mailed back to Nationwide Children's Hospital.

- On 11/5/25, lead testing was performed at Lake Geauga United Head Start's West location in Willowick. 16 children were tested.
- On 11/6/25, lead testing was performed at Lake Geauga United Head Start's Painesville location. 39 children were tested.
- On 11/13/25, lead testing was performed at Lake Geauga United Head Start's Huntsburg location. 7 children were tested.

#### **4.01.05**

##### **Public Health Emergency Preparedness (PHEP)**

During the month of November, Jessica Wakelee has continued working on PHEP and CRI program deliverables and plan updates with regional workgroups. In partnership with Lake County Emergency Response Coordinator Dawn Cole, Jessica Wakelee has been in the process of planning three upcoming exercises which will occur in the New Year, to include an Administrative Preparedness tabletop exercise which will discuss issues with expediting administrative processes to assist in emergency response, including issues such as supplementing staffing through deploying volunteers, staff reassignment, activating MOUs, contracting, or hiring; procurement and contracts; accepting and allocating emergency funds; and similar issues. This exercise will be conducted jointly with the Lake County General Health District and include representatives from upper management, as well as HR/Finance, IT, and Emergency Preparedness. Additionally, additional guidance has been received to continue with planning a Point of Dispensing (POD) simulation game in response to a biological threat, which will be conducted with the Geauga County Medical Reserve Corps, key GPH staff, and the Department of Mental Health and Recovery Services, likely in February. Finally, Dawn Cole attended a regional meeting on behalf of Lake and Geauga counties on November 12 to develop a communication card with regional partners and the Cleveland Hearing and Speech Center to enhance accessibility for residents who are deaf or hard of hearing at PODs, and will be scheduling a POD setup and accessibility walk-through with a partner serving this community, likely sometime in March or April, to be determined.

Deliverables submitted to the Ohio Department of Health in November:

- PHEP Core 10.1 - Recovery Annex

Deliverables approved by the Ohio Department of Health in November:

- PHEP Core 6.2 - Inventory Spreadsheet
- PHEP Core 10.1 - Recovery Annex
- PHEP Core 12.1 - Epidemiology or Biostatistics Training

Jessica Wakelee attended the following meetings and trainings on behalf of GPH during the month of November:

- PHEP Team Meetings (November 3, 10, 24)
- PHEP Team Recovery Annex Review (November 5)
- Biweekly ODH WeCAN Conference Calls (November 5 and 19)
- Weekly Epidemiology Discussion Series Calls (November 6, 13, 20)
- Legionella Outbreak Committee Meetings (November 7, 13)
- Foodborne Illness Outbreak Response Training (November 13)
- Northeast Ohio Regional PHEP/Epidemiology Bimonthly Meeting (November 14)
- Northeast Ohio Regional PHEP Workgroup – Regional Volunteer Management Plan review (November 17)
- ODH PHEP Program Office Hours (November 18)
- Geauga County Local Emergency Planning Committee Meeting (November 18)
- Ohio Responds (Volunteer Management) New Platform Training (November 19)

#### **4.01.06**

##### **Epidemiology**

One COVID-19 Outbreak was reported and investigated for a Geauga County nursing home in November, with a total of 29 residents and 5 staff. EpiCenter syndromic surveillance detected two anomalies for cough during the month of November, both of which were reviewed and neither of which required further follow-up.

##### **Communicable Diseases Reported by Month**

Communicable Diseases reported among Geauga County residents through November 2025 are provided below. These counts represent confirmed Class A and Class B diseases reportable in the Ohio Disease Reporting System according to the Ohio Infectious Disease Control Manual (IDCM). Reportable disease rules are periodically revised by the Ohio Department of Health, and updates may affect which conditions appear in these counts.

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2025 Year to Date (1/1/25 to current date)	2024 Year End Totals	2023 Year End Totals
Communicable Disease Report															
Anaplasmosis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Babesiosis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Campylobacter	0	1	1	2	2	1	5	2	1	4	0	0	19	25	21
C. auris	0	0	0	0	0	0	0	0	0	1	0	0	1	2	0
CPO	0	0	1	1	1	0	0	0	0	1	0	0	4	8	3
CPO - Colonization Screening	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Chikungunya	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Chlamydia	5	8	5	3	6	6	2	11	5	8	4	0	63	91	83
COVID-19*	138	89	56	55	34	24	20	45	49	x	x	0	510	1,445	2,068
COVID-19 Hospitalizations**	x	x	x	x	x	x	x	x	x	1	4	0	1	x	x
Coccidioidomycosis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Creutzfeldt-Jakob Disease	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cryptosporidiosis	1	0	0	0	0	0	0	0	0	3	0	0	4	9	1
Cyclosporiasis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dengue	0	0	0	0	0	0	0	0	0	1	0	0	1	1	0
E. Coli 0157:H7	0	0	0	1	0	1	0	0	0	1	0	0	3	7	0
Giardia	1	0	0	0	0	2	3	0	1	0	0	0	7	5	3
Gonorrhea	1	1	1	0	0	2	0	0	2	1	1	0	9	26	19
Haemophilus Influenza	0	0	0	1	0	0	0	1	0	0	0	0	2	2	2
Hepatitis A	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Hepatitis B (acute)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hepatitis B (chronic)	0	1	1	1	0	1	0	2	1	0	0	0	7	5	5
Hepatitis B (perinatal)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hepatitis C (acute)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Hepatitis C (chronic)	0	1	2	0	0	5	1	0	0	3	3	0	15	13	18
Hepatitis C (perinatal)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hepatitis E	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Influenza-Hospitalized	37	70	21	2	0	0	1	1	0	0	0	0	132	62	27
La Crosse Virus Disease	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Legionnaires Disease	1	0	0	1	0	0	1	1	0	0	0	0	4	6	4
Leptospirosis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Listeriosis	0	0	1	0	0	0	0	0	0	0	0	0	1	2	0
Lyme Disease	0	0	0	0	2	0	1	0	0	0	0	0	3	12	9
Malaria	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Meningitis-aseptic/viral	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2
Meningitis, Bacterial not Neisseria	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0
MIS-C associated with COVID-19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mpox	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Mumps	0	1	0	0	0	0	0	0	0	0	0	0	1	0	1
Mycobacterium Tuberculosis	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pertussis	0	1	0	0	0	0	0	3	0	1	1	0	6	4	83
Rocky Mountain spotted fever	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RSV Hospitalizations**	x	x	x	x	x	x	x	x	x	0	0	0	0	x	x
Salmonellosis	0	0	1	2	2	1	0	2	0	0	2	0	10	20	10
Shigellosis	0	0	0	0	0	0	1	0	3	0	0	0	4	2	2
Staph Aureus VRSA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Streptococcal Group A (GAS)	0	2	0	0	2	0	0	2	1	0	0	0	7	12	16
Streptococcal Group B Newborn	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Streptococcus Pneumoniae(ISP)	0	0	0	0	1	0	0	0	0	0	1	0	2	8	3
Tuberculosis	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Varicella	0	0	0	0	0	0	1	0	0	0	0	0	1	1	1
Vibriosis	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
West Nile Virus	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Yersiniosis	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Totals	184	175	90	69	50	43	36	70	64	25	16	0	818	1,778	2,389

