

AGENDA  
GEAUGA PUBLIC HEALTH  
February 28, 2024

1.0 Call to Order

2.0 Opening of Meeting

2.01 Pledge of Allegiance

2.02 Declaration of Quorum

2.03 Certification of Delivery of Official Notices of Meeting

3.0 Board of Health

3.01 Minutes, Regular Meeting January 17, 2024

4.0 Health District Staff Reports

4.01 Population Health Report

4.02 Environmental Health Report

4.03 Administrator's Report

4.04 Health Commissioner's Report

5.0 Old Business

5.01 Geauga Public Health Rent Discussion

## 6.0 New Business

### 6.01 Resolutions

- 6.01.01 Financial Reports, Resolution 24-02-06-01-01
- 6.01.02 Permission to Approve Appropriations for Increase/Decrease
- 6.01.03 Resolution 2024-1: Then and Now Purchase Order to McDonald Hopkins, Not to Exceed \$500.00
- 6.01.04 Resolution 2024-2: Then and Now Purchase Order to Expert IT LLC, Not to Exceed \$7,200.00
- 6.01.05 Resolution 2024-3: Then and Now Purchase Order to Lake County General Health District, Not to Exceed \$99,582.56

### 6.02 Permission to Approve the 2025 Geauga Public Health Budget

### 6.03 Permission for the Health Commissioner to Request the Geauga County Commissioners to Establish a Hybrid Drug Overdose and Suicide Review Committee

### 6.04 Permission to Approve the Geauga Public Health Credit Card Policy

### 6.05 Resolution 2024-4: Authorizing Adam Litke, Administrator, to Apply for, Accept, and Enter into a Water Pollution Control Loan Fund Agreement on Behalf of Geauga Public Health of Geauga County for the Repair and Replacement of Home Sewage Treatment Systems

### 6.06 Resolution to Create Certain Fees, Operation & Maintenance Program, First Reading

### 6.07 Discussion Related to SYBR-AER System Replacements

## 7.0 Citizens' Remarks

- Session to last 20 minutes unless Board moves to extend.
- 2 minutes per speaker to make comments and ask questions.
- The Board will answer questions after having an opportunity to investigate responses following the meeting. This is not a press conference where answers should be expected on the spot.
- Board responses will be recorded and publicly filed with meeting minutes.

## 8.0 Executive Session

## 9.0 Adjournment

**1.0 Call to Order**

The regular meeting of the Geauga County Board of Health was called to order at 5:00 p.m. on Wednesday, February 28, 2024, by President Carolyn Brakey. The meeting was held at the Geauga County Office Building located at 12611 Ravenwood Drive, Chardon, Ohio.

**2.0 Opening of Meeting**

**2.01 Declaration of Quorum**

The following members were present constituting a quorum:

Carolyn Brakey, Esq.	Ashley Jones, Pharm D	Dr. Mark Rood
Dr. Mark Hendrickson	Lynn Roman	

Minutes were recorded by Gina Parker.

Also present from the Health District staff:

Ron H. Graham, Health Commissioner	Adam Litke, Administrator
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Others Present: Bryan Kostura and several members of the public were in attendance.

**2.03 Certification of Delivery of Official Notices**

Certification of delivery of the official notices of the regular meeting of the Board of Health was made by Adam Litke, Administrator.

**3.0 Board of Health**

**3.01 Approval of Minutes**

*Lynn Roman moved and Dr. Mark Rood seconded a motion to approve the minutes of the January 17, 2024, Board of Health regular meeting; motion carried.*

## **4.0 Health District Staff Reports**

### **4.01 Population Health**

#### **4.01.01 Safe Communities**

Planning for upcoming events and activities continues.

#### **4.01.02 Buckles Buckeyes Program (Car Seat Program)**

The Health Educator distributed two convertible car seats to eligible families in Geauga County. The Health Educator conducted an educational session with each legal guardian on child passenger safety best practices, Ohio's child passenger safety law, the proper way to install a car seat, and the correct way to harness the child in the car seat. The Health Educator then assisted each guardian with installing the car seat properly into their vehicle.

The Health Educator also assisted a caregiver for a car seat check. The Health Educator explained and demonstrated how to properly install the car seat into their personal vehicle. The certified technician checked that the seat was properly installed, was correct for the child's height and weight, was in the proper direction, and was not recalled or expired.

#### **4.01.03 Other Population Health Activities**

The Health Educator attended the bimonthly ODH Project DAWN meeting and distributed three Project DAWN Naloxone kits to the community.

The Health Educator organized, planned, and facilitated the Community Health Improvement Plan (CHIP) Behavioral Health workgroup meeting. The following organizations were represented: Geauga Public Health, Mental Health and Recovery Services Board, Torchlight YMA, Lifeline, KSU Geauga, Ravenwood Health, UH Geauga Behavioral Health Unit, Lake Geauga Recovery Centers, Family Pride, Geauga Metropolitan Housing Authority, Drug Free Communities, Geauga SOGI, and NAMI Geauga. The Behavioral Health workplan was discussed and future plans were established.

Additionally, the Health Educator organized, planned, and facilitated, the Community Health Improvement Plan (CHIP) Chronic Conditions workgroup meeting. Geauga Public Health and UH Geauga were represented at the meeting. The Chronic Conditions workplan was discussed and future plans were established.

#### **4.01.04**

##### **Get Vaccinated Ohio-Public Health Initiative (GVO)**

#### **Geauga Public Health**

Grant period: 7/1/2023-6/30/2024

The following deliverables have been completed and/or are in progress:

D1- Immunization Reminder and Recall System:44 Recalls & 0 Reminders sent out.

D2- Immunization Coverage Disparities: Due April 2024

D4- Immunization Quality Improvement for Providers: One IQIP completed at GPH on 1/26/2024.

D5- Provider Education-MOBI and TIES: Awaiting ODH training.

D7- School Immunization Assurance: In progress as follows:

D7a- School Immunization Assurance:

- o Melissa Kimbrough, RN completed the ODH Webinar Training completed.

D7b- GV funded counties will perform school immunization education sessions using an ODH-prescribed PowerPoint presentation between January 1, 2024, and June 30, 2024:

- o Melissa Kimbrough, RN emailed the PowerPoint and the education validation form to all Lake County schools clinic personnel. Currently collecting all signed education validation forms to be submitted for payment.

D7c Each funded GV subawardee will perform a total of six ODH-assigned school validation assessments in each GV funded-county between Jan. 1, 2024, and April 12, 2024:

- o Melissa Kimbrough RN in the process of scheduling all required school assessments.

#### **4.01.05**

##### **Vaccines for Children**

#### **Clinics**

##### **Mobile Clinics (1/22/24)**

Busters Barn - There was a total of 16 individuals seen at the mobile clinic:

DTaP-3

Pediarix-1

Quadracel-1

Vaxelis-5

Hib-2

MMR-2

PCV15-5

Polio-1

ProQuad-1

Varicella-8

**GPH Adult Clinic** – There were a total of two (2) individuals immunized.

Tdap-1

COVID-1

**DDC Clinic Center for Special Needs Children (1/10/24 and 1/24/24:**

110 vaccines administered.

**TB Clinic**

- Two TB tests administered and read.

#### **4.01.06**

##### **Public Health Emergency Preparedness (PHEP)**

During January, Ms. Lydia Castner has continued working closely with Lake County Preparedness staff to complete Public Health Emergency Preparedness (PHEP) and Cities Readiness Initiative (CRI) Grant deliverables for the FY24 grant year. Ms. Castner has been working on updates to GPH's Pandemic Influenza Response Plan and Responder Safety and Health Plan in addition to other grant deliverables. The five-year competitive renewal for the PHEP and CRI grants was submitted to ODH on January 19<sup>th</sup>. As in the past cycle, Lake County General Health District applied on behalf of GPH and will administer the grant for the next five-year cycle. This arrangement allows for Lake and Geauga counties to maximize efficiency with shared staffing to include the "Triad" (Health Commissioner/Administrator, Environmental Health Director, and Nursing Director) as well as Epidemiology.

Ms. Castner has also been working with local partners regarding planning for the April 8 Total Solar Eclipse, for which GPH will need to prepare to inspect any temporary food service operations at the many events scheduled in the area for the day. Ms. Castner attended a meeting with the Geauga County Department of Emergency Services and other partners on January 24 to discuss events and planning considerations.

On January 2nd, a tanker-trailer accident in Russell Township resulted in a spill of four to five gallons of hazardous waste that was contained at the scene. The Chagrin Southeast Regional Hazmat team responded to the incident along with fire, police, and paramedics. Ms. Castner and Ms. Landis, who are serving as GPH's Public Information Officers released a statement on GPH's Facebook page stating GPH's awareness of the situation and informing the community of what information regarding the incident after conferring with Geauga County EMA, Ohio EPA, and Ohio Department of Health. GPH was notified of the spill 24 hours after the incident.

