





Date	Board Member	Signature if Present
January 18, 2011	J. David Benenati, President	J. David Benenati
	Timothy Goergen, Pro-Tempore	T. Goergen
	Melanie Eppich	Melanie Eppich
	Christina Livers	Christina Livers
	Janet O'Hara, MD	Janet L. O'Hara MD
Feb. 8, 2011	J. David Benenati, President	J. David Benenati
Budget Workshop	Timothy Goergen, Pro-Tempore	_____
	Melanie Eppich	_____
	Christina Livers	_____
	Janet O'Hara, MD	_____
Feb. 22, 2011	J. David Benenati, President	J. David Benenati
	Timothy Goergen, Pro-Tempore	T. Goergen
	Melanie Eppich	Melanie Eppich
	Christina Livers	Christina Livers
	Janet O'Hara, MD	Janet L. O'Hara
March 21, 2011	J. David Benenati, President	J. David Benenati
	Timothy Goergen, Pro-Tempore	T. Goergen
	Melanie Eppich	Melanie Eppich
	Christina Livers	Christina Livers
	Janet O'Hara, MD	Janet L. O'Hara
April 18, 2011	J. David Benenati, President	J. David Benenati
	Timothy Goergen, Pro-Tempore	T. Goergen
	Melanie Eppich	Melanie Eppich
	Christina Livers	Christina Livers
	Janet O'Hara, MD	Janet L. O'Hara
May 16, 2011	J. David Benenati, President	J. David Benenati
	Timothy Goergen, Pro-Tempore	T. Goergen
	Melanie Eppich	_____
	Christina Livers	Christina Livers
	Janet O'Hara, MD	Janet L. O'Hara

Date	Board Member	Signature if Present
June 20, 2011	J. David Benenati, President	J. David Benenati
	Timothy Goergen, Pro-Tempore	_____
	Melanie Eppich	Melanie Eppich
	Christina Livers	Christina Livers
	Janet O'Hara, MD	_____
July 18, 2011	J. David Benenati, President	J. David Benenati
	Timothy Goergen, Pro-Tempore	T. Goergen
	Melanie Eppich	Melanie Eppich
	Christina Livers	Christina Livers
	Janet O'Hara, MD	Janet L. O'Hara
August 15, 2011	J. David Benenati, President	J. David Benenati
	Timothy Goergen, Pro-Tempore	T. Goergen
	Melanie Eppich	Melanie Eppich
	Christina Livers	Christina Livers
	Janet O'Hara, MD	Absent. _____
Sept. 12, 2011	J. David Benenati, President	J. David Benenati
	Timothy Goergen, Pro-Tempore	T. Goergen
	Melanie Eppich	Melanie Eppich
	Christina Livers	Christina Livers
	Janet O'Hara, MD	Janet O'Hara
Oct. 17, 2011	J. David Benenati, President	J. David Benenati
	Timothy Goergen, Pro-Tempore	T. Goergen
	Melanie Eppich	ABSENT.
	Christina Livers	Christina Livers
	Janet O'Hara, MD	Janet L. O'Hara
Nov. 14, 2011	J. David Benenati, President	ABSENT
	Timothy Goergen, Pro-Tempore	T. Goergen
	Melanie Eppich	Melanie Eppich
	Christina Livers	ABSENT.
	Janet O'Hara, MD	Janet L. O'Hara MD

Date	Board Member	Signature if Present
December 19, 2011	J. David Benenati, President	
	Timothy Goergen, Pro-Tempore	
	Melanie Eppich	
	Christina Livers	
	Janet O'Hara, MD	Absent.
	J. David Benenati, President	
	Timothy Goergen, Pro-Tempore	
	Melanie Eppich	
	Christina Livers	
	Janet O'Hara, MD	
	J. David Benenati, President	
	Timothy Goergen, Pro-Tempore	
	Melanie Eppich	
	Christina Livers	
	Janet O'Hara, MD	
	J. David Benenati, President	
	Timothy Goergen, Pro-Tempore	
	Melanie Eppich	
	Christina Livers	
	Janet O'Hara, MD	
	J. David Benenati, President	
	Timothy Goergen, Pro-Tempore	
	Melanie Eppich	
	Christina Livers	
	Janet O'Hara, MD	
	J. David Benenati, President	
	Timothy Goergen, Pro-Tempore	
	Melanie Eppich	
	Christina Livers	
	Janet O'Hara, MD	

