

AGENDA  
GEAUGA PUBLIC HEALTH  
June 28, 2023

1.0 Call to Order

2.0 Opening of Meeting

2.01 Pledge of Allegiance

2.02 Declaration of Quorum

2.03 Certification of Delivery of Official Notices of Meeting

3.0 Board of Health

3.01 Minutes, Regular Meeting May 24, 2023

4.0 Health District Staff Reports

4.01 Population Health Report

4.02 Environmental Health Report

4.03 Administrator's Report

4.04 Health Commissioner's Report

5.0 Committee Meetings

No Reports

6.0 Old Business

6.01 House Bill 110 Review

6.02 Permission to Adopt Change to Home Sewage Treatment Rules, Third and Final Reading\*

## 7.0 New Business

### 7.01 Resolutions

- 7.01.01 Financial Reports, Resolution 23-06-07-01-01
- 7.01.02 Permission to Approve Appropriations for Increase/Decrease
- 7.01.03 Resolution 2023-7 Then & Now Purchase Order
- 7.01.04 Resolution 2023-8 Then & Now Purchase Order
- 7.01.05 Resolution 2023-9 Then & Now Purchase Order
- 7.01.06 Resolution 2023-10 Then & Now Purchase Order

### 7.02 Permission to Approve Geauga Public Health Levy to be Placed on Ballot

## 8.0 Citizens' Remarks

- Session to last 20 minutes unless Board moves to extend.
- 2 minutes per speaker to make comments and ask questions.
- The Board will answer questions after having an opportunity to investigate responses following the meeting. This is not a press conference where answers should be expected on the spot.
- Board responses will be recorded and publicly filed with meeting minutes.

## 9.0 Executive Session

## 10.0 Adjournment

## **1.0 Call to Order**

The regular meeting of the Geauga County Board of Health was called to order at 5:00 p.m. on Wednesday, June 28, 2023, by President Carolyn Brakey. The meeting was held at the Geauga County Office Building located at 12611 Ravenwood Drive, Chardon, Ohio.

## **2.0 Opening of Meeting**

### **2.01 Declaration of Quorum**

The following members were present constituting a quorum:

Carolyn Brakey, Esq.  
Dr. Mark Hendrickson

Ashley Jones, Pharm D  
Lynn Roman

Dr. Mark Rood

Minutes were recorded by Gina Parker.

Also present from the Health District staff:

Ron H. Graham

Adam Litke

Dan Lark

Others Present: Several members of the public were in attendance.

### **2.03 Certification of Delivery of Official Notices**

Certification of delivery of the official notices of the regular meeting of the Board of Health was made by Adam Litke, Administrator.

## **3.0 Board of Health**

### **3.01 Approval of Minutes**

*Lynn Roman moved and Dr. Mark Rood seconded a motion to approve the minutes of the May 24, 2023 Board of Health regular meeting; motion carried.*

## **4.0 Health District Staff Reports**

### **4.01 Population Health**

#### **4.01.01 Safe Communities**

A coalition meeting was held on May 4<sup>th</sup> with representatives from the Geauga County Engineer's Office, Ohio State Highway Patrol, Ohio Traffic Safety Office and Ohio Department of Transportation (ODOT) District 12 present. Planning for upcoming events continues.

The Coalition Coordinator set up an interactive display at West Geauga High School on May 2 and Chardon High School on May 12 to educate students on safe decisions before prom. Students participated in traffic safety trivia, used the fatal vision goggles, received traffic safety materials, and participated in a banner signing. Ohio Traffic Safety Office, AAA, Ohio State Highway Patrol and ODOT District 12 assisted with the events.

The Coalition Coordinator attended the Geauga County Health and Wellness Expo on May 11<sup>th</sup> at the Geauga County Office Building. The Coordinator set up an interactive table and over 200 county employees participated in traffic safety trivia, used fatal vision goggles, and received traffic safety materials and information.

The FFY2024 Safe Communities grant application was submitted.

The Coalition Coordinator held the National *Click It or Ticket* seat belt enforcement campaign kickoff on the evening of May 25 at the Mayfield Road Drive-In Theatre. The coordinator conducted a seatbelt check as drivers entered the theater. Drivers and passengers who were wearing their seatbelt were awarded with a free ice-cream cone coupon donated by Chardon Dairy Queen. Data collected from the seatbelt check revealed 75.5% of vehicle occupants were wearing their seatbelt. An interactive display was set up at the Theatre for the community to participate in traffic safety trivia, use fatal vision goggles and receive traffic safety materials and information. A representative from the Ohio State Highway Patrol spoke to the public about the importance and lifesaving results of wearing a seatbelt. Agencies assisting at the kickoff included AAA, Geauga County Sheriff's Office, Ohio Department of Transportation, Ohio State Highway Patrol Chardon Post, and the Ohio Traffic Safety Office.



#### **4.01.02**

##### **Buckles Buckeyes Program (Car Seat Program)**

Staff continues to wait for a Certified Passenger Safety Technician training opportunity to be held in the region.

#### **4.01.03**

##### **Other Population Health Activities**

No other activities occurred during the month of May.

#### **4.01.04**

##### **Get Vaccinated Ohio-Public Health Initiative (GVO)**

This grant's reports are submitted and tracked through the Ohio Department of Health (ODH) Grant Management Information System (GMIS). Reports are submitted on a monthly basis, regarding expense reports, grant deliverable tracking, and program reports.