As of February 1, all deliverables due on the month of February have been submitted to ODH for review.

Deliverables Submitted

- PHEP 1.2- ERP and Annex Update Rubric for FY24 PIRA

- PHEP 13.2- Tactical Communications

#### Deliverables Approved

- CRI 3.1- Annual MCM Dispensing Drills

#### Meetings/Events Attended:

- Recurring weekly PHEP Grant Team Meetings
- Recurring weekly PHEP/CRI Plan review meetings
- NEO Regional Workgroup for ASL POD Video Project (January 4, 24)
- NEO Healthcare Coalition General Meeting (January 5)
- ODH Integrated Preparedness Plan Refresher Training Webinar (January 10)
- Regional Epidemiology and Public Health Meetings (January 12)
- Mass Fatality Incident Course OH-386 (January 16-17)
- Local Health District Radiological Preparedness Workgroup (January 18)
- BioWatch Risk Communications Workgroup Meeting (January 22)
- 2024 Solar Eclipse Planning Meeting (January 24)

#### **4.01.07**

##### **Epidemiology**

To date for the current flu season, a total of 42 Geauga County residents have been hospitalized for influenza.

During the month of January, Ms. Priyanka Parikh continued to receive and field various requests for information from school staff and residents about COVID-19, including current guidelines, isolation and preventive measures as well as the new booster vaccines. Updated COVID-19 information was provided for long term care facilities.

Three long term care facilities in Geauga County reported cases of COVID-19, including a total of 5 staff and 24 residents during the month of January. All long-term care facilities were provided with the most recent COVID-19 resources from the CDC and ODH.

During the month of January there were no EpiCenter anomalies in Geauga County. EpiCenter is the statewide syndromic surveillance system which monitors emergency room and urgent care visits for unusual activity.

**Communicable Diseases Reported by Month** Ohio Disease Reporting System (ODRS)

Reportable Condition	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total 2024	Total 2023
Anaplasmosis- Anaplasma phagocytophilum	0												0	1
Campylobacteriosis	1												1	21
Chlamydia infection	11												11	83
COVID-19	260												260	2068
CPO	0												0	3
Cryptosporidiosis	0												0	1
Giardiasis	0												0	3
Gonococcal infection	4												4	19
Haemophilus influenzae (invasive disease)	0												0	2
Hepatitis B (including delta) - chronic	0												0	5
Hepatitis C - acute	0												0	1
Hepatitis C - chronic	2												2	18
Influenza- associated hospitalization	22												22	27
Legionellosis	0												0	4
Lyme Disease	0												0	9
Meningitis - aseptic/viral	0												0	2
Mumps	0												0	1
Pertussis	1												1	83
Salmonellosis	1												1	10
Shigellosis	0												0	2
Streptococcal - Group A -invasive	1												1	16
Streptococcal - Group B - in newborn	0												0	1



Streptococcus pneumoniae - invasive antibiotic resistance unknown or non-resistant	1												1	2
Streptococcus pneumoniae - invasive antibiotic resistant/intermediate	1												1	1
Syphilis - early	0												0	2
Syphilis - primary	0												0	1
Syphilis - secondary	0												0	1
Varicella	0												0	1
Yersiniosis	0												0	1
Total	305												305	2389

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*Adam Litke provided the following highlights:*

- *No report.*

## **4.02** **Environmental Health**

### **4.02.01** **Director's Report**

A public meeting was held on February 12th for residents of Russell, Munson and Newbury to discuss the upcoming sampling at their homes of National Pollutant Discharge Elimination System registered systems or spray systems. Out of almost 800 invitations sent, 15 residents attended. The most common comments were about why are they are the first group and how are other systems going to be addressed.

A public hearing is scheduled for March 12th at 6pm in the 3rd floor conference room. The purpose of the hearing is to hear public comment related to the new \$30 fee for a one-year operational permit.

**4.02.02**

**Food Safety**

The Ohio Department of Agriculture has completed a rule revision of Ohio Administrative Code Chapter 901:3-4 which became effective February 12, 2024. Within this revision is a change to 901:3-4-03 License fees and categories. (A)(4) Mobile retail food establishments, added, “as specified in rule 901:3-4-05 of the Administrative Code and low risk mobile retail food establishments as specified in rule 901:3-4-05 of the Administrative Code which will be fifty per cent of the mobile retail food establishment fee established in this rule.”

What this means: A low-risk mobile retail food establishment license category has been added to the law. The code specifies that the license fee for this new low risk mobile will be fifty percent of the established mobile fee. Each year, cost methodology is completed to determine the cost associated with providing the food programs to our county. The mobile license fee is also established in this manner. With the low-risk mobile being added to the code and the fee being defined within the law, the Ohio Department of Agriculture representatives stated that a three reading rule or emergency reading were not needed to allow for this change. We have completed the required public notifications and Board of Health readings to accept the food license fees. We will accept low risk mobile retail food establishments paying fifty percent of the current mobile license fee as of February 12, 2024.

Several consultations were conducted by A. O’Brien with Target in Bainbridge, prior to their reopening, regarding a fire that occurred inside the building.

**4.02.03**

**Program Inspections**

Environmental Health staff conducted the following program inspections in January:

<b>Program</b>	<b>Inspections</b>
Private Water Systems (wells)	5
Camps	0
Swimming Pools/Spas	0
*Food	98
Sewage Systems	46
For Sale of Property	2
HB 110 (Semi-Public) Systems	11
Plumbing	66
Schools	0
Nuisance Complaints	0

\*Includes routine inspections, reinspections, mobiles, temporaries, plan reviews, pre-licensing inspections, food-related nuisance complaints, and consultations.

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*Adam Litke provided the following highlights for Dan Lark:*

- *Presented the interactive map of the Parkman Wells results. A link will be available to the public.*
- *Discussed the history of septic system inspections. A final report will be provided at the Health District Advisory Council (HDAC) meeting and will also be posted on the GPH website.*

*Discussion:*

*Ashley Jones suggested including a note or date of the chloride levels in the Parkman Wells map.*

*Lynn Roman asked what were considered low chloride levels of the Wells. Adam Litke said it was 200.*

*Mr. Hellegers spoke to the Board regarding his concerns with the Kaufman dumping site.*

## **4.03**

### **Administrator's Report**

#### **4.03.01**

##### **Administrator**

1. Public Records – Continue to utilize legal services to complete review and submission of public records requests.
2. State Audit – The audit has been completed and exit conference held. Overall the audit was very positive and GPH is doing a great job in regards to financial controls.
3. Health District Advisory Council (HDAC) – The regular 2024 meeting is set for March 13<sup>th</sup> at 6:30pm, with an option meet and greet prior to the meeting. The meeting will be held at the 12611 Ravenwood Drive building.
  - a. If the HDAC is willing, I would like to continue the quarterly meetings that we have with them to communicate how GPH is running and upcoming programs, etc.
4. Annual Report (for Community) – Working on completing this and will have it available for disbursement at the HDAC meeting on March 13th.
5. Operation and Maintenance Program – The O&M Program continues to be a priority and is being rolled out in a manner that prioritizes communication to the community while still being compliant with the State of Ohio mandate.

#### **4.03.02**

#### **Notes to Financial Statements**

**Accounts Payable by G/L Distribution Report. This is the day-to-day or current expenses report.**

#### **Notes on Chart 1**

As of January 31, 2023 8.33% of the year is complete. This percentage is a point of reference for what percentage of revenue and expense you might expect to see received/expensed at this point in the year.

The following are explanations for revenues and/or expenses that are significantly over budget or under budget from that reference point.

#### **REVENUE:**

This is the first month of the year there are no revenue accounts that are significantly over or under budget.

#### **EXPENSES:**

This is the twelfth month of the year and contract services is significantly over budget. Due to timing in paying. GPH paid October and November 2022 in January.

#### **Notes on Chart 2**

Chart 2 is a comparison of the beginning cash balance of each fund to the current cash balance of each fund.

#### **Notes on Chart 3**

The bar graph compares the revenue and expenses by each month for all funds combined.