\*Beginning October 1, COVID-19 cases are no longer reportable, so x's are placed in the table and COVID-19 will be removed at the beginning of 2026.

\*\*Like seasonal influenza (flu), COVID-19 hospitalizations and Respiratory Syncytial Virus (RSV) hospitalizations became reportable on October 1, and both have been added to the table below beginning in October.

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*Adam Litke provided the following highlights:*

- *Trying to offer more vaccine clinics. The next one is scheduled for January 19, 2026.*

*Discussion:*

*Lynn Roman asked for clarification on the lead testing locations. Adam Litke said that Head Start is one that we've always partnered with for testing. Lead testing is conducted at other locations based on staff availability.*

*Lynn Roman asked for information regarding the increase in influenza cases. Adam Litke said there are different variables, including weather and the inability to order a larger number of vaccines. Ashley Jones added that the numbers are being driven by January and February of this year.*

## **4.02**

### **Environmental Health**

#### **4.02.01**

##### **Director's Report**

The Healthspace conversion from HDIS is continuing. Weekly meetings are occurring to ensure progress is being made.

Staff completed the required CQI and Core Competency trainings. Staff took part in a Foodborne Illness Tabletop Refresher Drill on 11/13/25.

Two office hearings were held on 11/4/25 with representatives of Vinny's of Middlefield and Yummi Sushi of Bainbridge to discuss their failure to maintain the facilities.

Paul Stromp taught a Person in Charge Course on 11/18/25.

#### 4.02.02

#### Program Inspections

Environmental Health staff conducted the following program inspections in November:

Program	Inspections
Private Water Systems (wells)	21
Camps	1
Swimming Pools/Spas	4
*Food	79
Sewage Systems	41
For Sale of Property	0
HB 110 (Semi-Public) Systems	17
Operation and Maintenance Samples	75
Plumbing	76
Schools	2
Jails	0
Tattoo & Body Piercing	5
Nuisance Complaints	0
Solid Waste	0

\*Includes routine inspections, reinspections, mobiles, temporaries, plan reviews, pre-licensing inspections, food-related nuisance complaints, and consultations.

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*Dan Lark provided the following highlights:*

- *A pool operator may be brought before the Board next month due to violations during inspections. The pool is currently shut down.*
- *Reviewed the status of the food establishments that had office hearings in November.*

*Discussion:*

*Dr. Mark Hendrickson asked if there is any kind of education for restaurant employees. Dan Lark said there is a three-hour Person-in-Charge course on food safety that is offered by the health department. There is also a 2-day ServSafe Manager class that provides more in-depth information.*

### **4.03**

#### **Administrator's Report**

##### **4.03.01**

###### **Administrator**

1. The Geauga 2023 and 2024 Audit has started and is expected to be completed by the end of January 2026.

##### **4.03.02**

###### **Notes to Financial Statements**

**Accounts Payable by G/L Distribution Report. This is the day-to-day or current expenses report.**

###### **Notes on Chart 1**

As of November 30, 2025, the year is 91.67% complete. This percentage is a point of reference for what percentage of revenue and expense you might expect to see received/expensed at this point in the year.

The following are explanations for revenues and/or expenses that are significantly over budget or under budget from that reference point.

###### **REVENUE:**

With November being the eleventh month, revenues are underestimated budgets.

###### **EXPENSES:**

This is the eleventh month of the year, and expenses are under budget in part due to timing of invoice payments. We continue to work with the Geauga County Auditor's office to continue payment of invoices to the Lake County General Health District.

###### **Notes on Chart 2**

Chart 2 is a comparison of the beginning cash balance of each fund to the current cash balance of each fund.

###### **Notes on Chart 3**

The bar graph compares the revenue and expenses by each month for all funds combined.

