

AGENDA
GEAUGA PUBLIC HEALTH
SPECIAL MEETING
November 10, 2025

1.0 Call to Order

2.0 Opening of Meeting

2.01 Pledge of Allegiance

2.02 Declaration of Quorum

2.03 Certification of Delivery of Official Notices of Special Meeting

6.0 New Business

6.01 Resolutions

6.01.01 Permission to Approve Supplemental Appropriation Transfers

6.01.02 Establish Revenue Line Item Prior Year Fund Adjustment,
Resolution 25-11-06-01-02

8.0 Adjournment

1.0 Call to Order

The special meeting of the Geauga County Board of Health was called to order at 6:00 p.m. on Monday, November 10, 2025, by President Ashley Jones. The meeting was held at the Geauga County Office Building located at 12611 Ravenwood Drive, Chardon, Ohio.

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

Dr. Mark Hendrickson
Ashley Jones, Pharm D

Lynn Roman

Christine Sutter

Absent: Melissa DeBoth

Minutes were recorded by Gina Parker.

Also present from the Health District staff:

Adam Litke, Deputy Health Commissioner

Katie Taylor, Finance Director

Others Present: None.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the special meeting of the Board of Health was made by Adam Litke, Deputy Health Commissioner.

6.0
New Business

6.01
Resolutions

6.01.01
Permission to Approve Supplemental Appropriation Transfers

Dr. Mark Hendrickson moved and Ashley Jones seconded a motion to approve supplemental appropriation transfers; motion carried.

6.01.02
Establish Revenue Line Item Prior Year Fund Adjustment,
Resolution 25-11-06-01-02

Dr. Mark Hendrickson moved and Ashley Jones seconded a motion to approve Resolution 25-11-06-01-02 to establish a revenue line item prior year fund adjustment. This revenue line item will be utilized to properly account for funds identified as prior year adjustments, be adopted; motion carried.

8.0
Adjournment

With no further business, the meeting was adjourned at 5:19 p.m.

Secretary

President

BOARD OF HEALTH
GEAUGA PUBLIC HEALTH
November 10, 2025

The Board of the Geauga Public Health met this day, November 10, 2025, in a special meeting with the following members present:

Ashley Jones

[Signature]
Lynn R. Roman Y

CS Yes

Dr. Heidsieck presented the following resolution and named its adoption.

RESOLUTION TO: Establish Revenue Line Item Prior Year Fund Adjustment.

WHEREAS, the Board of Geauga Public Health determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Finance Department of Geauga Public Health has recommended the creation of a new revenue line item within the 6002 Board of Health Fund to properly account for funds identified as prior year adjustments; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of Geauga Public Health that the Geauga County Auditor is hereby requested to establish a new revenue line item in the 6002 Board of Health Fund titled "Prior Year Fund Adjustment."

BE IT FURTHER RESOLVED that the Deputy Health Commissioner of the Board is hereby directed to forward certified copies of this resolution to the Geauga County Auditor.

Ashley Jones seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 34A

"NAYS" 0

CLERK'S CERTIFICATION

I, Adam Litke, Deputy Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a Resolution adopted by the said Board on November 10, 2025.

Witness my hand this 10th day of November, 2025.



Secretary, Board of Health

Resolution No. 25-11-06-01-02



Public Health
Prevent. Promote. Protect.

Geauga Public Health


GEAUGA COUNTY BOARD OF HEALTH

12611 Ravenwood Dr., Suite 301, Chardon, OH 44024-1071


To: Ms. Pam McMahan, Chief Operations Officer

At the November 10, 2025, special meeting of the Geauga Public Health Board of Health, the Board adopted the following Supplemental Appropriations:

| Fund Name | Fund Number | Dept | Sub Dept | Account | Description | Increase |
|------------------------------------|-------------|------|----------|---------|-------------------|--------------|
| Trailer Park | 6004 | 053 | 00 | 601 | Contract Services | \$4,445.31 |
| Food Services | 6005 | 053 | 00 | 601 | Contract Services | \$173,367.02 |
| Private Water Systems | 6011 | 053 | 00 | 601 | Contract Services | \$48,898.39 |
| Swimming Pool | 6018 | 053 | 00 | 601 | Contract Services | \$6,667.96 |
| Sewage Treatment System | 6023 | 053 | 00 | 601 | Contract Services | \$300,058.30 |
| Emergency Response | 6030 | 053 | 00 | 601 | Contract Services | \$3,333.98 |
| Injury Prevention | 6040 | 053 | 00 | 601 | Contract Services | \$44,453.08 |
| Total Supplemental Appropriations: | | | | | | \$581,224.04 |



 Ashley Jones, President vote




 Mark Hendrickson, Pres Pro-Tem Y
 vote

 Melissa DeBoth vote



 Lynn Roman Y
 vote



 Christine Sutter Yes
 vote