**CHART 1**

**MONTH OF : JANUARY**

Revenue Type	Revised Budget	YTD Revenue	% of Budget Received
Property and Other Taxes	\$ 570,680.00	\$ -	0.00%
State Reimbursement-Real Estate	\$ 76,350.00	\$ -	0.00%
State Revenues	\$ 401,000.00	\$ 47,695.11	11.89%
Local Government Tax	\$ -	\$ -	
Permits	\$ 586,000.00	\$ 53,688.00	9.16%
Inspection Fees	\$ 527,000.00	\$ 2,940.00	0.56%
Fees	\$ 236,650.00	\$ 22,238.00	9.40%
Licenses	\$ 164,000.00	\$ 272.00	0.17%
Fines	\$ 4,900.00	\$ -	0.00%
Fees Infectious Waste Fees	\$ -	\$ -	#DIV/0!
Fees Solid Waste Fees	\$ 15,750.00	\$ 15,750.00	100.00%
Foundation Revenue	\$ -	\$ -	
Water Testing Fee	\$ 12,000.00	\$ 640.00	5.33%
Federal Grants	\$ 169,000.00	\$ 1,561.32	0.92%
Local Match	\$ -	\$ -	
Reimbursements	\$ 1,146,286.62	\$ -	
Other Revenue	\$ 2,500.00	\$ 446.00	17.84%
Other Revenue Other Receipts	\$ 27,000.00	\$ 9,396.25	0.00%
Other Revenue Other Revenue	\$ 60,700.00	\$ 581.25	0.96%
Other Revenue Real Estate Fee Refund	\$ -	\$ -	
Transfers In	\$ 160,000.00	\$ -	0.00%
<b>Total Revenue</b>	<b>\$ 4,159,816.62</b>	<b>\$ 155,207.93</b>	<b>3.73%</b>
	<b>Percentage of year Completed</b>		<b>8.33%</b>
Expense Type	Revised Budget	YTD Expense	% of Budget Used
Salaries	\$ 1,144,600.16	\$ 6,858.60	0.60%
OPERS	\$ 163,925.57	\$ 862.40	0.53%
Medicare	\$ 16,592.50	\$ 96.00	0.58%
Workers Compensation	\$ 28,609.58	\$ -	0.00%
Hospitalization	\$ 317,647.63	\$ 2,378.98	0.75%
Unemployment	\$ 5,000.00	\$ -	0.00%
Contract Services	\$ 2,167,159.71	\$ 273,609.34	12.63%
Travel	\$ 47,070.09	\$ 1,811.79	3.85%
Vehicle Expense	\$ -	\$ -	
Legal Fees	\$ 14,421.52	\$ 340.63	2.36%
Advertising	\$ 5,485.50	\$ -	0.00%
State Remittance	\$ 65,512.00	\$ -	0.00%
State Remittance Ohio Permit Fee	\$ 21,208.00	\$ -	0.00%
State Remittance Ohio Water Test Fee	\$ -	\$ -	0.00%
Materials and Supplies	\$ 21,989.53	\$ -	0.00%
Materials and Supplies Supplies	\$ 23,391.44	\$ 389.55	1.67%
Materials and Supplies Vaccine Supply	\$ 13,062.54	\$ -	0.00%
Equipment	\$ 23,060.24	\$ 359.50	1.56%
Equipment Equipment	\$ 3,490.28	\$ -	0.00%
Equipment Equipment Maintenance	\$ 4,399.41	\$ -	0.00%
Other	\$ 389,884.71	\$ 17,312.64	4.44%
Other County RE Tax Expenses	\$ 11,000.00	\$ -	0.00%
Other Health Emergency	\$ -	\$ -	0.00%
Other Other Expenses	\$ 110,689.25	\$ 2,558.51	2.31%
Other State RE Tax Expenses	\$ 1,000.00	\$ -	0.00%
Other VS Remit to State	\$ 172,200.58	\$ 21,269.12	12.35%
Refunds	\$ 15,020.00	\$ -	0.00%
Repair Services	\$ -	\$ -	0.00%
Transfers Out	\$ 170,789.30	\$ -	0.00%
<b>Total Expense</b>	<b>\$ 4,957,209.54</b>	<b>\$ 327,847.06</b>	<b>6.61%</b>
	<b>Percentage of year Completed</b>		<b>8.33%</b>
<b>Revenue Less Expense</b>	<b>\$ (797,392.92)</b>	<b>\$ (172,639.13)</b>	
<b>Beginning Cash Balance</b>		<b>\$ 4,300,063.66</b>	
<b>Total Cash on Hand</b>		<b>\$ 4,127,424.53</b>	
<b>Cash on Hand Per Cash Position Report</b>		<b>\$ 4,127,424.53</b>	



# MONTH OF :

# JANUARY

## CHART 2

Fund Number	Fund name	Beginning Cash Balance	YTD Revenue Per Budget Performance	YTD Expense Per Budget Performance	Ending Cash Balance	YTD Cash Per Cash Position Report	Difference	Percentage Increase/Decrease
6002	Board of Health	\$ 1,320,485.79	\$ 41,833.00	\$ 309,087.80	\$ 1,053,230.99	\$ 1,053,230.99	\$ -	-20.24%
6004	Trailer Park	\$ 15,776.25	\$ 185.00	\$ -	\$ 15,961.25	\$ 15,961.25	\$ -	1.17%
6005	Food Service	\$ 297,963.06	\$ 672.00	\$ 281.89	\$ 298,353.17	\$ 298,353.17	\$ -	0.13%
6008	Infectious Waste/ Solid Waste	\$ 105,443.93	\$ 15,750.00	\$ -	\$ 121,193.93	\$ 121,193.93	\$ -	14.94%
6011	Private Water Systems	\$ 77,461.13	\$ 4,340.00	\$ -	\$ 81,801.13	\$ 81,801.13	\$ -	5.60%
6018	Swimming Pools	\$ 34,132.40	\$ -	\$ -	\$ 34,132.40	\$ 34,132.40	\$ -	0.00%
6019	Not Used	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
6021	Public Health Infrastructure	\$ 541,376.44	\$ -	\$ 295.00	\$ 541,081.44	\$ 541,081.44	\$ -	-0.05%
6023	Sewage Treatment Systems	\$ 1,209,695.49	\$ 43,500.50	\$ 757.06	\$ 1,252,438.93	\$ 1,252,438.93	\$ -	3.53%
6024	Not Used	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
6025	Immunization Action Plan	\$ 28,520.03	\$ -	\$ -	\$ 28,520.03	\$ 28,520.03	\$ -	0.00%
6026	Women, Infants, and Children	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
6027	Child & Family Health Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
6030	Emergency Response Fund	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	-
6036	Environmental Health Assistance	\$ 51,276.89	\$ 33,752.07	\$ 14,500.00	\$ 70,528.96	\$ 70,528.96	\$ -	37.55%
6037	For Sale of Property	\$ 218,533.08	\$ -	\$ 2,400.31	\$ 216,132.77	\$ 216,132.77	\$ -	-1.10%
6038	Not Used	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
6039	Alcohol, Tobacco & Other Drugs	\$ 52,879.66	\$ -	\$ -	\$ 52,879.66	\$ 52,879.66	\$ -	0.00%
6040	Injury Prevention	\$ 81,737.58	\$ 3,608.71	\$ -	\$ 85,346.29	\$ 85,346.29	\$ -	4.41%
6041	Workforce Development	\$ 65,156.08	\$ 11,520.65	\$ -	\$ 76,676.73	\$ 76,676.73	\$ -	17.68%
6042	Population Health Fund	\$ 174,625.85	\$ 46.00	\$ 525.00	\$ 174,146.85	\$ 174,146.85	\$ -	-0.27%
<b>Total</b>		\$ 4,300,063.66	\$ 155,207.93	\$ 327,847.06	\$ 4,127,424.53	\$ 4,127,424.53	\$ -	-
			\$ 155,207.93	\$ 327,847.06	<b>Check Figure</b>	\$ (172,639.13)		

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Adam Litke provided the following highlights:

- *State audit was completed.*
- *HDAC will be held on March 16 at 6:30 p.m.*
- *The 2023 Annual Report has been completed and will be available at the HDAC meeting.*
- *The public records request that closed GPH to the public on Friday, February 16, 2024, has been completed with the help of all staff. Phone calls were still answered, but inspections were not completed during that time. The requestor cannot be charged for the time needed to complete the records request, only for the cost of items, such as copies or shipping fees.*

*Discussion:*

*Ashley Jones asked for the status of public records request overall. Adam Litke said most have been completed.*

*Lynn Roman asked how many records requests have been received. Adam Litke said there have been more than a dozen individual requests, although one person had requested about 8-10 of them. Bryan Kostura said his team is working on the minutes portion of the request. There was also another part of the request for receipts since 2010, totaling over 8,000 pages that needed to be reviewed.*

#### **4.04**

#### **Health Commissioner's Report**

##### **4.04.01**

##### **Health District Advisory Council Meeting**

Just a reminder that you are invited to attend the **2024 Geauga Public Health (GPH) Health District Advisory Council (HDAC)** meeting. It will be held on **Wednesday, March 13, 2024**. The meeting will begin at 6:30 p.m. The meeting will be held at the **Geauga County Office Building** located at 12611 Ravenwood Drive in Chardon. The HDAC is a 22-member council comprised of representatives from each of the sixteen townships, five municipalities, and the Geauga Board of County Commissioners. The purpose of the HDAC is to elect its officers, appoint members of the Geauga County Board of Health, receive and consider the annual or special reports of such Board, and make recommendations to GPH in regard to matters for the betterment of health and sanitation within the District, or for needed legislation.