**Geauga County Board of Health
Regular Monthly Meeting
470 Center Street, Bldg. 8, Chardon, Ohio
January 18, 2011 - 7:00 p.m.**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Board Minutes, December 20, 2010**
4. **Current Expenses/Financial Report**
5. **Environmental Health Program Update**
 - a. Sewage Rules Update
 1. Appeals Board Appointee
6. **Personal Health Services Update**
 - a. Public Health Emergency Preparedness
 - b. Nursing Services
 - c. WIC
 - d. Health Education
7. **Old Business**
8. **Executive Session**
9. **New Business**
 - a. MRC Contract
 - b. MRC Budget
 - c. PHER Budget Revision
 - d. Out of State Travel
 - e. CHC Software Maintenance Payment
 - f. HDAC Budget Schedule
 - g. Schedule BOH Budget Workshop Meeting
 - h. For Sale of Property Results
10. **Other Business**
11. **Meetings**
 - a. **Regular Board of Health Meeting, TUESDAY, February 22, 2011, 7:00 p.m., in the meeting room at 470 Center St. Bldg. 8, Chardon**
12. **Adjourn**

Geauga County General Health District
Board of Health Meeting Minutes
January 18, 2011, 7:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. J. David Benenati, President, called the monthly meeting of the Geauga County Board of Health to order at 7:00 p.m.

Board members present: Mr. J. David Benenati, Mr. Timothy Goergen, Ms. Melanie Eppich, Mrs. Christina Livers and Dr. Janet O'Hara.

Staff members present: Robert Weisdack, Health Commissioner, and Daniel Mix, Personal Health Services Director.

Others present: There were no others present.

II. Pledge of Allegiance

Mr. Benenati asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Minutes

Mr. Goergen moved to approve the minutes for the December 20, 2010 regular Board of Health meeting. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Mrs. Livers, yes.

IV. Current Expenses/ Financial Report

Ms. Eppich moved to approve the Current Expenses December 14, 2010 to January 12, 2011. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Ms. Eppich, yes; and Dr. O'Hara, yes.

V. Environmental Health Program Update

a. Sewage Rules Update

Mr. Weisdack stated he will be attending the next meeting at ODH for the rules committee, weather permitting. The meeting will be held later this month in Columbus.

Mr. Weisdack provided a report of sewage permits issued so far this year.

1. Appeal Board Appointee

Senator Grendell had set up an appeals board as part of the sewage law. There will be one person appointed by the Probate Judge, one person appointed by the health district and one appointed by ODH. There is no pay associated with these positions. The probate judge had appointed Attorney Justin Madden. Mr. Weisdack expects to have a meeting with him soon.

Mr. Weisdack stated that he would be appointing David Sage from the health district. The ODH appointee will be their top person from their sewage program.

Mr. Weisdack stated that this appeals board will not have to meet until sometime after January 1, 2012. That is when the rules will be effective.

Mr. Weisdack provided the Board with results of the 2010 For Sale of Property inspections. Of the 209 systems consisting of 2-1000 gallon septic tanks with between 600 and 1500 feet of trench, 98.5% passed the inspection. Mr. Weisdack stated that this information indicates that the on-lot systems being installed in Geauga County are working and would be presented at the state rules committee.

VI. Personal Health Services Update

a. Public Health Emergency Preparedness

Mr. Mix reported the Surgeon General's office has awarded us an additional \$5,000.00 for the Medical Reserve Corps (MRC). The Board was asked to approve the contract with the Surgeon General's office and the budget to go along with it. The Board was also asked to approve out-of-state travel for the MRC coordinator, and one MRC member. This will be paid from MRC funds.