Grant Period: 7/1/2022-6/30/2023

- D1- Immunization Reminder and Recall System: Tracking completed through May 2023. GMIS current through March 2023.
- D2- Immunization Coverage Disparities: D2A report submitted on 1/6/2023. GMIS current through March 2023.
- D3- Immunization Provider Identification: Completed on 9/9/2022. Submitted 3/20/2023.
- D4- Immunization Quality Improvement for Providers: Staff education completed on 7/28/2022. Submitted 8/9/2022. GMIS current through March 2023.
- D5- Provider Education-MOBI and TIES: Staff education completed on 11/28/2022. Submitted 4/6/2023. GMIS current through March 2023.
- D6- Perinatal Case Identification and Follow-up: Tracking complete through April 2023. GMIS current through March 2023.
- D7- School Immunization Assurance: D7A: Completed on 9/9/2022. Submitted 3/20/2023. D7B: School educations completed 4/7/2023. Report submitted 4/7/2023. GMIS current through March 2023.

The state is hopeful that GPH's grant will be caught up by the end of the current grant cycle, allowing for maximum reimbursement and grant compliance.

The application for Get Vaccinated Ohio 2023-2024 was submitted on 3/27/2023 in collaboration with Lake County General Health District serving as the Lead Agency due to allocated funding amounts. There are no updates as of this writing about approval for the joint application.

#### **4.01.05**

##### **Vaccines for Children**

The routine Ohio Department of Health inspection is scheduled for 6/8/2023. This inspection will review the physical location of vaccine storage, signage use, temperature monitoring standards, documentation, and patient education provided. GPH's back up Digital Data Loggers (DDLs) have been sent to Lascar for routine recalibration. Lake has provided GPH with back up DDLs while this occurs.

Routine child immunization clinics are continuing twice a month at GPH with appointments scheduled into August. Staff will be assisting at the DDC clinic starting in June twice a month. ODH has allowed GPH to order additional vaccine related to Pertussis under their outbreak protocols for mobile clinics with UH, to support the DDC clinics, and to vaccinate willing parents at routine child immunization clinics. Mobile clinics with UH will start mid-June and are scheduled through July.

#### **4.01.06**

##### **Public Health Emergency Preparedness (PHEP)**

The pertussis outbreak that was first reported in April remains active. To date, 136 total cases (49 confirmed and additional 87 probable) have been identified among individuals ranging from 2 months to 28 years of age linked to this outbreak in Geauga County. Forty-nine cases were confirmed by testing, and an additional 87 who were exposed are symptomatic, but have not had confirmatory testing. Vaccine clinics have been held each Wednesday at Geauga Public Health. The outbreak is also affecting residents in Ashtabula, Trumbull, and Portage counties. Weekly coordination calls among affected counties and ODH began June 1.

The positions of Emergency Response Coordinator and Epidemiologist have both been hired. Priyanka Parikh started on May 8<sup>th</sup> as a half-time Epidemiologist, and Lydia Castner started on May 15<sup>th</sup> as a full time Emergency Preparedness Specialist.

Ms. Parikh has been working to complete FEMA- Emergency Management Institute (EMI) courses including ICS 100- Introduction to the Incident Command System, IS-120C-An introduction to Exercise, IS-200C-the Basic Incident Command System for Initial Response, IS-0700.b- An Introduction to the National Incident Management System and IS-0800.d- National Response Framework An Introduction. Ms. Parikh has received training on the Ohio Disease Reporting System and has been conducting reportable disease case interviews. On May 9<sup>th</sup> she attended the Cleveland BAC meeting and was introduced to regional partners. On May 18<sup>th</sup> she attended the Centers for Disease Control and Prevention (CDC) Clinician Outreach and

Communication Activity (COCA) call for Mpox Update: Stay Up to date on Testing, Treatment, and Vaccination to understand public health trends and recommended preventive measures. Ms. Parikh has also been participating in Northeast Ohio Regional Epidemiology and Public Health meetings as well as Regional Pertussis Outbreak Response Coordination meetings.

Ms. Castner completed IS-29 Public Information Officer Awareness, IS 130.A How to be an Exercise Evaluator, and IS-1300 Continuity of Operations Planning courses to prepare for her role and will complete several additional courses required for PHEP grant personnel in June. On May 16, Ms. Castner attended a regional public health and healthcare coalition COVID-19 lessons learned sharing meeting and was introduced to regional partners. On May 18, Ms. Castner participated in a site visit to the DDC Clinic with staff from the Ohio Department of Health, Lake County General Health District, and GPH to discuss partnership opportunities for vaccination and otherwise. On May 23, Ms. Castner met with Geauga County EMA staff to establish relationships and discuss ongoing collaborative activities and deliverable needs. On May 31, Ms. Castner attended a Master Scenario Events List Meeting for the statewide Regional Drop Site full-scale exercise to be held in October.