#### **4.04.02**

##### **Legislative Updates**

The 2024 legislative schedule is in a very light session schedule over the next 6 months (7 House sessions, 8 Senate sessions). The priority is the capital budget bill, veto override of Governor's veto of the gender related care bill, and the Senate consideration of veto override of flavored tobacco ban language.

Bill activity since last meeting is:

#### **HB352**

ACE STUDY COMMISSION (Rep. Rachel Baker, Rep. Sara Carruthers) To establish the Adverse Childhood Experiences Study Commission. Now includes an Association of Ohio Health Commissioners (AOHC) representative on the committee that is created. We are hoping for a hearing in February. Committee members were encouraged to speak with their legislators.

- Flavored tobacco ban/HB 258 – e-cigarette sales to minors – Ed Johnson reported on the status. The House overrode the Governor's veto in late December. They expect the Senate will do so, as well. At the same time HB 258 is moving quickly through the legislative process. Robert Hakes reported that HB 258 is proposing increased fines for smoking violations (sale to minors) to make them more impactful. Many municipalities have increased their fines locally, in response to feedback from retailers. Lobbyists for several anti-tobacco groups are actively working with the Governor's office and Senate leadership to seek a compromise.
- Recreational marijuana – there has been no legislative activity since the last meeting. The House and Senate were meeting to try to find consensus. There's no progress so far.
- Home visiting reimbursement – workgroup members: This is a longstanding issue, pending legislation, House Bill 7, pursuing inclusion of enabling language in this bill. The Ohio Public Health Association (OPHA), through Kelly Morris, has organized some OPHA volunteers to work with planning a meeting to review survey responses, previously proposed language.
- Ohio Public Employees Retirement System (OPERS) employer contribution rate increases – Jason Orcena reported on updates, There will be an increase in employer contributions (4%) in an effort to improve fund stability and maintain current benefits. OPERS remains an outstanding plan, better than other public and private retirement plans.

#### **4.04.03**

##### **AOHC and OPHA Issue Joint Statement Regarding Veto Override of Tobacco Regulation Preemption Language**

The Association of Ohio Health Commissioners (AOHC) and the Ohio Public Health Association (OPHA) are disappointed by the Senate's override of Governor DeWine's veto concerning local tobacco ordinances. Governor DeWine has steadfastly worked to fight the

tobacco epidemic and his veto was good public health policy. Protecting Ohio's youth, communities of color, and the disadvantaged from tobacco products, flavored vaping and nicotine is not a partisan issue, nor should it be a contentious one. Public health professionals struggle daily to help our citizens overcome the severe consequences of tobacco addiction, oftentimes stemming from individuals who became addicted as children.

The legislature can and should create a statewide framework to regulate tobacco and nicotine, especially when it comes to flavored products that target youth. Smokefree Ohio and Tobacco 21 are two examples of popular and successful statewide programs that have served Ohioans well, but enforcement has been put at risk by the elimination of local regulatory authority. AOHC and OPHA stand ready to work with the legislature and all interested parties to create reasonable regulations that replicate the success of these two programs.

#### **FACTS ABOUT OHIO TOBACCO AND NICOTINE USAGE:**

- Annual health care costs in Ohio directly caused by smoking: \$5.64 billion. <sup>[1]</sup>
- Medicaid costs caused by smoking in Ohio: \$1.72 billion. <sup>[2]</sup>
- State and federal tax burden from smoking-caused government expenditures by household: \$793. <sup>[3]</sup>
- Among all youth in Ohio, about one in six (16.4%) currently use at least one type of tobacco product, compared with 9.3% nationally. <sup>[4]</sup>
- The prevalence of e-cigarette use among middle school students (9.0%) and high school students (20.0%) in Ohio is higher than the prevalence in the US (2.8% and 11.3%, respectively).
- Among Ohio youth who use any tobacco product, 42.6% reported using flavored tobacco, and 95.6% reported using e-cigarettes.
- In 141 of 786 (17.9%) tobacco vendor compliance checks in 2023, retailers were in violation of selling to a minor. <sup>[5]</sup>

<sup>[1]</sup> Strategic Plan for a Tobacco Free Ohio

<sup>[2]</sup> Strategic Plan for a Tobacco Free Ohio

<sup>[3]</sup> Strategic Plan for a Tobacco Free Ohio

<sup>[4]</sup> 2021 Ohio Youth Risk Behavior Survey/Youth Tobacco Survey

<sup>[5]</sup> Ohio Department of Health Tobacco Use Prevention and Cessation Grant

#### **4.04.04**

#### **AOHC BTeam (BTeam member Ron H. Graham) Sponsors Education Series on Combating Mis/Disinformation**

As shared in a recent newsletter, the AOHC BTeam is excited to announce a partnership with the Harvard University's T.H. Chan School of Public Health to provide training(s) for Ohio's local public health agencies on strategies to combat mis/disinformation in public health emergencies. This training will provide resources and tools that can be leveraged to build public health messaging shared by local health agencies and trusted partners. The training will identify ways to combat misinformation shared through popular communication mediums, especially social media. The 4 virtual sessions will also be taped by AOHC for sharing.

**UPDATE YOUR CALENDARS: Contact Ron H. Graham for more information**

**Virtual Training Session 1: February 14, 2024, noon**

- *Emergency Risk-Communication in the 21st Century*

Dr. Howard Koh, Former US Assistant Secretary of Health and Human Services, Harvey V. Fineberg Professor of the Practice of Public Health Leadership, Harvard School of Public Health

**Virtual Training Session 2: March 20, 2024, noon**

- *Using Social Media Data to Support Public Communication Efforts*

Dr. Fabiana Zollo, Associate Professor in the Department of Environmental Sciences, Informatics and Statistics at Ca' Foscari University, Italy, co-founder of the IRIS Research Coalition and visiting scientist at Harvard T.H. Chan School

**Virtual Training Session 3: April 10, 2024, noon**

- *Engaging with the Media: A primer for public health*

Dr. Amanda Yarnell, Director of the Center for Health Communication at the Harvard T.H. Chan School of Public Health.

In-Person Tabletop Workshop/Exercise: Currently being planned for May - More details to follow!

Late Breaker:

**Virtual Training Session 4: Currently being planned for June - More details to follow!**

- *The Intersection of Artificial Intelligence and Public Health/Emergency Management*

Justin Snair, MPA  
Managing Partner, Senior Principal Consultant  
SGNL Solutions

#### **4.04.05**

##### **New Director of HHS' Office of Long Covid Research and Practice**

The U.S. Department of Health and Human Services' (HHS) Office of Long Covid Research and Practice has a new director. Ian Simon joins the office from the White House, where he was assistant director for health strategy and biopreparedness in the Office of Science and Technology Policy. It is estimated that 23 million people in the United States could have long Covid, suffering from symptoms ranging from mild to debilitating.

#### **4.04.06**

##### **FDA Fines Retailers for Unauthorized Vape Sales**

The Food and Drug Administration (FDA) issued fines against 21 retailers for selling unauthorized e-cigarettes after they failed to correct violations warned about in official letters. The stores are being fined for selling Esco Bars e-cigarettes, which the 2023 National Youth Tobacco Survey found were the second most used brand among youth e-cigarettes users. The fines total over \$20,000 each.

#### **4.04.07**

##### **MMWR 2/1/2024 Synopsis**

- A CDC review of trends in U.S. acute flaccid myelitis (AFM) cases (a rare complication of viral infection, often in children, which can lead to respiratory failure and paralysis) from 2018 to 2022 found that following an increase of cases in 2018 associated with enterovirus (EV-D68) infection, cases were low in 2019-2022 (28-47 cases per year.) More cases involved lower limbs compared to 2018. It is unclear why increased EV-D68 circulation in 2022 was not associated with an increase in AFM cases.
- Data from the Increasing Community Access to Testing SARS-CoV-2 pharmacy testing program were analyzed to estimate updated (2023-2024) monovalent Covid-19 vaccine effectiveness (VE) against infection in immunocompetent adults. Among 9,222 tests, VE was 54% at 52 days after vaccination; and 49% 60-119 days after vaccination among tests with S-gene target failure (SGTF) and 60% among tests without SGTF. Updated vaccines provide continued protection against Covid-19 infection, including from currently circulating variants.
  - o \*Possibly worth publishing/promoting these stats, to help encourage folks to stay up-to-date with vaccination?