The Board was asked to approve the PHER budget revision. We were awarded more funding than anticipated. The majority of the funds will be used for salaries for the PHEP Assistant planner, nursing staff and the new nursing director. The balance will be used to improve on items identified during the 2009 H1N1 response. This will require the Board to approve the expenditure for six laptop computers, network router and telephone equipment.

a. Nursing

Mr. Mix stated Chris Pintchuk, our new Nursing Director has been busy adjusting to our public health programs by attending meetings with other agencies as well as Amish Well Child and Children's Immunization clinics. She has begun her series of required Incident Command System training.

We are at the end of the Immunization Action Plan (IAP) grant year. During the reporting for the grant we found the source of many undocumented statistics reported to ODH. Mr. Mix stated that the first Assessment, Feedback, Incentives, Exchange (AFIX) is now complete. The assessment measures immunization rates of 24-35 month old children that are provided for on-time and missed opportunities. The goal is to increase those rates. Overall, we are significantly lower than the statewide rate of 81%. In our improvement plan, we have set goals of contacting other health departments serving Amish populations to identify best practices. We will also be doing a social marketing plan by running a series of articles in the newspaper on vaccination and vaccine safety.

Mr. Mix reported that he will be attending a statewide health assessment steering committee meeting later in the month. At that meeting, there will be a progress report on how the state epidemiologists have moved through the data collection.

Mr. Mix and Mr. Weisdack have been negotiated with local agencies and the hospital to conduct a community health status assessment later this year as part of a regional effort throughout the Northeast Ohio counties. Ashtabula, Lorain and Medina counties have selected the Hospital Council of NW Ohio (HCNO) as the agency to perform the data collection. This assessment will

provide an excellent opportunity for many agencies to increase grant revenue by demonstrating local needs. Mr. Mix stated that two assessment models are being examined. The base model includes an adult and youth survey (6th – 12th grade students) at a cost of \$50,000.00 and a children's survey (0-11 years old) at an additional cost of \$35,000.00.

With the help of HCNO, 50% of the cost from the Center for Health Affairs and the hospitals in Northeast Ohio has been secured. These private sector agencies have a vested interest in the health of the community and will be required to perform such an assessment by 2012 under the Affordable Care Act (ACA).

In addition, the local health district improvement grant of \$12,000.00 will be applied toward the cost of the assessment. Depending on the model of survey chosen, this means that we would need to raise an additional \$13,000.00 or \$30,500.00. Mr. Weisdack and Mr. Mix met with the Geauga County Family First Council Coordinator and are scheduled to go to their meeting on January 24, 2011. Mr. Mix will also meet with the Mental Health Board on January 20, 2011. The Mental Health Board has conducted risk assessments in local health districts twice in the last five years and is about to do a third assessment. These assessments measure alcohol, tobacco and other drug use risk and protective factors. Our assessment will measure many more youth factors including weight, physical activity, tobacco use, alcohol consumption, marijuana and other drugs, sexual health, oral health, mental health, and violence and safety.

The staff needs assessment is ready for the staff to participate in. Each staff member will complete a 30 minute online survey that asks questions about their ability and training to perform certain public health functions. The assessment is based on the Council on Linkages Core Competencies for public health workers. It was developed by the Centers for Disease Control and Prevention and the Public Health Foundation. It is based on the Ten Essential Services of Public Health. Staff members have been divided into three tiers for evaluation, including entry-level, mid managers and directors. Once complete, we will have a better idea what training will improve the staff's public health competencies. Mr. Mix stated that he sees this as another important step in the accreditation process, alongside the community health assessment.

The Ohio Department of Health has appointed Theodore Wymyslo, M.D. as Director. Dr. Wymyslo has over 30 years experience.

c. WIC

The December caseload was 963 which is a slight decrease from November.

The Ohio Department of Health WIC will be installing new computer hardware soon including a new server, five workstations and three printers. Mr. Mix stated that the hardware being replaced will be used elsewhere. This equipment is only about four years old.

d. Health Education

There was no report for Health Education.

VII. Old Business

There was no old business.