Lake County Preparedness and Epidemiology staff submitted the following grant deliverables on behalf of Geauga Public Health during the month of May:

- PHEP Core Deliverable 11.2 - BP5 Exercise Meeting Attendance Verification
- PHEP Core Deliverable 8.2 - AAR/IP Improvement Implementation Activity Report
- PHEP Core Deliverable 14.4 - Quarterly Communications Workbook
- PHEP Core Deliverable 5.4 - Q4 Outbreak Status Report

The Ohio Department of Health approved the following grant deliverables in May:

- PHEP Core Deliverable 1.1 - Radiological Response Annex
- PHEP Core Deliverable 11.2 - BP5 Exercise Meeting Attendance Verification
- PHEP Core Deliverable 5.4 - Q4 Outbreak Status Report
- PHEP Core Deliverable 8.2 - AAR/IP Improvement Implementation Activity Report

**4.01.07****Communicable Diseases Reported by Month:** Ohio Disease Reporting System (ODRS)

<b>Communicable Disease</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>
Campylobacteriosis	2	1	1	0	1
Chlamydia infection	5	12	9	6	10
COVID-19	286	227	204	105	87
CP-CRE	0	0	2	0	0
Giardiasis	0	0	1	0	0
Gonococcal infection	1	1	1	1	3
Haemophilus influenzae (invasive disease)	0	0	1	1	0
Hepatitis B (including delta) - chronic	1	0	2	1	0
Hepatitis C - chronic	1	1	0	4	3
Influenza-associated hospitalization	7	5	0	0	0
Lyme	1	0	0	1	1
Legionellosis	1	0	0	0	0
Pertussis	4	4	13	15	23
Salmonellosis	1	1	1	0	1
Shigellosis	0	1	0	0	0
Streptococcal - Group A -invasive	3	1	4	1	3
Streptococcal - Group B - in newborn	0	1	0	0	0
Streptococcus pneumoniae - invasive antibiotic resistance unknown or non-resistant	1	1	0	0	1
Syphilis - early	0	0	1	0	0
Syphilis - primary	0	1	0	0	0
Syphilis - secondary	0	0	1	0	0
Syphilis – congenital	0	0	0	0	1
Varicella	1	0	1	1	1

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*Adam Litke provided the following highlights for Dyan Denmeade:*

- *Will continue to offer pertussis vaccines. Will be at the Amish Safety Event providing vaccines.*

*Discussion:*

*Ashley Jones requested a calendar of Geauga Public Health (GPH) events for Board members. Adam Litke discussed posting events on the GPH Facebook page.*



*Dr. Mark Rood asked for more information regarding the pertussis cases. Adam Litke said he believes there was one person who was hospitalized in Ashtabula. Ron Graham said, based on discussions with the state, our techniques and interventions are on-point. He said that GPH will continue to monitor the situation.*

*Lynn Roman asked if the pertussis cases are mainly in the Amish population. Adam Litke said it is the vast majority. Dr. Mark Hendrickson said according to the Morbidity and Mortality Weekly Report there has been an uptick in cases throughout the country, not just in the Amish communities.*

*Lynn Roman asked how data for COVID-19 cases is currently being collected. Adam Litke said it is self-reported.*

## **4.02**

### **Environmental Health**

#### **4.02.01**

##### **Director's Report**

Staff has completed the Certified Pool Operator training course.

#### **4.02.02**

##### **Program Inspections**

From 5/12/23 through 6/15/23, the Environmental Health staff conducted the following program inspections:

<b>Program</b>	<b>Inspections</b>
Private Water Systems (wells)	20
Camps	4
Swimming Pools/Spas	29
Food	142
Sewage Systems	40
For Sale of Property	8
HB 110 (Semi-Public) Systems	84
Plumbing	49
Schools	2

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Dan Lark provided the following highlights:

- *Per code, the Operation/Maintenance (O&M) program allows delinquent fees to be added as an assessment to property taxes. Currently working with the Auditor's Office to find the best way to accomplish this. Continuing to work with the prosecutor on the process for cases in which compliance is attained after information is submitted to the Auditor's Office, but before assessments are added to taxes.*
- *Summarized the database issues found with the National Pollutant Discharge Elimination System (NPDES) process and how it will be streamlined. Staff is checking files for accuracy and updating them as needed. This will allow for automation of communication and compatibility with the O&M process. The O&M process will have a seven-year roll-out schedule on a quarterly basis.*

*Discussion:*

*Lynn Roman asked what will happen if homeowners do not comply with the O&M program. Dan Lark said the code requires the health department to be responsible for homeowner compliance if it's not done.*

*Ashley Jones requested the steps taken to avoid prosecution. Dan Lark said that GPH has a legal obligation to conduct inspections if compliance is not met. The goal is to resolve issues before legal action is initiated and the prosecutor's office will only be contacted if it is warranted.*

*Lynn Roman stated that education should be provided with the new O&M program. Dan Lark said health departments are legally required to provide it. The start of the education campaign will begin on August 2, 2023.*

*Carolyn Brakey asked how the O&M roll-out will take place. Dan Lark said it will be based on location in the county for ease of education and for more efficient service. Ron Graham said by location also keeps the O&M program on a more manageable budget since it is an unfunded mandate.*

*The Board discussed if they would like to continue using the current software or use Accela, the free software from the state that will likely be available next April. Accela has the functionality so multiple county agencies can share information as needed.*

## **4.03**

### **Administrator's Report**

#### **4.03.01**

##### **Administrator**

1. Parkman Wells – Phase II of the Parkman Wells replacement has been put out for bid. Bids will be due July 7<sup>th</sup> by 4:30pm and will be opened immediately after.
2. Geauga DDC Clinic – Continue to work with the DDC Clinic to help the Amish community.
3. Geauga Amish Population – Continue to address the Pertussis outbreak through clinics with University Hospitals and DDC Clinic.