- During July-August 2023, Connecticut, New York, and North Carolina saw 11 cases of severe infection with *Vibrio vulnificus* (a waterborne and foodborne pathogen) associated with widespread heat waves and above-average seas surface temperatures. Median age was 70 years, and most patients had an underlying condition. Exposure routes included wound exposure to marine water and raw seafood. Four patients experienced septic shock, and five died.
- In early 2023, Peru experienced the largest outbreak of dengue (a mosquito-borne viral disease) cases on record, totaling 222,620 cases in the first 30 weeks, which is 10 times the average number at that point during the previous 5 years. 381 deaths were reported. Efforts to strengthen vector control methods, and increase surveillance and vaccination, are needed.
- June to November 2023 in New Jersey saw a spike in severe illnesses associated with ingestion of tianeptine (an antidepressant not approved by FDA for use in the U.S., yet readily purchased in elixir formulations online or at gas stations.) 17 patients reported tianeptine use, with 13 admitted to intensive care units and 7 undergoing endotracheal intubation. None died. (Baseline for the New Jersey poison center is 2 or less exposures per year.)
- Per National Center for Health Statistics, National Vital Statistics System, Natality Data, the percentage of newborns breastfed between birth and discharge from the hospital increased from 83.3% in 2021 to 85.2% in 2022. Older mothers remained more likely to breastfeed than younger mothers (86.8% of those aged 40 and over, versus 74.5% of those aged 20 and under.)

*Ron H. Graham provided the following highlights:*

- *Will need to discuss GPH accreditation with the Public Health Accreditation Board due to changes.*

## **5.0**

### **Old Business**

#### **5.01**

##### **Geauga Public Health Rent Discussion**

Adam Litke stated that the Geauga County Commissioners asked the Prosecutor for an opinion if GPH is a general health district or combined health district. We are awaiting his decision.

## **6.0**

### **New Business**

## **6.01**

### **6.01.01**

#### **Financial Reports, Resolution 24-02-06-01-01**

*Dr. Mark Hendrickson moved and Dr. Mark Rood seconded a motion to approve the Financial Reports for payment of bills, as listed in the recapitulation sheets attached to these minutes. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

#### *Discussion:*

*Carolyn Brakey asked for the time frame of the Lake County General Health District contract payment. Adam Litke will check the invoices, but believes it is for 2 months.*

*Lynn Roman asked if the McDonald Hopkins charges are for the public records requests. Adam Litke said it is for more than just those requests.*

*Lynn Roman asked about the State of Ohio charge. Adam Litke said that is owed for Vital Statistics.*

*Carolyn Brakey asked about the payment to Farris Excavating. Adam Litke said it is for reimbursement through the Water Pollution Control Loan Fund grant.*

### **6.01.02**

#### **Permission to Approve Appropriations for Increase/Decrease**

*Dr. Mark Rood moved and Dr. Mark Hendrickson seconded a motion to approve supplemental Appropriations for Increase/Decrease as presented. Motion carried with a roll call vote. Ms. Brakey, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes. Ms. Jones abstained.*

#### *Discussion:*

*Adam Litke said this is to increase the Purchase Order to pay out the House Bill 110 funds.*

*Bryan Kostura said this is due to locating the correct owners/residents at the addresses over the years. He reviewed the process allowing the settlement agency to send the payment mailings.*

### **6.01.03**

#### **Resolution 2024-1: Then and Now Purchase Order to McDonald Hopkins, Not to Exceed \$500.00**

*Dr. Mark Rood moved and Ashley Jones seconded a motion to adopt Resolution 2024-1 to authorize the payment of a Then & Now Purchase Order to McDonald Hopkins, total not to exceed \$500.00. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

**6.01.04**

**Resolution 2024-2: Then and Now Purchase Order to Expert IT LLC, Not to Exceed \$7,200.00**

*Dr. Mark Rood moved and Lynn Roman seconded a motion to adopt Resolution 2024-2 to authorize the payment of a Then & Now Purchase Order to Expert IT LLC, total not to exceed \$7,200.00. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

**6.01.05**

**Resolution 2024-3: Then and Now Purchase Order to Lake County General Health District, Not to Exceed \$99,582.56**

*Dr. Mark Hendrickson moved and Dr. Mark Rood seconded a motion to adopt Resolution 2024-3 to authorize the payment of a Then & Now Purchase Order to Lake County General Health District, total not to exceed \$99,582.56. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

**6.02**

**Permission to Approve the 2025 Geauga Public Health Budget**

*Lynn Roman moved and Dr. Mark Hendrickson seconded a motion to approve the 2025 Geauga Public Health Budget. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

*Discussion:*

*Adam Litke shared the process of the 2025 budget and why it needs to be approved at this time. He said the biggest portion is for the mandated and unfunded Operation & Maintenance Program.*

**6.03**

**Permission for the Health Commissioner to Request the Geauga County Commissioners to Establish a Hybrid Drug Overdose and Suicide Review Committee**

*Ashley Jones moved and Dr. Mark Hendrickson seconded a motion for the Health Commissioner to request the Geauga County Commissioners to establish a hybrid drug overdose and suicide review committee; motion carried.*

Ohio revised code allows counties to conduct a variety of population fatality reviews such as children, opiate, and suicide. Ohio law provides for a suicide and overdose fatality review committee to be created by the Board of Commissioners appointing the health commissioner to establish the committee.

In particular, O.R.C. 307.6410 permits a hybrid drug overdose and suicide fatality review committee to be created upon the Board of Commissioners appointing the Health Commissioner to establish it. The procedures set forth in R.C. 307.631 to R.C. 307.649 are to be followed for this. Once the committee is established 4 members are to be selected to serve on the committee.

The committee is responsible for reviewing and analyzing data related to drug overdose and suicide fatalities in the county, identifying trends and patterns, and making recommendations for prevention and intervention strategies. The committee may also conduct case reviews to determine factors contributing to individual deaths and identify opportunities for improvement in the system of care.

Having a designated committee allows for a focused and coordinated approach to addressing the complex issues of drug overdose and suicide in the community. It provides a forum for stakeholders from different sectors, such as healthcare, law enforcement, mental health, and social services, to collaborate and share information.

There is not a mandatory requirement that a committee be established, but if it is going to be established, then there is a methodology for it. Since the statute requires the Board of Commissioners to appoint the Health Commissioner to create the committee, the Health Commissioner would be in the best position to reach out to the Commissioners to move forward, if this is something that Board of Health would want to do.

Overall, the creation of a drug overdose and suicide fatality review committee can help identify gaps in services, highlight areas for improvement, and ultimately contribute to reducing the number of deaths in the community. It is an important step towards addressing these critical public health issues in a comprehensive and systematic manner.

*Discussion:*

*Ron Graham discussed the importance of a hybrid drug overdose and suicide review committee. He stated that this has typically been managed by public health entities and the committee will contain various community partners.*

**6.04**

**Permission to Approve the Geauga Public Health Credit Card Policy**

*Ashley Jones moved and Dr. Mark Hendrickson seconded a motion to approve the Geauga Public Health Credit Card policy; motion carried.*



**6.05**

**Resolution Authorizing Adam Litke, Administrator, to Apply for, Accept, and Enter into a Water Pollution Control Loan Fund Agreement on Behalf of Geauga Public Health of Geauga County for the Repair and Replacement of Home Sewage Treatment Systems**

*Dr. Mark Rood moved and Dr. Mark Hendrickson seconded a motion to approve the resolution authorizing Adam Litke, Administrator, to apply for, accept, and enter into a Water Pollution Control Loan Fund Agreement on behalf of Geauga Public Health of Geauga County for the repair and replacement of home sewage treatment systems. Motion carried with a roll call vote. Ms. Brakey, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes. Ms. Jones abstained.*



**GEAUGA PUBLIC HEALTH**

12611 Ravenwood Dr., Suite 301, Chardon, OH 44024-1071

**Resolution No. 2024-4**

**A RESOLUTION AUTHORIZING ADAM LITKE, ADMINISTRATOR, TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF GEAUGA PUBLIC HEALTH OF GEAUGA COUNTY FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS**

**Whereas**, Geauga Public Health of Geauga County seeks to repair and/or replace failing home sewage treatment systems; and

**Whereas**, Geauga Public Health of Geauga County intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

**Whereas**, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement; now therefore,

**BE IT RESOLVED** by the Geauga County Board of Health of Geauga Public Health of Geauga County, Ohio:

**SECTION 1.** That Adam Litke or his designee be and is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund agreement with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of Geauga Public Health of Geauga County, Ohio.

**SECTION 2.** That this resolution shall take effect and be in force from and after the earliest period allowed by law.

**On February 28, 2024, at the regular monthly Board of Health meeting, \_\_\_\_\_ moved and \_\_\_\_\_ seconded the motion to approve Resolution 2024-4. The motion was approved with a roll call vote.**

Carolyn Brakey, Esq. President	_____	_____
	Signature	Vote
Ashley Jones, Pharm D Pro-Tem.	_____	_____
	Signature	Vote
Lynn Roman	_____	_____
	Signature	Vote
Dr. Mark Rood	_____	_____
	Signature	Vote
Dr. Mark Hendrickson	_____	_____
	Signature	Vote

**6.06**  
**Resolution to Create Certain Fees, Operation & Maintenance Program, First Reading**

*Dr. Mark Rood moved and Dr. Mark Hendrickson seconded a motion to accept the first reading of the resolution to create certain fees, Operation and Maintenance Program, when adopted, the fee changes will become effective May 6, 2024. Motion carried with a roll call vote. Ms. Brakey, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes. Ms. Jones abstained.*

The proposed changes are included in the fee rules following the resolution below:

**RESOLUTION  
OF THE  
GEAUGA PUBLIC HEALTH BOARD OF HEALTH  
CREATING CERTAIN FEES**

WHEREAS, the Ohio Revised Code, Section 3709.09, permits the Board of Health to establish by Rule, a uniform system of fees to pay the cost of any service provided by the Board of Health for which no fee is prescribed by law; and

WHEREAS, it has been determined by the Board of Health through a program cost analysis that the fees for certain services are needed to pay the cost of providing those services and;

WHEREAS, the Board of Geauga Public Health is determined to provide quality Public Health services to Geauga County residents in a cost effective manner.