VIII. Executive Session

There was no reason to have executive session.

IX. New Business

Ms. Eppich moved 1.11-a to approve the MRC Contract with the Surgeon General's office. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Ms. Eppich, yes; Mrs. Livers, yes; and Dr. O'Hara, yes.

Mrs. Livers moved 1.11-b to approve the MRC budget 2011-2012 in an amount not to exceed \$5,000.00. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Ms. Eppich, yes; Mrs. Livers, yes; and Dr. O'Hara, yes.

Ms. Eppich moved 1.11-c to approve the PHER budge revision in an amount not to exceed \$87,459.00. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Ms. Eppich, yes; Mrs. Livers, yes; and Dr. O'Hara, yes.

Mrs. Livers moved 1.11-d to approve the out-of-state travel for Herb Shubick and Leslie Sabo under the MRC budget line item travel and training. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Ms. Eppich, yes; Mrs. Livers, yes; and Dr. O'Hara, yes.

Mr. Goergen moved 1.11-e to approve the payment to CHC Software for 2011 maintenance in the amount of \$2,833.87. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Ms. Eppich, yes; Mrs. Livers, yes; and Dr. O'Hara, yes.

Mr. Weisdack reviewed the HDAC calendar which includes the advertising and interviewing of a prospective Board of Health member and the annual HDAC meeting which will be held March 29, 2011.

Mr. Weisdack and the Board discussed having a budget workshop for the Board. February 8, 2011 was set as the budget workshop for the Board. It will be held at the Health District office at 7:00 pm. At the next regular meeting, Mr. Weisdack will ask for a preliminary approval of the 2012 budget. February 23, 2011 the HDAC will hold a preliminary budget meeting with Mr. Weisdack. At the March regular Board of Health meeting, Mr. Weisdack will ask the Board for final approval of the 2012 of the Geauga County Health District budget. Mr. Weisdack will then take the approved budget to the annual HDAC meeting on March 29, 2011. Mr. Weisdack asked the Board to attend the HDAC meeting if possible.

X. Other Business

Mr. Weisdack received a phone call from a newspaper reporter about some injection wells that are located within Geauga County. This officially is not within the Geauga County Health District jurisdiction but is handled by the Ohio Department of Natural Resources. There are some issues about what is being injected into these wells. Liquid from gas and oil wells in Pennsylvania is being brought into Geauga County and injected into these wells. Mr. Weisdack was given a list of chemicals that are in this liquid. There is a meeting later this week in Hambden Township regarding these wells. Senator Grendell will be in attendance. Mr. Weisdack stated he would be attending the meeting to get his concerns addressed.

XI. Meetings

The regular meeting of the Board will be held Tuesday, February 22, 2011 at 7:00 p.m., 470 Center St., Bldg. 8, Chardon.

XII. Adjournment

As there was no further business to come before the Board, **Mrs. Livers moved to adjourn the meeting at 8:40 p.m. Ms. Eppich seconded the motion. Motion carried with a unanimous vote.**

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

a

**GEAUGA COUNTY, OHIO MEDICAL RESERVE CORPS
MRC CAPACITY BUILDING BUDGET 2011-THRU 2012**

Personnel	\$ 150.00
Training	1,900.00
Volunteer Background Checks	315.00
Volunteer ID Supplies	175.00
Recruitment Supplies	2,075.00
Printing	210.00
Office Supplies	<u>175.00</u>
TOTAL	\$ 5,000.00

Personnel: Salary for amount MRC Volunteer Coordinator 15 hrs @ \$10.00/hour

Other direct costs:

Training: Local training session and sending (2) people to MRC Regional and National Leadership Conferences, which includes \$500 registration and hotel, round-trip airline tickets \$350.

Volunteer background checks, volunteer ID supplies, recruitment supplies, printing and office supplies.