**CHART 1**

**MONTH OF : NOVEMBER**

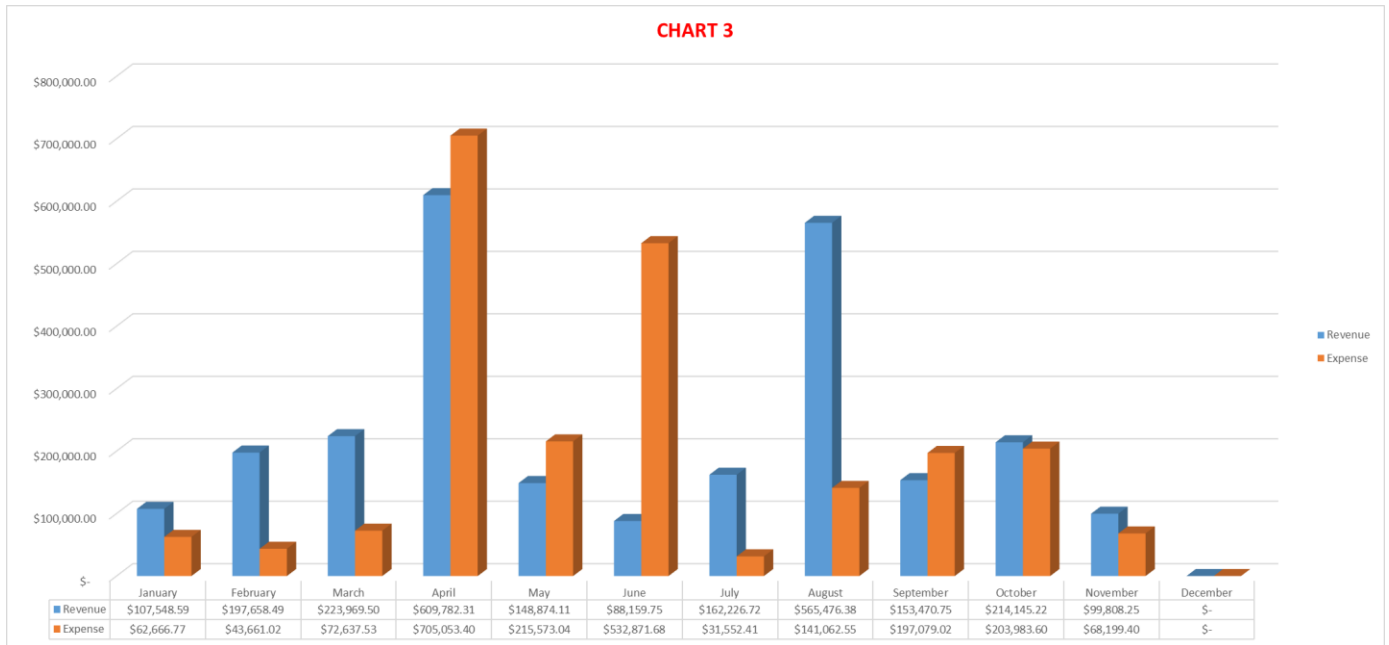
Revenue Type	Revised Budget	YTD Revenue	% of Budget Received
Property and Other Taxes	\$ 575,748.00	\$ 595,655.58	103.46%
Donations	\$ 5,000.00	\$ -	0.00%
State Reimbursement-Real Estate	\$ 77,028.00	\$ 73,983.17	96.05%
State Revenues	\$ 461,063.00	\$ -	0.00%
Local Government Tax	\$ -	\$ -	
Permits	\$ 343,000.00	\$ 622,895.76	181.60%
Inspection Fees	\$ 827,000.00	\$ 284,847.50	34.44%
Fees	\$ 223,250.00	\$ 92,116.63	41.26%
Licenses	\$ 225,000.00	\$ 231,452.12	102.87%
Fines	\$ 3,500.00	\$ 5,804.00	165.83%
Fees Infectious Waste Fees	\$ -	\$ -	#DIV/0!
Fees Solid Waste Fees	\$ 4,000.00	\$ 15,750.00	393.75%
Foundation Revenue	\$ -	\$ -	
Water Testing Fee	\$ 5,000.00	\$ 9,389.00	187.78%
Federal Grants	\$ 172,000.00	\$ -	0.00%
Local Match	\$ -	\$ -	
Reimbursements	\$ -	\$ 30,344.00	
Other Revenue	\$ 3,900.00	\$ 13,462.96	345.20%
Other Revenue Other Receipts	\$ 144,000.00	\$ 152,754.82	0.00%
Other Revenue Other Revenue	\$ 67,500.00	\$ 442,664.53	655.80%
Other Revenue Real Estate Fee Refund	\$ -	\$ -	
Transfers In	\$ 1,269,450.00	\$ -	0.00%
<b>Total Revenue</b>	<b>\$ 4,406,439.00</b>	<b>\$ 2,571,120.07</b>	<b>58.35%</b>
	<b>Percentage of year Completed</b>		<b>91.67%</b>
Expense Type	Revised Budget	YTD Expense	% of Budget Used
Salaries	\$ 117,929.00	\$ 101,647.35	86.19%
OPERS	\$ 17,267.00	\$ 13,146.45	76.14%
Medicare	\$ 1,790.00	\$ 1,430.01	79.89%
Workers Compensation	\$ 2,398.00	\$ -	0.00%
Hospitalization	\$ 45,137.00	\$ 30,425.44	67.41%
Unemployment	\$ 5,000.00	\$ 194.88	3.90%
Contract Services	\$ 3,740,529.31	\$ 1,583,846.38	42.34%
Travel	\$ 35,903.20	\$ 14,591.51	40.64%
Vehicle Expense	\$ -	\$ -	-
Legal Fees	\$ 18,674.81	\$ 226.22	1.21%
Advertising	\$ 2,000.00	\$ 717.85	35.89%
State Remittance	\$ 89,694.00	\$ 28,639.00	31.93%
State Remittance Ohio Permit Fee	\$ 20,382.00	\$ 3,496.00	17.15%
State Remittance Ohio Water Test Fee	\$ -	\$ -	0.00%
Materials and Supplies	\$ 73,239.91	\$ 3,569.35	4.87%
Materials and Supplies Supplies	\$ 30,000.00	\$ 27,055.70	90.19%
Materials and Supplies Vaccine Supply	\$ 11,222.75	\$ 245.95	2.19%
Equipment	\$ 58,000.00	\$ 12,887.68	22.22%
Equipment Equipment	\$ 7,490.28	\$ 5,000.00	66.75%
Equipment Equipment Maintenance	\$ 5,899.41	\$ -	0.00%
Other	\$ 607,194.66	\$ 320,255.64	52.74%
Other County RE Tax Expenses	\$ 11,000.00	\$ 10,359.78	94.18%
Other Health Emergency	\$ -	\$ -	0.00%
Other Other Expenses	\$ 79,750.00	\$ 32,355.00	40.57%
Other State RE Tax Expenses	\$ 250.00	\$ 107.28	42.91%
Other VS Remit to State	\$ 155,000.00	\$ 81,585.20	52.64%
Refunds	\$ 9,974.00	\$ 2,557.75	25.64%
Repair Services	\$ -	\$ -	0.00%
Transfers Out	\$ 1,234,450.00	\$ -	0.00%
<b>Total Expense</b>	<b>\$ 6,380,175.33</b>	<b>\$ 2,274,340.42</b>	<b>35.65%</b>
	<b>Percentage of year Completed</b>		<b>91.67%</b>
<b>Revenue Less Expense</b>	<b>\$ (1,973,736.33)</b>	<b>\$ 296,779.65</b>	
<b>Beginning Cash Balance</b>		<b>\$ 4,312,913.46</b>	
<b>Total Cash on Hand</b>		<b>\$ 4,609,693.11</b>	
<b>Cash on Hand Per Cash Position Report</b>		<b>\$ 4,609,693.11</b>	