NOW THEREFORE BE IT RESOLVED That, for the purpose of preserving and promoting the Public Health and Welfare, the foregoing fees are hereby enacted as follows:

1. One-year operational permit \$30.00

A one-year operational permit will apply to NPDES systems, drip distribution systems and pretreatment systems.

**6.07**

**Discussion Related to SYBR-AER System Replacements**

Board members discussed reimbursement of SYBR-AER Systems. They said it should be decided on a case-by-case option.

**7.0**

**Citizens' Remarks**

Adam Litke outlined the process and policies for providing public comment. Those who would like to comment but not attend the meeting are invited to email info@geaugacountyhealth.org and their comments will be forwarded to the Board.

There were no citizens' remarks.

**8.0**

**Executive Session**

*Carolyn Brakey moved and Lynn Roman seconded a motion to enter into Executive Session to discuss matters of purchase of property and imminent litigation in accordance with Section 121.22 of the Ohio Revised Code.*

*A roll call vote was taken and all members voted in favor of entering into Executive Session. The Executive Session convened at 6:12 p.m. Lynn Roman moved and Dr. Mark Rood seconded the motion to reconvene the meeting at 7:30 p.m. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

**9.0**

**Adjournment**

*With no further business, the meeting was adjourned at 7:30 p.m.*

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Secretary

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President

BOARD OF HEALTH  
GEAUGA PUBLIC HEALTH  
February 28, 2024

The Board of the Geauga Public Health met this day, February 28, 2024, in a regularly scheduled meeting with the following members present:

Carolyn Buckley  
Amber M. Jones  
Sybil W. Roman

Wendell N. Roodman  
Mark E. ...

Dr. Hendrickson presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Geauga Public Health hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Geauga Public Health, that as evidenced by the Certification of Funds signed by the Geauga County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Geauga County Auditor for payment of current bills during the fiscal year ending December 31, 2024.

Dr. Rood seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 5

"NAYS" 0

CLERK'S CERTIFICATION

I, Adam Litke, Administrator of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on February 28, 2024.

Witness my hand this 28th day of February 2024.

Administrator, Board of Health

[Signature]



# Accounts Payable Invoice Report

Invoice Date Range 01/01/24 - 01/31/24

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 274 - ASSOC. OF OH HEALTH COMMISSIONERS</b>									
01192024	BOH - Other - Membership Fees	Paid by Check #1152465		01/24/2024	01/24/2024	01/31/2024		01/31/2024	2,080.44
Vendor <b>274 - ASSOC. OF OH HEALTH COMMISSIONERS</b> Totals						Invoices	1		<u>\$2,080.44</u>
<b>Vendor 8314 - CENTERRA CO-OP</b>									
11302023.1	sewage travel centerra	Paid by Check #1151465		01/10/2024	01/10/2024	01/17/2024		01/17/2024	183.34
nov 23.2	Food Service travel Centerra	Paid by Check #1151466		01/10/2024	01/10/2024	01/17/2024		01/17/2024	40.02
12312023	sewage travel blanket	Paid by Check #1152818		01/31/2024	01/31/2024	02/07/2024		02/07/2024	150.83
12312023-a	Food Service travel Centerra	Paid by Check #1152819		01/31/2024	01/31/2024	02/07/2024		02/07/2024	31.90
Vendor <b>8314 - CENTERRA CO-OP</b> Totals						Invoices	4		<u>\$406.09</u>
<b>Vendor 724 - CHARDON OIL CO INC</b>									
8002461.1	BOH Travel Chardon Oil	Paid by Check #1151454		01/10/2024	01/10/2024	01/17/2024		01/17/2024	32.91
8002461.3	BOH Travel Chardon Oil	Paid by Check #1151455		01/10/2024	01/10/2024	01/17/2024		01/17/2024	132.33
8002461.4	sewage travel chardon oil	Paid by Check #1151456		01/10/2024	01/10/2024	01/17/2024		01/17/2024	214.90
8124397	BOH Travel Chardon Oil	Paid by Check #1152808		01/31/2024	01/31/2024	02/07/2024		02/07/2024	48.77
8124397-A	Food Service Travel blanket	Paid by Check #1152809		01/31/2024	01/31/2024	02/07/2024		02/07/2024	158.10
8124397-b	sewage travel chardon oil	Paid by Check #1152807		01/31/2024	01/31/2024	02/07/2024		02/07/2024	145.86
Vendor <b>724 - CHARDON OIL CO INC</b> Totals						Invoices	6		<u>\$732.87</u>
<b>Vendor 56273 - CHARDON STORAGE LLC</b>									
5121	phep OTHER - STORAGE	Paid by Check #1151507		01/10/2024	01/10/2024	01/17/2024		01/17/2024	145.00
5174	phep OTHER - STORAGE	Paid by Check #1152498		01/24/2024	01/24/2024	01/31/2024		01/31/2024	150.00
Vendor <b>56273 - CHARDON STORAGE LLC</b> Totals						Invoices	2		<u>\$295.00</u>
<b>Vendor 45165 - COMDOC INC</b>									
IN5998386	BOH Equipment blanket	Paid by Check #1152491		01/24/2024	01/24/2024	01/31/2024		01/31/2024	142.05
IN6018609	BOH Equipment blanket	Paid by Check #1152490		01/24/2024	01/24/2024	01/31/2024		01/31/2024	68.32
in6077471	BOH materials & supplies	Paid by Check #1152839		01/31/2024	01/31/2024	02/07/2024		02/07/2024	68.51
Vendor <b>45165 - COMDOC INC</b> Totals						Invoices	3		<u>\$278.88</u>
<b>Vendor 14430 - DEX IMAGING LLC</b>									
AR10480861	BOH Equipment blanket	Paid by Check #1152478		01/24/2024	01/24/2024	01/31/2024		01/31/2024	149.13
Vendor <b>14430 - DEX IMAGING LLC</b> Totals						Invoices	1		<u>\$149.13</u>
<b>Vendor 55521 - FARRIS EXCAVATING</b>									
01102024	6036 Environmental Health	Paid by Check #1152154		01/17/2024	01/17/2024	01/24/2024		01/24/2024	14,500.00
Vendor <b>55521 - FARRIS EXCAVATING</b> Totals						Invoices	1		<u>\$14,500.00</u>
<b>Vendor 16857 - GEAUGA COUNTY CLERK OF COURTS</b>									
21M000509	FSOP Legal -GC clerk of courts	Paid by Check #1152483		01/24/2024	01/24/2024	01/31/2024		01/31/2024	340.63
Vendor <b>16857 - GEAUGA COUNTY CLERK OF COURTS</b> Totals						Invoices	1		<u>\$340.63</u>