PHER GY2011 BUDGET (Rev)
Public Health Infrastructure

January 1, 2011 to August 9, 2011

999-TAL-S	Salaries	65888.16
999-TAL-M	Medicare	955.38
999-TAL-W	Worker's Comp.	1844.87
999-TAL-P	PERS	9224.34
999-TAL-H	Hospitalization	0.00
01-TAL	Supplies	4796.25
02-TAL	Equipment	4750.00
Total		87459.00

January 18, 2011

Geauga County Health District

Dec 14-Jan 12

Board of Health Fund

01-E	Salaries		
	12/3/2010		28,250.98 *
	12/17/2010		28,641.92 *
	12/31/2010		28,681.70 *
	Medicare		
01-E-M	12/3/2010		432.94 *
	12/17/2010		410.40 *
	12/31/2010		415.90 *
01-E-H	Hospitalization		
	Anthem - Dec		11,254.80 *
	Delta Dental - Dec		883.85 *
	Anthem Life - Dec		141.53 *
	Waiver		1,884.00 *
01-E-P	PERS		
	For Dec		11,980.45 *
01-E-W	Worker Comp		0.00
02-E	Supplies		
	Bob Weisdack - reimburse for mailbox		29.99 *
	Applied Laser - Toner		76.50 *
02A-E	Vaccine		
03-E	Equipment		
	Shetler Printing - Desk chair, desk, file cabinet		1,747.31 *
	Staples - Calendar		22.39 *
	Shetler - Pens, notes, index cards, labels		128.29 *
04-E	Equipment Maintenance		
	US Bank - Copies		249.00 *
	RAM service - Trouble shooting on Freezer		135.00 *
	Geauga County Sheriff - wipers,		11.14 *
07-E	Travel & Expenses		
	Chardon Oil		414.88 *
	Western Reserve Farm Co -		0.00 *
	J. Bradley Moritz - Travel to Columbus 9/20-9/22		190.00 *
	Mindy White - Mileage adjustment for travel 11/16-12/21		2.10 *
	Sandy Gerzeny - Travel for 12/13-12/29		33.50 *
	Karen Deweese - Travel for 12/8-12/15		32.00 *
	Tammy Hawn - Grant adjustment for 11/30-12/28		6.30 *
09-E	Advertising & Printing		
12-E	Other Expenses		
	Alltel - Service for Dec		693.88 *
	Windstream - Service for 285-7719		35.00
	Alltel - Cell phones		307.33 *
	Stericycle - Medical Waste Pick up		346.26 *
	Sunrise Springs Water Co. - Water		29.50 *
	Ohio Division of Real Estate - Burial Permits for Dec		102.50 *
	Treasurer of State - Quarterly payment		11,376.00 *
	Treasurer of State - Birth and Death copies for Dec		1,811.48 *
	Clemans, Nelson - Contract Service		175.00 *
	S. Hamilton - Contract Service		215.00 *
	G. Dennison - Contract Service		220.00 *
	B. Eyring - Contract Service		80.00 *
	Diane Grippe - Contract Service		0.00
	Christian Hippley - Contract Service		205.00 *
	Y. Mulacek - Contract Service		265.00 *

Carolyn Mann - Contract Service	240.00 *
Quest Diagnostics - Lab work	0.00
Newbury Pharmacy - TB Meds	0.00
Irene Olp Contract Service	297.00 *
Renee Garlak - Contact Service	230.00 *
Star Beacon - Ad for Nursing Director	165.92 *
Dan Mix - Reimburse for Web host	111.04 *
Able Security - Trouble shooting 12/14	59.00 *

Trailer Park Fund

01-EE	Remit/State Permits for Feb	0.00
02-EE	Salary	0.00
02-EE-M	Medicare	0.00
02-EE-P	PERS	0.00
02-EE-W	Workers Comp	0.00
03-EE	Travel	
07-EE	Other	

Food Service Fund

01-G	Salaries	
	12/3/2010	3,416.00 *
	12/17/2010	3,416.00 *
	12/31/2010	2,416.00
01-G-M	Medicare	
	12/3/2010	61.94 *
	12/17/2010	61.94 *
	12/31/2010	
01-G-H	Hospitalization	
	Anthem - Dec	1,892.90 *
	Delta Dental - Dec	138.00 *
	Anthem Life - Dec	17.00 *
01-G-P	PERS	
	for Dec	1,434.72 *
01-G-W	Workers Comp	
02-G	Remittance State	0.00
03-G	Travel & Expense	0.00
07-G	Other	