4. Amish Safety Event – Attended the Amish Safety event meeting with Melissa K. and Emily L. The event itself will be on July 28<sup>th</sup> and our staff will be in attendance.
5. Operation & Maintenance (O&M) Program – Continuing to plan for the implementation and roll out of phase 1 of the O&M program. Will begin to roll out trainings in the near future. Trainings will be offered to township/village/city trustee/council meetings.
6. Levy – Need to discuss the Board of Health’s intentions regarding the GPH levy that will expire soon.
7. Budget – Appropriations changes will be presented at the Board of Health meeting to account for the payment of House Bill 110 payment back to the public.
8. Nuisance Complaints – GPH continues to work through nuisance complaints. These are both new nuisance complaints and previously reported nuisance complaints.

#### **4.03.02**

#### **Notes to Financial Statements**

**Accounts Payable by G/L Distribution Report. This is the day-to-day or current expenses report.**

#### **Notes on Chart 1 (pg. 5)**

As of May 31 2023, 41.67% of the year is complete. This percentage is a point of reference for what percentage of revenue and expense you might expect to see received/expensed at this point in the year.

The following are explanations for revenues and/or expenses that are significantly over budget or under budget from that reference point.

#### **REVENUE:**

1. License is showing over budget as the Food Licenses are being issued.
2. Other Revenue is showing over budget. The EPA wired a payment for the Parkman wells in the amount of \$150,330.00.

#### **EXPENSES:**

This being only the fifth month of the year there are no expenses that are significantly over or under budget.

#### **Notes on Chart 2 (pg. 6)**

Chart 2 is a comparison of the beginning cash balance of each fund to the current cash balance of each fund.

1. Food Service (6005) is showing an increase in cash balance. We are starting to process the 2023 Food Service Licenses. This is typical of previous years and Health Districts in general.
2. Immunization Action Plan (6025) is showing an increase in expenses. We have not received the offset revenue.

### **Notes on Chart 3 (pg. 7)**

The bar graph compares the revenue and expenses by each month for all funds combined. In April we had to return a wire that reduced our revenue significantly.

<b>CHART 1</b>				
<b>MONTH OF : MAY</b>				
	Revised	YTD	% of Budget	
Revenue Type	Budget	Revenue	Received	
Property and Other Taxes	\$ 638,099.00	\$ 293,800.15	46.04%	
State Reimbursement-Real Estate	\$ 75,392.00	\$ 37,139.42	49.26%	
State Revenues	\$ 711,064.00	\$ 112,253.39	15.79%	
Local Government Tax	\$ -	\$ -		
Permits	\$ 725,000.00	\$ 107,612.10	14.84%	
Inspection Fees	\$ 507,000.00	\$ 43,215.00	8.52%	
Fees	\$ 236,500.00	\$ 130,297.92	55.09%	
Licenses	\$ 200,000.00	\$ 171,232.37	85.62%	<b>1</b>
Fines	\$ 1,000.00	\$ 3,455.25	345.53%	
Fees Infectious Waste Fees	\$ 750.00	\$ -	0.00%	
Fees Solid Waste Fees	\$ 15,000.00	\$ 4,400.00	29.33%	
Foundation Revenue	\$ -	\$ -		
Water Testing Fee	\$ 13,000.00	\$ 4,765.00	36.65%	
Federal Grants	\$ 147,000.00	\$ 31,923.48	21.72%	
Local Match	\$ -	\$ -		
Reimbursements	\$ -	\$ -		
Other Revenue	\$ 160,670.00	\$ 280,528.65	174.60%	<b>2</b>
Other Revenue Other Receipts	\$ -	\$ 5,800.00	0.00%	
Other Revenue Other Revenue	\$ 14,500.00	\$ 44,079.58	304.00%	
Other Revenue Real Estate Fee Refund	\$ -	\$ -		
Transfers In	\$ 129,500.00	\$ -	0.00%	
<b>Total Revenue</b>	<b>\$ 3,574,475.00</b>	<b>\$ 1,270,502.31</b>	<b>35.54%</b>	
		<b>Percentage of year Completed</b>	<b>41.67%</b>	
	Revised	YTD	% of Budget	
Expense Type	Budget	Expense	Used	
Salaries	\$ 1,506,494.00	\$ 426,725.43	28.33%	
OPERS	\$ 208,761.00	\$ 57,940.87	27.75%	
Medicare	\$ 21,615.00	\$ 6,114.92	28.29%	
Workers Compensation	\$ 37,273.00	\$ -	0.00%	
Hospitalization	\$ 365,566.00	\$ 78,680.44	21.52%	
Unemployment	\$ 5,000.00	\$ -	0.00%	
Contract Services	\$ 844,539.17	\$ 247,299.47	29.28%	
Travel	\$ 46,644.60	\$ 8,559.74	18.35%	
Vehicle Expense	\$ -	\$ -	-	
Legal Fees	\$ 12,770.55	\$ 588.66	4.61%	
Advertising	\$ 4,571.00	\$ 1,015.34	22.21%	
State Remittance	\$ 65,473.00	\$ 26,897.00	41.08%	
State Remittance Ohio Permit Fee	\$ 19,830.00	\$ 3,312.00	16.70%	
State Remittance Ohio Water Test Fee	\$ -	\$ -	0.00%	
Materials and Supplies	\$ 30,656.98	\$ 5,324.49	17.37%	
Materials and Supplies Supplies	\$ 21,069.78	\$ 3,409.78	16.18%	
Materials and Supplies Vaccine Supply	\$ 18,047.03	\$ 350.41	1.94%	
Equipment	\$ 42,898.43	\$ 10,249.12	23.89%	
Equipment Equipment	\$ 11,303.00	\$ -	0.00%	
Equipment Equipment Maintenance	\$ 3,100.00	\$ 52.62	1.70%	
Other	\$ 327,293.02	\$ 78,451.15	23.97%	
Other County RE Tax Expenses	\$ 11,000.00	\$ 4,943.19	44.94%	
Other Health Emergency	\$ -	\$ -	0.00%	
Other Other Expenses	\$ 111,751.52	\$ 12,329.03	11.03%	
Other State RE Tax Expenses	\$ 1,000.00	\$ -	0.00%	
Other VS Remit to State	\$ 164,396.86	\$ 47,094.00	28.65%	
Refunds	\$ 16,600.00	\$ 480.00	2.89%	
Repair Services	\$ -	\$ -	0.00%	
Transfers Out	\$ 129,500.00	\$ -	0.00%	
<b>Total Expense</b>	<b>\$ 4,027,153.94</b>	<b>\$ 1,019,817.66</b>	<b>25.32%</b>	
		<b>Percentage of year Completed</b>	<b>41.67%</b>	
<b>Revenue Less Expense</b>	<b>\$ (452,678.94)</b>	<b>\$ 250,684.65</b>		
<b>Beginning Cash Balance</b>		<b>\$ 4,250,354.64</b>		
<b>Total Cash on Hand</b>		<b>\$ 4,501,039.29</b>		
<b>Cash on Hand Per Cash Position Report</b>		<b>\$ 4,501,039.29</b>		