# Accounts Payable Invoice Report

Invoice Date Range 01/01/24 - 01/31/24

Report By Vendor - Invoice

Summary Listing

<b>Vendor 16987 - GEAUGA COUNTY SHERIFF</b>								
24-100a	BOH travel blanket	Paid by Check #1152485	01/24/2024	01/24/2024	01/31/2024	01/31/2024	28.74	
24-101	BOH travel blanket	Paid by Check #1152487	01/24/2024	01/24/2024	01/31/2024	01/31/2024	28.74	
24-102	Blanket - Food Service Travel	Paid by Check #1152486	01/24/2024	01/24/2024	01/31/2024	01/31/2024	142.73	
24-103a	BOH travel blanket	Paid by Check #1152484	01/24/2024	01/24/2024	01/31/2024	01/31/2024	833.08	
<b>Vendor 16987 - GEAUGA COUNTY SHERIFF Totals</b>						Invoices	4	\$1,033.29
<b>Vendor 19310 - GEAUGA COUNTY TOWNSHIP ASSOCIATION</b>								
2024-00000102	BOH travel blanket	Paid by Check #1151474	01/10/2024	01/10/2024	01/17/2024	01/17/2024	175.00	
<b>Vendor 19310 - GEAUGA COUNTY TOWNSHIP ASSOCIATION Totals</b>						Invoices	1	\$175.00
<b>Vendor 22431 - GEAUGA COUNTY WATER RESOURCES</b>								
2024-00000103	FSOP other GC water resources 05	Paid by Check #1151478	01/10/2024	01/10/2024	01/17/2024	01/17/2024	840.00	
nov 23	FSOP other GC water resources 05	Paid by Check #1151475	01/10/2024	01/10/2024	01/17/2024	01/17/2024	80.00	
nov 23.1	FSOP other GC water resources 05	Paid by Check #1151477	01/10/2024	01/10/2024	01/17/2024	01/17/2024	455.00	
oct 23	FSOP other GC water resources 05	Paid by Check #1151476	01/10/2024	01/10/2024	01/17/2024	01/17/2024	250.00	
<b>Vendor 22431 - GEAUGA COUNTY WATER RESOURCES Totals</b>						Invoices	4	\$1,625.00
<b>Vendor 15482 - GOOD EARTH LANDSCAPING &amp; EXCAVATING</b>								
12042023	sewage other blanket	Paid by Check #1151472	01/10/2024	01/10/2024	01/17/2024	01/17/2024	170.00	
<b>Vendor 15482 - GOOD EARTH LANDSCAPING &amp; EXCAVATING Totals</b>						Invoices	1	\$170.00
<b>Vendor 52399 - LAKE COUNTY HEALTH DISTRICT</b>								
GPHCONTRACT-4	BOH contract services - Lake County	Paid by Check #1152495	01/24/2024	01/24/2024	01/31/2024	01/31/2024	128,887.63	
GPHCONTRACT-5	BOH contract services - Lake County	Paid by Check #1152495	01/24/2024	01/24/2024	01/31/2024	01/31/2024	6,100.00	
GPHCONTRACT-6	BOH contract services - Lake County	Paid by Check #1152495	01/24/2024	01/24/2024	01/31/2024	01/31/2024	17,649.99	
GPHCONTRACT-7	BOH contract services - Lake County	Paid by Check #1152495	01/24/2024	01/24/2024	01/31/2024	01/31/2024	83,146.23	
GPHCONTRACT-8	BOH contract services - Lake County	Paid by Check #1152495	01/24/2024	01/24/2024	01/31/2024	01/31/2024	6,100.00	
GPHCONTRACT-9	BOH contract services - Lake County	Paid by Check #1152495	01/24/2024	01/24/2024	01/31/2024	01/31/2024	17,649.99	
<b>Vendor 52399 - LAKE COUNTY HEALTH DISTRICT Totals</b>						Invoices	6	\$259,533.84
<b>Vendor 53003 - MCDONALD HOPKINS LLC</b>								
1495841	BOH Contract Services - McDonald	Paid by Check #1151505	01/10/2024	01/10/2024	01/17/2024	01/17/2024	500.00	
1495843	BOH Contract Services - McDonald	Paid by Check #1151505	01/10/2024	01/10/2024	01/17/2024	01/17/2024	1,965.50	
1499082	BOH Contract Services - McDonald	Paid by Check #1152153	01/17/2024	01/17/2024	01/24/2024	01/24/2024	500.00	
1499084	BOH Contract Services - McDonald	Paid by Check #1152153	01/17/2024	01/17/2024	01/24/2024	01/24/2024	8,765.00	
1499085	BOH Contract Services - McDonald	Paid by Check #1152153	01/17/2024	01/17/2024	01/24/2024	01/24/2024	1,820.00	
<b>Vendor 53003 - MCDONALD HOPKINS LLC Totals</b>						Invoices	5	\$13,550.50
<b>Vendor 17180 - OHIO DIVISION OF REAL ESTATE</b>								
11302023	BOH - other - Ohio Div. of Real	Paid by Check #1151473	01/10/2024	01/10/2024	01/17/2024	01/17/2024	57.50	
12312023	BOH - other - Ohio Div. of Real	Paid by Check #1151473	01/10/2024	01/10/2024	01/17/2024	01/17/2024	92.50	
<b>Vendor 17180 - OHIO DIVISION OF REAL ESTATE Totals</b>						Invoices	2	\$150.00



# Accounts Payable Invoice Report

Invoice Date Range 01/01/24 - 01/31/24

Report By Vendor - Invoice

Summary Listing

<b>Vendor 2725 - SC STRATEGIC SOLUTIONS LLC</b>								
18069	FSOP other - SC Strategic	Paid by Check #1151457	01/10/2024	01/10/2024	01/17/2024	01/17/2024	120.00	
16214	FSOP other - SC Strategic	Paid by Check #1152119	01/17/2024	01/17/2024	01/24/2024	01/24/2024	105.00	
17458	FSOP other - SC Strategic	Paid by Check #1152119	01/17/2024	01/17/2024	01/24/2024	01/24/2024	120.00	
Vendor <b>2725 - SC STRATEGIC SOLUTIONS LLC</b> Totals						Invoices	3	\$345.00
<b>Vendor 27248 - STAPLES INC DBA QUILL LLC</b>								
35853492	BOH materials & supplies	Paid by Check #1151482	01/10/2024	01/10/2024	01/17/2024	01/17/2024	54.38	
36035803	BOH materials & supplies	Paid by Check #1151484	01/10/2024	01/10/2024	01/17/2024	01/17/2024	36.54	
36045105	BOH materials & supplies	Paid by Check #1151483	01/10/2024	01/10/2024	01/17/2024	01/17/2024	22.94	
36071114	BOH materials & supplies	Paid by Check #1151485	01/10/2024	01/10/2024	01/17/2024	01/17/2024	62.88	
36116653	BOH materials & supplies	Paid by Check #1151486	01/10/2024	01/10/2024	01/17/2024	01/17/2024	22.94	
36225050	BOH materials & supplies	Paid by Check #1151487	01/10/2024	01/10/2024	01/17/2024	01/17/2024	189.87	
Vendor <b>27248 - STAPLES INC DBA QUILL LLC</b> Totals						Invoices	6	\$389.55
<b>Vendor 12955 - STATE OF OHIO</b>								
24201028	BOH - other Remit to State	Paid by Check #1152474	01/24/2024	01/24/2024	01/31/2024	01/31/2024	21,269.12	
Vendor <b>12955 - STATE OF OHIO</b> Totals						Invoices	1	\$21,269.12
<b>Vendor 26236 - STERICYCLE</b>								
8005452453	Medical Waste Removal	Paid by Check #1151481	01/10/2024	01/10/2024	01/17/2024	01/17/2024	525.00	
8005759713	Public Health Infrastructure - waste	Paid by Check #1152835	01/31/2024	01/31/2024	02/07/2024	02/07/2024	525.00	
Vendor <b>26236 - STERICYCLE</b> Totals						Invoices	2	\$1,050.00
<b>Vendor 53449 - TREAS OF STATE-OH DEPT OF HLTH</b>								
12312023-1	Private Water Remit to State	Paid by Check #1152843	01/31/2024	01/31/2024	02/07/2024	02/07/2024	2,960.00	
12312023-2	Private Water Remit to State	Paid by Check #1152844	01/31/2024	01/31/2024	02/07/2024	02/07/2024	720.00	
Vendor <b>53449 - TREAS OF STATE-OH DEPT OF HLTH</b> Totals						Invoices	2	\$3,680.00
<b>Vendor 53451 - TREAS OF STATE-OHIO DEPT</b>								
12312023-a	Food Service Remit to State ODA	Paid by Check #1152845	01/31/2024	01/31/2024	02/07/2024	02/07/2024	182.00	
12312023-b	Food Service Remit to State ODA	Paid by Check #1152846	01/31/2024	01/31/2024	02/07/2024	01/31/2024 02/07/2024	28.00	
Vendor <b>53451 - TREAS OF STATE-OHIO DEPT</b> Totals						Invoices	2	\$210.00
<b>Vendor 34331 - VERIZON WIRELESS</b>								
9952518903.1	BOH other - Verizon	Paid by Check #1151489	01/10/2024	01/10/2024	01/17/2024	01/17/2024	328.07	
9952518903.2	Food Service - other verizon	Paid by Check #1151490	01/10/2024	01/10/2024	01/17/2024	01/17/2024	99.14	
9952518903.3	sewage other verizon	Paid by Check #1151491	01/10/2024	01/10/2024	01/17/2024	01/17/2024	188.82	
9952518903.4	FSOP - other verizon	Paid by Check #1151492	01/10/2024	01/10/2024	01/17/2024	01/17/2024	89.68	
Vendor <b>34331 - VERIZON WIRELESS</b> Totals						Invoices	4	\$705.71
Grand Totals						Invoices	62	\$322,670.05





# GEAUGA COUNTY BOARD OF HEALTH

12611 Ravenwood Dr., Suite 301, Chardon, OH 44024-1071


To: Mr. Ron Leyde, Deputy Auditor

At the February 28, 2024 meeting of the Geauga Public Health Board of Health, The Board adopted the following supplemental revenue and supplemental appropriations:


Fund Name	Fund Number	Department	Sub Department	Account	Description	Increase	Decrease
					Total Increase / Decrease to Revenue	\$ -	\$ -
Fund Name	Fund Number	Department	Sub Department	Account	Description	Increase	Decrease
Sewage Treatment Systems	6023	53	00	601	Contract Services	\$ 1,012,000.00	\$ -
					Total Increase / Decrease to Appropriations	\$ 1,012,000.00	\$ -

  
 Carolyn Brakey, President yes  
 Vote (yes/no)

  
 Ashley Jones, President Pro-Tem Abstain  
 Vote (yes/no)

  
 Dr. Mark Rood YES  
 Vote (yes/no)

  
 Lynn Roman YES  
 Vote (yes/no)

  
 Dr. Mark Hendrickson YES  
 Vote (yes/no)





# GEAUGA PUBLIC HEALTH

12611 Ravenwood Dr., Suite 301, Chardon, OH 44024-1071

## RESOLUTION 2024-1

### A RESOLUTION AUTHORIZING THE PAYMENT OF A THEN & NOW PURCHASE ORDER TO MCDONALD HOPKINS

On February 28, 2024, at the regular Board of Health meeting, Dr. Rood made a motion and Dr. Jones seconded the motion to approve the authorization to pay Then & Now Purchase Order to McDonald Hopkins for the following:

Invoice 1475059

For a total not to exceed \$500.00

The motion was made and seconded and approved with a roll call vote.