**CHART 2**

**MONTH OF : NOVEMBER**

Fund Number	Fund name	Beginning Cash Balance	YTD Revenue Per Budget Performance	YTD Expense Per Budget Performance	Ending Cash Balance	YTD Cash Per Cash Position Report
6002	Board of Health	\$ 878,286.92	\$ 1,182,450.08	\$ 1,884,772.41	\$ 175,964.59	\$ 175,964.59
6004	Trailer Park	\$ 18,013.75	\$ 4,030.00	\$ 1,100.00	\$ 20,943.75	\$ 20,943.75
6005	Food Service	\$ 544,969.96	\$ 240,756.12	\$ 18,966.76	\$ 766,759.32	\$ 766,759.32
6008	Infectious Waste/ Solid Waste	\$ 124,907.06	\$ 15,750.00	\$ -	\$ 140,657.06	\$ 140,657.06
6011	Private Water Systems	\$ 300,917.14	\$ 67,224.50	\$ 6,479.54	\$ 361,662.10	\$ 361,662.10
6018	Swimming Pools	\$ 45,798.21	\$ 11,268.75	\$ 2,680.00	\$ 54,386.96	\$ 54,386.96
6021	Public Health Infrastructure	\$ 619,676.45	\$ -	\$ 2,716.76	\$ 616,959.69	\$ 616,959.69
6023	Sewage Treatment Systems	\$ 580,892.99	\$ 329,073.50	\$ 37,419.26	\$ 872,547.23	\$ 872,547.23
6025	Immunization Action Plan	\$ 27,587.13	\$ -	\$ 245.95	\$ 27,341.18	\$ 27,341.18
6030	Emergency Response Fund	\$ 26,140.00	\$ -	\$ -	\$ 26,140.00	\$ 26,140.00
6036	Environmental Health Assistance	\$ 64,369.16	\$ 11,237.00	\$ 75,606.00	\$ 0.16	\$ 0.16
6037	For Sale of Property	\$ 449,465.34	\$ 396,935.02	\$ 243,543.74	\$ 602,856.62	\$ 602,856.62
6039	Alcohol, Tobacco & Other Drugs	\$ 52,879.66	\$ -	\$ -	\$ 52,879.66	\$ 52,879.66
6040	Injury Prevention	\$ 84,188.45	\$ 7,825.34	\$ 810.00	\$ 91,203.79	\$ 91,203.79
6041	Workforce Development	\$ 319,629.34	\$ 29,914.00	\$ -	\$ 349,543.34	\$ 349,543.34
6042	Population Health Fund	\$ 175,191.90	\$ 5,242.00	\$ -	\$ 180,433.90	\$ 180,433.90
6043	Operations & Maintenance	\$ -	\$ 269,413.76	\$ -	\$ 269,413.76	\$ 269,413.76
<b>Total</b>		\$ 4,312,913.46	\$ 2,571,120.07	\$ 2,274,340.42	\$ 4,609,693.11	\$ 4,609,693.11

**CHART 3**



*Adam Litke provided the following highlights:*

- *The audit will be finishing up shortly.*
- *Staff appreciated the luncheon provided. It allowed for interactions among departments and additional team building.*
- *We continue to work on streamlining the billing process with the cross-jurisdictional agreement with Lake County General Health District.*

*Discussion:*

*Ashley Jones said she wanted to limit the delays for payments as much as possible.*

*Katie Taylor said she has been attending the Budget Commission meetings. She said they have been very supportive and helpful in this process.*

*Lynn Roman asked what the contract limit is in the cross-jurisdictional agreement. Adam Litke said it is for five years, ending in 2028, with an option to renew or cancel the contract after three years.*

*Dan Lark said the Operation and Maintenance program expenses and revenues are in line with each other. We're watching that budget very closely to make sure it stays that way.*

#### **4.04**

#### **Health Commissioner's Report**

##### **4.04.01**

##### **MMWR Weekly Report**

- Per reports to The Centers for Disease Control and Prevention (CDC) from local health departments, between May and June 2025, 3 unassociated patients in New York, Texas, and Wisconsin became severely ill after self-injecting cosmetic Botulinum Toxin (to diminish facial wrinkles) they purchased online. None met their state's requirements for administering it. One injected 11 units and the other two injected approximately 200 units each. All three received botulinum antitoxin and recovered, though the two who took higher doses had some residual issues such as speech and swallowing difficulties, neck weakness, and eyelid drooping.
- In March 2024, California and Washington had an outbreak of 13 cases of Shiga toxin-producing E. coli infection. 7 patients were hospitalized, 2 developed severe kidney damage, and none died. Tracing efforts identified the source of infection as walnuts from the same common processor. The contaminated walnut lots were recalled, and no further infections were reported. This was the first documented U.S. foodborne outbreak linked to walnuts.
- A 27-hospital case-control investigation into nirsevimab effectiveness against ICU admission for RSV in infants was conducted from December 1, 2024, to April 15, 2025. 14% of 457 case patients who received a positive RSV test had received nirsevimab within a week before symptom onset, and 45% of 302 control patients who received a negative RSV test had received nirsevimab within a week before symptom onset. Nirsevimab was estimated to be 80% effective against RSV-associated ICU admission and 83% effective against acute

respiratory failure when received between one and three months prior to illness onset. This data supports the recommendation for use of nirsevimab to protect infants from severe outcomes from RSV infection.