# MONTH OF : MAY

## CHART 2

Fund Number	Fund name	Beginning Cash Balance	YTD Revenue Per Budget Performance	YTD Expense Per Budget Performance	Ending Cash Balance	YTD Cash Per Cash Position Report	Difference	Percentage Increase/Decrease
6002	Board of Health	\$ 1,613,468.68	\$ 579,806.36	\$ 266,139.90	\$ 1,927,135.14	\$ 1,927,135.14	\$ -	19.44%
6004	Trailer Park	\$ 11,394.69	\$ 4,352.00	\$ 120.44	\$ 15,626.25	\$ 15,626.25	\$ -	37.14%
6005	Food Service	\$ 168,560.28	\$ 176,387.62	\$ 53,234.44	\$ 291,713.46	\$ 291,713.46	\$ -	73.06%
6008	Infectious Waste/ Solid Waste	\$ 109,690.56	\$ 4,400.00	\$ 8,646.63	\$ 105,443.93	\$ 105,443.93	\$ -	-3.87%
6011	Private Water Systems	\$ 194,176.35	\$ 183,189.00	\$ 188,484.39	\$ 188,880.96	\$ 188,880.96	\$ -	-2.73%
6018	Swimming Pools	\$ 26,209.09	\$ 11,723.75	\$ 3,800.44	\$ 34,132.40	\$ 34,132.40	\$ -	30.23%
6019	Not Used	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
6021	Public Health Infrastructure	\$ 429,621.78	\$ 25,179.00	\$ 42,190.62	\$ 412,610.16	\$ 412,610.16	\$ -	-3.96%
6023	Sewage Treatment Systems	\$ 912,166.28	\$ 186,971.00	\$ 195,642.03	\$ 903,495.25	\$ 903,495.25	\$ -	-0.95%
6024	Not Used	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
6025	Immunization Action Plan	\$ 36,092.56	\$ 5,657.00	\$ 35,333.78	\$ 6,415.78	\$ 6,415.78	\$ -	-82.22%
6026	Women, Infants, and Children	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
6027	Child & Family Health Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
6030	Emergency Response Fund	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	-
6036	Environmental Health Assistance	\$ 71,131.37	\$ 53,972.10	\$ 52,550.00	\$ 72,553.47	\$ 72,553.47	\$ -	2.00%
6037	For Sale of Property	\$ 292,189.74	\$ 14,850.00	\$ 83,511.34	\$ 223,528.40	\$ 223,528.40	\$ -	-23.50%
6038	Not Used	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
6039	Alcohol, Tobacco & Other Drugs	\$ 52,017.32	\$ 17,250.00	\$ 16,387.66	\$ 52,879.66	\$ 52,879.66	\$ -	1.66%
6040	Injury Prevention	\$ 54,388.25	\$ 6,744.48	\$ 18,219.57	\$ 42,913.16	\$ 42,913.16	\$ -	-21.10%
6041	Workforce Development	\$ 44,230.50	\$ -	\$ 21,513.73	\$ 22,716.77	\$ 22,716.77	\$ -	-48.64%
6042	Population Health Fund	\$ 210,017.19	\$ 20.00	\$ 34,042.69	\$ 175,994.50	\$ 175,994.50	\$ -	-16.20%
<b>Total</b>		\$ 4,250,354.64	\$ 1,270,502.31	\$ 1,019,817.66	\$ 4,501,039.29	\$ 4,501,039.29	\$ -	-

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Adam Litke provided the following highlights:

- *There are some bills that have not yet been paid since January or February, however that issue has been corrected.*
- *The new contract bid for the Parkman Wells is available. A mandatory walkthrough of the sites will take place on June 30, 2023, at 10 a.m.*
- *A landscaper was hired to fix the landscaping at Mr. Deerfield's house.*
- *The Health District Advisory Council (HDAC) meeting was held on June 14, 2023.*
- *Adjustments have been made to staffing to off-set expenses of temporary tasks.*