Infectious/Solid Waste Fund

01-IW	Salaries	
	12/3/2010	1,356.80 *
	12/17/2010	1,356.80 *
01-IW-M	Medicare	
	12/3/2010	19.52 *
	12/17/2010	19.67 *
01-IW-H	Hospitalization	
	Anthem - Dec	358.06 *
	Delta Dental - Dec	24.31 *
	Anthem Life - Dec	8.50
01-IW-P	PERS	379.90
01-IW-W	Workers Comp	0.00
02-IW	Supplies	0.00

03-IW	Equipment	0.00
04-IW	Travel	
05-IW	other	
<u>Private Water System Fund</u>		
01-NN	Remittance to State	0.00
03-NN	Remittance/Lab Water Resources - Lab fee	315.00 *
04-NN	Salaries	0.00
04-NN-M	Medicare	0.00
04-NN-P	PERS	0.00
04-NN-W	Workers Comp	0.00
04-NN-H	Hospitalization Anthem - Dec	852.35 *
	Delta Dental - Dec	69.30 *
	Anthem Life - Dec	8.50 *
09-NN	Travel	
14-NN	Other Expense	
<u>Swimming Pools Fund</u>		
01-SP	Salaries	0.00
01-SP-M	Medicare	0.00
01-SP-P	PERS	0.00
01-SP-H	Hospitalization	0.00
01-SP-W	Workers Comp	0.00
04-SP	Remit to State	0.00
05-SP	Other Expense	0.00
<u>Women, Infants & Children Grant</u>		
02-TTE	Contract Service Renee Garlak - contract service for 12/18-1/11	870.00 *
	Irene Olp - Contract Service for 11/30-12/15	253.00 *
06-TTE	Alltel - Service for Dec	107.60 *
	T. Hawn - Travel for 11/30-11/28	56.70 *
	M. White - Mileage for 11/16-12/21	18.90 *
	Renee Garlak - Travel for 11/16-11/28	18.90 *
<u>Child & Family</u>		
04-TTH	Supplies	
10-TTH	Contract Services	
<u>Public Health Infrastructure Grant</u>		
01-TAL	Other Sprint - Blackberries	200.85 *
	Direct TV - Service	5.00 *

02-TAL	Equipment	
03-TAL	Contract Service	
Sewage Treatment Program		
01-TT3	Salaries	
	12/3/2010	7,212.00 *
	12/17/2010	7,212.00 *
	12/31/2010	8,568.80
01-TT3-M	Medicare	
	12/3/2010	34.35 *
	12/17/2010	59.65 *
	12/31/2010	
01-TT3-P	PERS for Dec	3,218.99 *
01-TT3-W	Workers Comp	0.00
01-TT3-H	Hospitalization	
	Anthem - Dec	2,839.35 *
	Delta Dental - Dec	207.90 *
	Anthem Life - Dec	25.00 *
	Waiver	2,088.00 *
02-TT3	Supplies	
	Sunrise Springs - Water	0.00
	USG - Chlorine	104.90 *
03-TT3	Travel	
	Western Reserve Farm Co- OP Fuel	0.00
	Chardon Oil Co. - Fuel	488.99 *
04-TT3	Other	
	Water Resources - Lab testing	900.00 *
	Treasurer of State - Permits for Nov	750.00 *
05-TT3	Equipment	
06-TT3	Equipment/Maint	
<u>IAP Grant</u>		
02-TT5	Contract Service	
03-TT5	Other	
	Shetler printing - paper	221.94 *
Total Expenses		186,107.81

All Salaries & Fringes for Grants are now being paid by BOH and then reimbursed quarterly

Robert H. Weisdack

 Approved for Payment Robert Weisdack, Health Commissioner

J. Neal Guts

Melanie Eppa

Janet L. O'Hara
Christina Lewis