- CDC has made efforts, in collaboration with professional organizations and health departments, beginning in August 2023 to support birthing hospital enrollment in the Vaccines for Children (VFC) Program, in order to increase infant immunization against RSV with nirsevimab. Across the two RSV seasons since, there has been an increase from 27.1% of birthing hospitals enrolled in VFC to 36.2%. The number of nirsevimab doses ordered more than doubled from 46,738 during the 2023-24 season to 102,057 during the 2024-25 season.
- 

*Ron H. Graham provided the following highlights:*

- *No update.*

*Discussion:*

*Board members discussed botulism and recent incidents. Dan Lark said there were two unrelated cases in Geauga County. Ashley Jones reminded people to verify sellers and facilities when purchasing, like cosmetic Botulinum Toxin.*

## **5.0**

### **Old Business**

#### **5.01**

#### **Resolution 2025-39: Resolution of the Geauga Public Health Board of Health Setting Forth the Operation and Maintenance Program and Associated Service Assistance Fund, Second Reading**

*Lynn Roman moved and Dr. Mark Hendrickson seconded a motion to hear the second reading of Resolution 2025-39 setting forth the Operation and Maintenance Program and Associated Service Assistance Fund; motion carried. Ashley Jones abstained.*

**6.0**

**New Business**

**6.01**

**6.01.01**

**Financial Reports, Resolution 25-12-06-01-01**

*Dr. Mark Hendrickson moved and Lynn Roman seconded a motion to approve the Financial Reports for payment of bills, as listed in the recapitulation sheets attached to these minutes; motion carried.*

*Discussion:*

*Lynn Roman asked about certain entities who received payments. Adam Litke said the Geauga Maple Leaf payments are for legal notice posting fees. Dan Lark said Jonathan Sefcik and Farris Excavating are septic installers and their payments were for the Water Pollution Control Loan Fund (WPCLF) agreements.*

**6.01.02**

**Resolution 2025-40: A Resolution to Authorize a Warrant for Payment Based on a Then and Now Certificate for Purchases, and Declaring an Emergency to Treasurer of the State of Ohio, \$24,702.64**

*Dr. Mark Hendrickson moved and Ashley Jones seconded a motion to adopt Resolution 2025-40 to authorize the payment of a resolution to authorize a warrant for payment based on a then and now certificate for purchases, and declaring an emergency to Treasurer of the State of Ohio for payment for 3<sup>rd</sup> Quarter 2025 Vital Statistics Technology fees in the amount of \$4,249.00; motion carried.*

Katie Taylor said this is a Then and Now Encumbrance. These are needed to clean up the 2025 invoices. Additional ones will be forthcoming in January.

**6.01.03**

**Resolution 2025-41: A Resolution to Authorize a Warrant for Payment Based on a Then and Now Certificate for Purchases, and Declaring an Emergency to Geauga County Department of Water Resources, \$11,070.00**

*Lynn Roman moved and Dr. Mark Hendrickson seconded a motion to adopt Resolution 2025-41 to authorize the payment of a resolution to authorize a warrant for payment based on a then and now certificate for purchases, and declaring an emergency to Geauga County Department of Water Resources for payment for August, September, and October 2025 Lab Billing in the amount of \$11,070.00; motion carried.*

**6.01.04**

**Resolution 2025-42: A Resolution to Authorize a Warrant for Payment Based on a Then and Now Certificate for Purchases, and Declaring an Emergency to Lake County General Health, \$200,024.60**

*Dr. Mark Hendrickson moved and Christine Sutter seconded a motion to adopt Resolution 2025-42 to authorize the payment of a resolution to authorize a warrant for payment based on a then and now certificate for purchases, and declaring an emergency to Lake County General Health for payment for Cross Jurisdictional Agreement costs for July, August, September, October, and November 2025 in the amount of \$200,024.60; motion carried.*

**6.02**

**Permission to Approve Revisions to the Geauga County Board of Health By-Laws**

Voting for approval for revisions to the Geauga County Board of Health By-Laws did not take place so more revisions can be made, including spending approval thresholds. Revision suggestions can be sent to Adam Litke, who will review them with Lynn Roman.

**6.03**

**Permission to Approve the Dates for the 2026 Board of Health Monthly Meetings**

*Lynn Roman moved and Dr. Mark Hendrickson seconded a motion to approve the dates for the 2026 Geauga County Board of Health monthly meetings; motion carried.*

The meeting dates will be:

January 28, 2026	May 20, 2026	September 16, 2026
February 18, 2026	June 17, 2026	October 21, 2026
March 18, 2026	July 15, 2026	November 18, 2026
April 15, 2026	August 19, 2026	December 16, 2026

These regularly scheduled meetings will be held at 5:00 p.m. at the Geauga County Office Building located at 12611 Ravenwood Drive, Chardon, Ohio.

**6.04**

**Permission to Allocate \$25,000 for O&M Mailing Costs**

*Dr. Mark Hendrickson moved and Melissa DeBoth seconded a motion to allocate \$25,000 for mailing costs of the Operation and Maintenance (O&M) program. These funds would be used through December 31, 2026; motion carried. Ashley Jones abstained.*

**6.05**

**Permission to Refer Owners of Semi-Public Sewage Treatment Systems for Legal Action**

*Dr. Mark Hendrickson moved and Christine Sutter seconded a motion to refer owners of Semi-Public HB110 sewage treatment systems who have not renewed their yearly inspection certificates to the Geauga County Prosecutor for legal action. Staff sent letters reminding them to submit their payment, including the late fee. Notices were also sent for Administrative Hearings; motion carried. Ashley Jones abstained.*

There are about 20 locations that had not renewed their yearly inspection certificates.