*Discussion:*

*Ashley Jones said the continued dialog with HDAC is beneficial. She said that Dr. Mark Hendrickson provided an update on the health department and members of HDAC asked questions about the agreement with Lake County General Health District (LCGHD). A cost-benefit analysis of the contract agreement was requested. Ron Graham said he will respond to the requestor.*

#### **4.04**

#### **Health Commissioner's Report**

##### **4.04.01**

##### **Social Determinants of Health Dashboard**

The [Community Wellbeing: Social Determinants of Health dashboard](#) on the DataOhio Portal is one of the most utilized dashboards in over 300 State of Ohio datasets available – and enhancements were just added to expand the core populations it serves.

Health Opportunity, in collaboration with the InnovateOhio Platform team, has released its first dashboard enhancements, which include 27 new metrics across four domains, including:

- Veteran status.
- Labor force participation rate.
- Vacant housing.
- Physical inactivity.

The Community Wellbeing: Social Determinants of Health dashboard was designed to better understand the health inequities that exist and inform program and policy decisions to better serve Ohioans. It utilizes data from the Census Bureau, CDC, and American Community Survey at the census tract and county levels, which is filterable on five domains and now over 150 metrics that impact health, including economic vitality, neighborhood and physical environment, healthcare access and quality, education access and quality, and social and community environment.

#### **4.04.02**

##### **Surgeon General Advisory Links Social Media to Poor Mental Health Outcomes for Teens**

Social media can profoundly harm the mental health of youth, particularly adolescent girls, the U.S. Surgeon General warned in an advisory on Tuesday (Source: “[Social media could harm youth mental health, U.S. Surgeon General warns.](#)” Reuters, May 23).

In a [25-page advisory](#), U.S. Surgeon General Vivek Murthy called for safeguards from tech companies for children who are at critical stages of brain development. The report said that while social media offers some benefits, there are "ample indicators that social media could also harm children's well-being."

Social media use may cause and perpetuate body image issues, affect eating behaviors and sleep quality, and lead to social comparison and low self-esteem, especially among adolescent girls, the advisory said, citing responses from a survey conducted among adolescents.

Adolescents who spend more than three hours per day on social media face double the risk of experiencing poor mental health outcomes, such as symptoms of depression and anxiety, according to the advisory.

#### **4.04.03**

##### **House of Representatives Passes Two Bills Targeting Fentanyl-Related Substances**

This week, the House passed two bills targeting fentanyl analogues. The [Preventing the Financing of Illegal Synthetic Drugs Act](#), sponsored by Rep. Monica De La Cruz (R-TX) passed 402-2. The bill requires the Government Accountability Office (GAO) to study trafficking of synthetic drugs, specifically targeting the financial methods used by criminal organizations both in the US and internationally, and reports findings to Congress. The [Halt All Lethal Trafficking of Fentanyl Act, or HALT Fentanyl Act](#), sponsored by Rep. Morgan Griffith (R-VA), passed 289-133. The bill permanently classifies all fentanyl analogues as Schedule 1 drugs, which it constitutes as a drug, substance, or chemical that has a high potential for abuse, has no currently accepted medical value, and is subject to regulatory controls as well as administrative, civil, and criminal penalties under the Controlled Substances Act. In addition, the bill expedites research into fentanyl analogues. Fentanyl itself is approved for medical use, so it is classified as a Schedule 2 drug.

#### **4.04.04**

##### **Senate Changes to Biennial Budget Bill, HB 33**

Review the changes of interest to local public health, as reviewed by the Public Affairs Committee on the top priority issues:

- All changes related to Registered Environmental Health Specialists (REHSs) and Environmental Health Specialists In-Training (EHSIT) have been removed.



- All changes related to dry wells were removed.
- \$20 million for local health departments (LHDs) to implement evidenced-based health improvements has been removed.
- All changes to authority to run a replacement levy were removed.

[Substitute Bill Synopsis](#) | [Comparison Document](#)

#### **4.04.05**

#### **COVID-19 QI Project Invitation to Participate**

The total cost of this project will be \$200,096.00. Both Ohio Department of Health (ODH) and Association of Ohio Health Commissioners (AOHC) have committed funds (\$125,000 and \$31,439, respectively), but a total of \$43,657 is needed from LHDs to ensure there are sufficient resources to complete this work. The contribution level varies, depending on the size of the population served:

<b>Population</b>	<b>Contribution</b>
<b>&lt; 30,000</b>	<b>\$ 300</b>
<b>30,001 - 50,000</b>	<b>\$ 600</b>
<b>50,001 - 100,000</b>	<b>\$ 900</b>
<b>100,001 - 200,000</b>	<b>\$1,200</b>
<b>&gt; 200,000</b>	<b>\$1,500</b>

Investment in this review will both document key lessons learned from the COVID response and position Ohio to make strategic investments in public health in the future and hope that every LHD will choose to be involved in this project, and we look forward to the improvements that will be accomplished through it.