Carolyn Brakey yes  
Carolyn Brakey, President vote

Ashley Jones Yes  
Ashley Jones, President Pro-Tem vote

Mark Rood YES  
Mark Rood vote

Lynn Roman YES  
Lynn Roman vote

Mark Hendrickson YES  
Mark Hendrickson vote

AUDITOR'S CERTIFICATE OF FUNDS  
THEN AND NOW CERTIFICATE  
O.R.C. 5705.41D

Office of the Auditor  
Geauga County, Ohio

Certification No. \_\_\_\_\_

Department: Health

Purchase Order No. _____
Date of Purchase <u>04/04/2023</u>
Appropriation Fund/Account No. <u>6002-053-00601</u>
Amount \$ <u>500.00</u>
Purchased From <u>(53003)</u> <u>McDonalds Hookus</u>

To the Board of Health District of Geauga County, Ohio:  
It is hereby certified that at the initial time of making of the attached contract, order, agreement, or obligation in behalf of the County; and at the time this certificate is being executed, the sum of \$ 500.00 was appropriated for the purpose of such contract, order, agreement or obligation and in the treasury or in the process of collection to the credit of the appropriated fund, free from any previous encumbrances.

02/16/2024  
Date

Geauga County Auditor  
By: [Signature]  
Deputy Auditor

Approval - Disapproval Date

By: Geauga County Board of Health District

Resolution Number

Copies: Original - Auditor's Office (file with payment)

Copy - Department



# GEAUGA PUBLIC HEALTH

12611 Ravenwood Dr., Suite 301, Chardon, OH 44024-1071

## RESOLUTION 2024-2

### A RESOLUTION AUTHORIZING THE PAYMENT OF A THEN & NOW PURCHASE ORDER TO EXPERT IT LLC

On February 28, 2024, at the regular Board of Health meeting, Dr. Rood made a motion and Ms. Roman seconded the motion to approve the authorization to pay Then & Now Purchase Order to Expert IT LLC for the following:

Invoice 3103

For a total not to exceed \$7,200.00

The motion was made and seconded and approved with a roll call vote.

<u>Carolyn Brakey</u> Carolyn Brakey, President	<u>yes</u> vote	<u>Ashley Jones</u> Ashley Jones, President Pro-Tem	<u>Yes</u> vote
<u>Mark Rood</u> Mark Rood	<u>YES</u> vote	<u>Lynn Roman</u> Lynn Roman	<u>YES</u> vote
<u>Mark Hendrickson</u> Mark Hendrickson	<u>YES</u> vote		

AUDITOR'S CERTIFICATE OF FUNDS  
THEN AND NOW CERTIFICATE  
O.R.C. 5705.41D

Office of the Auditor  
Geauga County, Ohio

Certification No. \_\_\_\_\_

Department: Health

Purchase Order No.	_____
Date of Purchase	<u>01/31/2024</u>
Appropriation Fund/Account No.	<u>6002-053-00-901.5302</u>
Amount \$	<u>7,200.00</u>
Purchased From	<u>(13384)</u>
	<u>EXPERT IT LLC</u>

To the Board of Health District of Geauga County, Ohio:  
It is hereby certified that at the initial time of making of the attached contract, order, agreement, or obligation in behalf of the County; and at the time this certificate is being executed, the sum of \$ 7,200.00 was appropriated for the purpose of such contract, order, agreement or obligation and in the treasury or in the process of collection to the credit of the appropriated fund, free from any previous encumbrances.

02/16/2024  
Date

Geauga County Auditor  
By: [Signature]  
Deputy Auditor

Approval - Disapproval Date

By: Geauga County Board of Health District

Resolution Number

Copies: Original - Auditor's Office (file with payment)

Copy - Department



# GEAUGA PUBLIC HEALTH

12611 Ravenwood Dr., Suite 301, Chardon, OH 44024-1071

## RESOLUTION 2024-3

### A RESOLUTION AUTHORIZING THE PAYMENT OF A THEN & NOW PURCHASE ORDER TO LAKE COUNTY GENERAL HEALTH DISTRICT

On February 28, 2024, at the regular Board of Health meeting, Dr. Hendrickson made a motion and Dr. Rood seconded the motion to approve the authorization to pay Then & Now Purchase Order to Lake County General Health District for the following:

Invoice GPH-CONTRACT-12

Invoice GPH-CONTRACT-10

For a total not to exceed \$99,582.56

The motion was made and seconded and approved with a roll call vote.

<u>Carolyn Brakey</u> Carolyn Brakey, President	<u>yes</u> vote	<u>Ashley Jones</u> Ashley Jones, President Pro-Tem	<u>Yes</u> vote
<u>Mark Rood</u> Mark Rood	<u>YES</u> vote	<u>Lynn Roman</u> Lynn Roman	<u>YES</u> vote
<u>Mark Hendrickson</u> Mark Hendrickson	<u>YES</u> vote		

AUDITOR'S CERTIFICATE OF FUNDS  
THEN AND NOW CERTIFICATE  
O.R.C. 5705.41D

Certification No. \_\_\_\_\_

Department: Health

Purchase Order No. _____
Date of Purchase <u>12/01/2023</u>
Appropriation Fund/Account No. <u>6002-053-00-601</u>
Amount \$ <u>99,582.56</u>
Purchased From _____ <u>LAKE COUNTY GENERAL</u> <u>HEALTH DISTRICT</u>

Office of the Auditor  
Geauga County, Ohio

To the Board of Health District of Geauga County, Ohio:

It is hereby certified that at the initial time of making of the attached contract, order, agreement, or obligation in behalf of the County; and at the time this certificate is being executed, the sum of \$ 99,582.56 was appropriated for the purpose of such contract, order, agreement or obligation and in the treasury or in the process of collection to the credit of the appropriated fund, free from any previous encumbrances.

02/16/2024  
Date

Geauga County Auditor  
By: [Signature]  
Deputy Auditor

Approval - Disapproval Date

By: Geauga County Board of Health District

Resolution Number

Copies: Original - Auditor's Office (file with payment)

Copy - Department



# GEAUGA PUBLIC HEALTH

12611 Ravenwood Dr., Suite 301, Chardon, OH 44024-1071

## Resolution No. 2024-4

### A RESOLUTION AUTHORIZING ADAM LITKE, ADMINISTATOR, TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF GEAUGA PUBLIC HEALTH OF GEAUGA COUNTY FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS

**Whereas**, Geauga Public Health of Geauga County seeks to repair and/or replace failing home sewage treatment systems; and

**Whereas**, Geauga Public Health of Geauga County intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

**Whereas**, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement; now therefore,

**BE IT RESOLVED** by the Geauga County Board of Health of Geauga Public Health of Geauga County, Ohio:

**SECTION 1.** That Adam Litke or his designee be and is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund agreement with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of Geauga Public Health of Geauga County, Ohio.

**SECTION 2.** That this resolution shall take effect and be in force from and after the earliest period allowed by law.

On February 28, 2024, at the regular monthly Board of Health meeting, Dr. Rood moved and Dr. Hendrickson seconded the motion to approve Resolution 2024-4. The motion was approved with a roll call vote.

Carolyn Brakey, Esq. President	<u>Carolyn Brakey</u> Signature	<u>yes</u> Vote
Ashley Jones, Pharm D Pro-Tem.	<u>Ashley Jones</u> Signature	<u>abstain</u> Vote
Lynn Roman	<u>Lynn Roman</u> Signature	<u>YES</u> Vote
Dr. Mark Rood	<u>[Signature]</u> Signature	<u>YES</u> Vote
Dr. Mark Hendrickson	<u>[Signature]</u> Signature	<u>YES</u> Vote