15508 Chillicothe Rd LLC	15508 Chillicothe Rd	Novelty, OH 44072
AT&T	7631 Mayfield Rd	Chesterland, OH 44026
Circle K 5685	11800 Mayfield Rd	Chardon, OH 44024
Commercial Building	10256 Plank Rd	Montville, OH 44064
CS Commercial Real Estate LLC	13859 Main Market Rd	Troy, OH 44021
D&K Autobody	14767 Mayfield Rd	Huntsburg, OH 44046
Dave Pitz S/L 6- Dave Pitz	15075 Cross Creek Pkwy	Newbury, OH 44021
Deesee Oil Corp	12411 Kinsman Rd	Burton, OH 44021
Great Sand LLC	Rock Creek Rd	Thompson, OH 44086
OCI Construction	8560 Pekin Rd	South Russell, OH 44072
Old St Apt	13600 Old State Rd	Middlefield, OH 44062
Old State Rd Garage	9792 Old State Rd	Chardon, OH 44024
R & D Madison Properties	14128 Claridon-Troy Rd	Burton, OH 44021
Ripley Enterprises LLC	12180 Kinsman Rd	Newbury, OH 44065
Rock Land Holding	11830 Mayfield Rd	Munson, OH 44024
Selenick Company	15879 Madison Rd	Middlefield, OH 44062
Shandor Gardens (DBA Iron Horse Cafe)	13468 Main Market Rd	Burton, OH 44021
Us-Euro Auto LLC	15690 Main Market Rd	Burton, OH 44021
Vancuren Services/Davey Tree	15120 Cross Creek Pkwy	Newbury, OH 44065
Windstream	10968 Kinsman Rd	Newbury, OH 44065

**6.06**

**Permission to Suspend or Revoke the Food License for Hunan by the Falls, 508 Washington Street, Chagrin Falls, OH 44022**

Facility complied with Geauga Public Health requests. Action no longer needed at this time.

Permission is hereby requested from the Board of Health to suspend or revoke the food license for Hunan by the Falls. Two inspections have been completed since the November 2025 Board of Health meeting. Staff recommendations will be dependent on inspection results.

## **AGAINST**

Hunan by the Falls  
508 Washington Street  
Chagrin Falls, OH 44022

## **VIOLATIONS**

Failure to maintain sanitary conditions.

### **ORC 3717.49- Licensors may suspend or revoke food service operation license**

- (A) A licensor may suspend or revoke a food service operation license on determining that the license holder is in violation of any requirement of this chapter or the rules adopted under it applicable to food service operations, including a violation evidenced by the documented failure to maintain sanitary conditions within the operation.

Dan Lark stated that the latest inspection was substantially improved. The staff recommends not suspending the food license at this time, but to put them on enhanced enforcement (probationary status) where they will have monthly inspections for the next four months.

Cady Stromp described the actions that lead up to this point.

#### *Discussion:*

*Lynn Roman expressed concerns for how long any food establishments are able to be in violation of operating as required. Dan Lark said there is often a cycle of inspections and reinspections. Ashley Jones asked what the typical number of inspections is. Cady Stromp said they are required to have two inspections per year. The average facility does not have additional reinspections as a result of critical violations. Dan Lark said closures can be due to imminent public health threats. He also explained the levels of management and the certifications needed at restaurants.*

*Bridey Matheney and Aileen Chin provided information as to what the restaurant staff has been doing to comply with the health department.*

*Adam Litke suggested holding a presentation to the board regarding food safety inspections. Board members also have the ability to observe staff in the field. If interested, they should contact Dan Lark to schedule a field visit.*

**7.0**

**Citizens' Remarks**

Ashley Jones outlined the process and policies for providing public comment. Those who would like to comment but not attend the meeting are invited to email [info@geaugacountyhealth.org](mailto:info@geaugacountyhealth.org) and their comments will be forwarded to the Board.

A member of the public asked how many homeowners are being enrolled in the Operation and Maintenance Program. Dan Lark said that all are being phased in. As they are enrolled, GPH keeps track of service reports during their permit periods. They are then re-enrolled based on their permit terms, as required by the Ohio Administrative Code. He stated that those systems with EPA permits requiring yearly testing and those with aeration systems are currently enrolled. We have started phasing in the remaining systems and those that were previously issued 10- and 20-year permits by the county. Dan Lark will contact her with more specific information about her system and its permit requirements.

**8.0**

**Adjournment**

*With no further business, the meeting was adjourned at 6:21 p.m.*

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Secretary

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President

BOARD OF HEALTH  
GEAUGA PUBLIC HEALTH  
December 17, 2025

The Board of the Geauga Public Health met this day, December 17, 2025,  
in a regularly scheduled meeting with the following members present:

Melissa DeBot  
Ch  
Lynn Roman

Ashley Jones  
[Signature]

Dr. Mark Hendrickson presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Geauga Public Health hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Geauga Public Health, that as evidenced by the Certification of Funds signed by the Geauga County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Geauga County Auditor for payment of current bills during the fiscal year ending December 31, 2025.

Lynn Roman seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 5 "NAYS" 0

CLERK'S CERTIFICATION

I, Adam Litke, Administrator of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on December 17, 2025.

Witness my hand this 17th day of December 2025.

Administrator, Board of Health

[Signature]