*Ron H. Graham provided the following highlights:*

- *Trying to get information on accreditation from the state and from the Public Health Accreditation Board (PHAB). For example, a full-time accreditation coordinator is required, but it was not included in the agreement with LCGHD.*

*Discussion:*

*Lynn Roman asked when PHAB reaccreditation is due. Ron Graham said accreditation is renewed every five years, so reaccreditation should be in 2027.*

*Dr. Mark Rood asked about the Social Determinants of Health dashboard. Ron Graham said it's challenging because Public Health is a part of many aspects but cannot necessarily change policy itself. This can sometimes be a struggle to see how public health can be included.*

*Lynn Roman asked for more information regarding the COVID-19 project. Ron Graham said it is a way to get data to our partners to see how strategies can be improved for the future.*

## 5.0

### Committee Reports

No Committee reports.

## 6.0

### Old Business

#### 6.01

##### House Bill 110 Review

Dan Lark said all of the commercial inspections in the county are projected to be done a month ahead of schedule. The new license year starts September 1, 2023.

#### 6.02

##### Permission to Adopt Change to Home Sewage Treatment Rules, Third and Final Reading\*

*Dr. Mark Hendrickson moved and Dr. Mark Rood seconded a motion to approve the third reading\* of the regulation change to Section 3701-29-19e, the Ohio Home Sewage Treatment System Rules, Geauga County Supplemental Rules to state that the Geauga County Board of Health adopts a rule requiring the collection of the required NPDES samples to be completed by the Geauga County Board of Health. This item was tabled at the March 22, 2023, meeting until a regulation adoption process has been added to the by-laws. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, abstain; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

Current Language:

*The Geauga County Board of Health adopts a rule authorizing service providers registered with the Geauga County Health District to collect samples for NPDES annual sampling requirements.*

Proposed Change to Section:

*The Geauga County Board of Health adopts a rule requiring the collection of the annual required NPDES annually required sample to be completed by Geauga County Board of Health.*

This is needed to change the supplemental rule that Geauga County had previously set to allow service providers to take National Pollutant Discharge Elimination System (NPDES) samples. Currently, that is not being done. Only 8% of the approximately 1,600 systems were sampled last year and less than 25% of them met the criteria for water quality standards. If the systems do not work properly, they can allow direct discharge of sewage into the county waterways. By changing this regulation section, we would like to collect those samples ourselves, cost efficiently and to make sure homeowners are in compliance with the law.

*Discussion:*

*Adam Litke said, by law, the reading needs to be done three times, regardless of what GPH by-laws state.*

*Ron Graham said the intent was to change the by-laws. It may be beneficial to have the by-laws reviewed by an attorney.*

*Lynn Roman asked if the proposed change should state the sampling is to be “completed by Geauga Public Health”. Adam Litke said it is fine as is since the Geauga County Board of Health represents GPH.*

*Ron Graham said there was no public comment.*

**\*NOTE: 6.02 WAS INACCURATELY LISTED AS THE THIRD AND FINAL READING. THIS WAS THE SECOND READING TO ADOPT A CHANGE TO THE HOME SEWAGE TREATMENT RULES. The first reading was approved at the April 26, 2023, regular meeting. The second reading was postponed at the May 24, 2023, regular meeting.**

## **7.01**

### **7.01.01**

#### **Financial Reports, Resolution 23-06-07-01-01**

*Ashley Jones moved and Dr. Mark Hendrickson seconded a motion to approve the Financial Reports for payment of bills, as listed in the recapitulation sheets attached to these minutes; motion carried.*

*Discussion:*

*Carolyn Brakey asked why there were payments for the Sheriff and Donamarc. Adam Litke said he will check the cost for the Sheriff and that the Donamarc payment was for the wells.*

*Lynn Roman asked what the payment to Adam and Kelly Andre was. Adam Litke said that was a homeowner who required a refund. It was approved at the Board meeting on April 26, 2023.*

### **7.01.02**

#### **Permission to Approve Appropriations for Increase/Decrease**

*Lynn Roman moved and Dr. Mark Rood seconded a motion to approve supplemental Appropriations for Increase/Decrease as presented, totaling \$1.148 million. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, abstain; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

*Discussion:*

*Adam Litke clarified that the \$1.1 million appropriation change was to increase contract services. The House Bill 110 funds will come from the General Fund and includes only one mailing to recipients. A specified amount of funds will be given to the vendor to disperse for refunds. Any excess funds will be returned to GPH.*

**7.01.03**

**Resolution 2023-7: Then and Now Purchase Order to Conduent, Not to Exceed \$12,500.00**

*Dr. Mark Rood moved and Dr. Mark Hendrickson seconded a motion to adopt Resolution 2023-7 to authorize the payment of a Then & Now Purchase Order to Conduent, total not to exceed \$12,500.00. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

*Discussion:*

*Adam Litke said Conduent conducted the Community Health Improvement Plan.*

**7.01.04**

**Resolution 2023-8: Then and Now Purchase Order to DEX Imaging, Not to Exceed \$15,852.00**

*Dr. Mark Hendrickson moved and Lynn Roman seconded a motion to adopt Resolution 2023-8 to authorize the payment of a Then & Now Purchase Order to DEX Imaging, total not to exceed \$15,852.00. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

**7.01.05**

**Resolution 2023-9: Then and Now Purchase Order to Flannery Georgalis, Not to Exceed \$49,947.15**

*Ashley Jones moved and Dr. Mark Hendrickson seconded a motion to adopt Resolution 2023-9 to authorize the payment of a Then & Now Purchase Order to Flannery Georgalis, total not to exceed \$49,947.15. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

**7.01.06**

**Resolution 2023-10: Then and Now Purchase Order to McDonald Hopkins, Not to Exceed \$35,914.26**

*Dr. Mark Hendrickson moved and Lynn Roman seconded a motion to adopt Resolution 2023-10 to authorize the payment of a Then & Now Purchase Order to McDonald Hopkins, total not to exceed \$35,914.26. Motion carried with a roll call vote. Ms. Brakey, yes; Ms. Jones, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.*

## 7.02

### Permission to Approve Geauga Public Health Levy to be Placed on Ballot

The levy was discussed. A draft resolution will be created and presented at the next meeting.