# Accounts Payable by G/L Distribution Report

Invoice Date Range 11/01/25 - 11/30/25

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Invoice Amount
<b>Fund 6002 - Board of Health Fund</b>						
Department 053 - Health Department						
Sub Department 00 - Non Departmental						
Account 601 - Contract Services						
53003 - MCDONALD HOPKINS LLC	1571611	October 2025 Services	Paid by Check # 1191744	11/26/2025	12/03/2025	500.00
53003 - MCDONALD HOPKINS LLC	1571613	October 2025 Services	Paid by Check # 1191745	11/26/2025	12/03/2025	7,089.90
		<b>Account 601 - Contract Services Totals</b>				<b>\$7,589.90</b>
<b>Account 701.5301 - Materials and Supplies Supplies</b>						
38473 - GEAGA COUNTY MAPLE LEAF LLC	ML27604.02	Section 3709.09, 11/13 & 11/20 split invoice	Paid by Check # 1191741	11/26/2025	12/03/2025	18.85
		<b>Account 701.5301 - Materials and Supplies Supplies Totals</b>				<b>\$18.85</b>
<b>Account 901.5302 - Other Other Expenses</b>						
4924 - GEAGA COUNTY ADP BOARD	FY25-Q1	IT services for FY25: Q1	Paid by Check # 1191720	11/26/2025	12/03/2025	4,362.62
38473 - GEAGA COUNTY MAPLE LEAF LLC	ML27603	Section 3717.07, 11/13 & 11/20	Paid by Check # 1191739	11/26/2025	12/03/2025	378.30
38473 - GEAGA COUNTY MAPLE LEAF LLC	ML27604.01	Section 3709.09, 11/13 & 11/20 split invoice	Paid by Check # 1191740	11/26/2025	12/03/2025	388.55
		<b>Account 901.5302 - Other Other Expenses Totals</b>				<b>\$5,129.47</b>
<b>Account 903 - Advertising</b>						
10451 - AT&T MOBILITY II LLC	287350926304B OH	287350926304X10252025 BOH	Paid by Check # 1189879	11/05/2025	11/12/2025	276.85
		<b>Account 903 - Advertising Totals</b>				<b>\$276.85</b>
<b>Fund 6002 - Board of Health Fund Totals</b>						
						<b>\$13,015.07</b>
<b>Fund 6005 - Food Service Fund</b>						
Department 053 - Health Department						
Sub Department 00 - Non Departmental						
Account 901 - Other						
10451 - AT&T MOBILITY II LLC	287350926304F OOD	287350926304X10252025 FOOD	Paid by Check # 1189878	11/05/2025	11/12/2025	83.82
		<b>Account 901 - Other Totals</b>				<b>\$83.82</b>
<b>Fund 6005 - Food Service Fund Totals</b>						
						<b>\$83.82</b>
<b>Fund 6023 - Sewage Treatment System</b>						
Department 053 - Health Department						





\* = Prior Fiscal Year Activity

# Accounts Payable by G/L Distribution Report

Invoice Date Range 11/01/25 - 11/30/25

Grand Totals	Invoice
	Transactions
	<u>\$61,256.87</u>



# GEAUGA PUBLIC HEALTH

12611 Ravenwood Dr., Suite 301, Chardon, OH 44024-1071

**Resolution No. 2025-40**

**12/17/2025**

## **A RESOLUTION TO AUTHORIZE A WARRANT FOR PAYMENT BASED ON A THEN AND NOW CERTIFICATE FOR PURCHASES, AND DECLARING AN EMERGENCY**

**WHEREAS**, Ohio Revised Code Section 5705.41(D) provides a process for a Geauga Public Health District (GPH), as a political subdivision of the state and a taxing unit, to authorize a Then and Now Certificate to cover financial commitments made to vendors or other parties of the District prior to the Geauga County Auditor's Certification, through a formal purchase order or otherwise; and

**WHEREAS**, this GPH Board has requested from the Geauga County Auditor a certification, with respect to the item listed in Section 1 of this Resolution, that there was at the time of the making the contract or order and at the time of the execution of the certificate, a sufficient sum appropriated for the purpose specified in the contract and in the treasury, or in process of collection, to the credit of an appropriate fund free from any previous encumbrances; and

**WHEREAS**, the GPH Board now desires to authorize the drawing of a warrant in payment of the amounts due upon such contract or order.

**NOW, THEREFORE, BE IT RESOLVED** by the GPH Board, State of Ohio:

**Section 1:** That the drawing of a warrant in payment not to exceed the following amount due is hereby authorized:

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Fund Account Number</b>
Treasurer of the State of Ohio	Payment for 3 <sup>rd</sup> Quarter 2025 Vital Statistics Technology Fees	\$24,702.64	6002-053-00-901.5303

**Section 2:** It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in this formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**Section 3:** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason for the need to authorize the above payments; wherefore, provided this receives the affirmative vote of a majority of the members of this Board and it shall take effect immediately upon its passage and execution by its members; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed: 12-17-2025

Dad Lark Daniel Lark

  
\_\_\_\_\_  
Ashley Jones, President      vote

  
\_\_\_\_\_  
Mark Hendrickson, Pres Pro-Tem      vote      Yes

  
\_\_\_\_\_  
Melissa DeBoth      Yes  
vote

  
\_\_\_\_\_  
Lynn Roman      Yes  
vote

  
\_\_\_\_\_  
Christine Sutter      yes  
vote

AUDITOR'S CERTIFICATE OF FUNDS  
THEN AND NOW CERTIFICATE  
O.R.C. 5705.41D

Office of the Auditor  
Geauga County, Ohio

Certification No. \_\_\_\_\_

Department: Health

Purchase Order No. \_\_\_\_\_

Date of Purchase 09/30/2025

Appropriation Fund/Account No.

60002-053-00-901.5303

Amount \$ 24,702.64

Purchased From (12955)

STATE of Ohio;  
RESOURCES, STATE of Ohio

To the Board of Health District of Geauga County, Ohio:  
It is hereby certified that at the initial time of making of the attached contract, order, agreement, or obligation in behalf of the County; and at the time this certificate is being executed, the sum of \$ 24,702.64 was appropriated for the purpose of such contract, order, agreement or obligation and in the treasury or in the process of collection to the credit of the appropriated fund, free from any previous encumbrances.

12/15/2025

Date

Geauga County Auditor

By: [Signature]

Deputy Auditor

12-17-2025

Approval - Disapproval Date

By: Geauga County Board of Health District

2025-40

Resolution Number

Copies: Original - Auditor's Office (file with payment)

Copy - ~~Department~~



# GEAUGA PUBLIC HEALTH

12611 Ravenwood Dr., Suite 301, Chardon, OH 44024-1071

**Resolution No. 2025-41**

**12/17/2025**

## **A RESOLUTION TO AUTHORIZE A WARRANT FOR PAYMENT BASED ON A THEN AND NOW CERTIFICATE FOR PURCHASES, AND DECLARING AN EMERGENCY**

**WHEREAS**, Ohio Revised Code Section 5705.41(D) provides a process for a Geauga Public Health District (GPH), as a political subdivision of the state and a taxing unit, to authorize a Then and Now Certificate to cover financial commitments made to vendors or other parties of the District prior to the Geauga County Auditor's Certification, through a formal purchase order or otherwise; and

**WHEREAS**, this GPH Board has requested from the Geauga County Auditor a certification, with respect to the item listed in Section 1 of this Resolution, that there was at the time of the making the contract or order and at the time of the execution of the certificate, a sufficient sum appropriated for the purpose specified in the contract and in the treasury, or in process of collection, to the credit of an appropriate fund free from any previous encumbrances; and

**WHEREAS**, the GPH Board now desires to authorize the drawing of a warrant in payment of the amounts due upon such contract or order.

**NOW, THEREFORE, BE IT RESOLVED** by the GPH Board, State of Ohio:

**Section 1:** That the drawing of a warrant in payment not to exceed the following amount due is hereby authorized:

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Fund Account Number</b>
Geauga County Department of Water Resources	Payment for August, September & October 2025 Lab Billing	\$11,070.00	6037-053-00-901

**Section 2:** It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in this formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**Section 3:** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason for the need to authorize the above payments; wherefore, provided this receives the affirmative vote of a majority of the members of this Board and it shall take effect immediately upon its passage and execution by its members; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Passed: 12-17-2025

DaDLE Daniel Lark

Ashley Jones Yes  
Ashley Jones, President vote

Mark Hendrickson Yes  
Mark Hendrickson, Pres Pro-Tem vote

Melissa DeBoth Yes  
Melissa DeBoth vote

Lynn Roman YES  
Lynn Roman vote

Christine Sutter yes  
Christine Sutter vote

AUDITOR'S CERTIFICATE OF FUNDS  
THEN AND NOW CERTIFICATE  
O.R.C. 5705.41D

Certification No. \_\_\_\_\_

Department: Health

Office of the Auditor  
Geauga County, Ohio

Purchase Order No. \_\_\_\_\_

Date of Purchase 8/11/2025

Appropriation Fund/Account No.

6037-053-00-901

Amount \$ 11,070.00

Purchased From (22431)

Geauga County Water Resources

To the Board of Health District of Geauga County, Ohio:

It is hereby certified that at the initial time of making of the attached contract, order, agreement, or obligation in behalf of the County; and at the time this certificate is being executed, the sum of \$ 11,070.00 was appropriated for the purpose of such contract, order, agreement or obligation and in the treasury or in the process of collection to the credit of the appropriated fund, free from any previous encumbrances.

Geauga County Auditor

By: [Signature]  
Deputy Auditor

12/16/2025  
Date

12-17-2025  
Approval - Disapproval Date

2025-41  
Resolution Number

By: Geauga County Board of Health District

Copies: Original - Auditor's Office (file with payment)

Copy - Department

**Resolution No. 2025-42**

**12/17/2025**

**A RESOLUTION TO AUTHORIZE A WARRANT FOR PAYMENT BASED ON A THEN AND NOW CERTIFICATE FOR PURCHASES, AND DECLARING AN EMERGENCY**

**WHEREAS**, Ohio Revised Code Section 5705.41(D) provides a process for a Geauga Public Health District (GPH), as a political subdivision of the state and a taxing unit, to authorize a Then and Now Certificate to cover financial commitments made to vendors or other parties of the District prior to the Geauga County Auditor’s Certification, through a formal purchase order or otherwise; and

**WHEREAS**, this GPH Board has requested from the Geauga County Auditor a certification, with respect to the item listed in Section 1 of this Resolution, that there was at the time of the making the contract or order and at the time of the execution of the certificate, a sufficient sum appropriated for the purpose specified in the contract and in the treasury, or in process of collection, to the credit of an appropriate fund free from any previous encumbrances; and

**WHEREAS**, the GPH Board now desires to authorize the drawing of a warrant in payment of the amounts due upon such contract or order.

**NOW, THEREFORE, BE IT RESOLVED** by the GPH Board, State of Ohio:

**Section 1:** That the drawing of a warrant in payment not to exceed the following amount due is hereby authorized:

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Fund Account Number</b>
Lake County General Health	Payment for Cross Jurisdictional Agreement Costs for July, August, September, October & November 2025	\$200,024.60	6002-053-00-601

**Section 2:** It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in this formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**Section 3:** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare, and for the further reason for the need to authorize the above payments; wherefore, provided this receives the affirmative vote of a majority of the members of this Board and it shall take effect immediately upon its passage and execution by its members; otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Dao Lark Daniel LARK

Passed: 12-17-2025

Ashley Jones  
Ashley Jones, President vote

Mark Hendrickson  
Mark Hendrickson, Pres Pro-Tem vote

Melissa DeBoth  
Melissa DeBoth yes vote

Lynn Roman  
Lynn Roman YES vote

Christine Sutter  
Christine Sutter yes vote

AUDITOR'S CERTIFICATE OF FUNDS  
THEN AND NOW CERTIFICATE  
O.R.C. 5705.41D

Certification No. \_\_\_\_\_

Department: Health

Office of the Auditor  
Geauga County, Ohio

Purchase Order No. \_\_\_\_\_

Date of Purchase 07/01/2025

Appropriation Fund/Account No.

6002-053-00-601

Amount \$ 200,024.60

Purchased From (5239)

LAKE COUNTY HEALTH DISTRICT

To the Board of Health District of Geauga County, Ohio:  
It is hereby certified that at the initial time of making of the attached contract, order, agreement, or obligation in behalf of the County; and at the time this certificate is being executed, the sum of \$ 200,024.60 was appropriated for the purpose of such contract, order, agreement or obligation and in the treasury or in the process of collection to the credit of the appropriated fund, free from any previous encumbrances.

12/15/2025  
Date

Geauga County Auditor  
By: [Signature]  
Deputy Auditor

12-17-2025  
Approval - Disapproval Date

By: Geauga County Board of Health District

2025-42  
Resolution Number

Copies: Original - Auditor's Office (file with payment)

Copy - Department