Permission is hereby requested from the Board of Health to approve a levy to be placed on the ballot at Geauga County Board of Elections.

Gauga County Auditor Charles Walder provided information regarding a Geauga Public Health levy. He highlighted the following:

- Reserves
  - Payroll Reserves: This was created to control the fluctuation of number of pay periods per year to save in advance. The board may want to review and adjust this amount with current staffing levels.
  - Capital Project Reserves: Auditor's office has not received the final version of the Capital Project Reserves needed to create the funds. Although it was approved by the board, the Request for Approval forms still need to be sent to the Auditor.
- Unencumbered Cash
  - Monies that are not spent but are carried over to the next year.
  - There is currently a large amount but it is spread over multiple funds. It is noted that a large portion will be used for the House Bill 110 settlements.
- Current Levy
  - The current levy is a fixed millage levy. The millage never changes, but the amounts received is affected by new construction and past due bills paid in the current year.
  - New construction accounts for about a 1% gain.
- Millage
  - A mill is the value of real estate property as a whole divided by 1,000.
  - The total value changes yearly based on new construction. The current GPH levy yields a lower number since it was a fixed amount from the year it passed.
  - The anticipated yield is predicted by the Treasurer. Public Utilities pay the full yield; Agriculture and Commercial pay a differentiated yield.
- Levy Expirations: Putting the levy on the ballot one year early is recommended, but not required. If waiting until the year of expiration, the levy money cannot be used in the budget prediction.
- Recommended steps for placing a levy on the ballot were provided. A formal resolution is needed to begin the levy process. The auditor has ten days to complete certification.
- Public officials must be careful when engaging in levy activity during the ballot campaign.

#### *Discussion:*

*The Board discussed its options for what kind of levy to approve and when to place it on the ballot, while still being good stewards of taxpayer money.*

*Dr. Mark Rood asked for clarification as to why renewing the current levy is an advantage to the taxpayer. Auditor Walder said that any levy pre-2013 is a qualifying levy. Qualifying levies earn the millage of that time, but 12½% was from the state as a rollback credit. The money*

*received is still the same, but only 87½% was from the taxpayers. The levy needs to be renewed to still benefit from the rollback. A new levy would not have that benefit.*

## **8.0**

### **Citizens' Remarks**

Adam Litke outlined the process and policies for providing public comment. Those who would like to comment but not attend the meeting are invited to email [info@geaugacountyhealth.org](mailto:info@geaugacountyhealth.org) and their comments will be forwarded to the Board.

There were no citizens' remarks.

## **9.0**

### **Executive Session**

No executive session was held.

## **10.0**

### **Adjournment**

*With no further business, the meeting was adjourned at 7:01 p.m.*

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Secretary

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President

BOARD OF HEALTH  
GEAUGA PUBLIC HEALTH  
June 28, 2023

The Board of the Geauga Public Health met this day, June 28, 2023,  
in a regularly scheduled meeting with the following members present:

  
\_\_\_\_\_  
Cynthia K. Kama  
  
\_\_\_\_\_  
Bill

  
\_\_\_\_\_  
Ashley M. Jones  
  
\_\_\_\_\_  
Mark Hendrichsen

Ashley Jones presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Geauga Public Health hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Geauga Public Health, that as evidenced by the Certification of Funds signed by the Geauga County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Geauga County Auditor for payment of current bills during the fiscal year ending December 31, 2023.

Dr. Hendrichsen seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 5

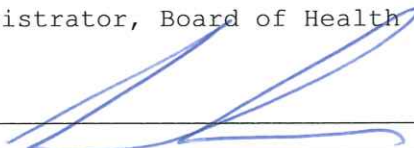
"NAYS" 0

CLERK'S CERTIFICATION

I, Adam Litke, Administrator of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on June 28, 2023.

Witness my hand this 28th day of June 2023.

Administrator, Board of Health

  
\_\_\_\_\_



# GEAUGA PUBLIC HEALTH

Promoting and Protecting Community Health

12611 Ravenwood Dr., Suite 300, Chardon, OH 44024-1071

440.279.1900

www.gphohio.org

To: Mr. Ron Leyde, Deputy Auditor

At the June 28, 2023 meeting of the Geauga Public Health Board of Health, The Board adopted the following supplemental appropriations:

Fund 6002 Board of Health

Increase Contract Services 6002-053-00-601 by \$1,100,000

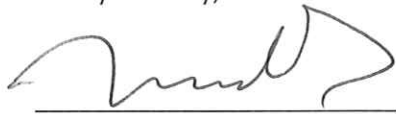
Fund 6011 Private Water Systems

Increase Other Revenue 6011-053-00-452 by \$600,000


Increase Contract Services 6011-053-00-601 by \$600,000

  
\_\_\_\_\_  
Carolyn Brakey, President

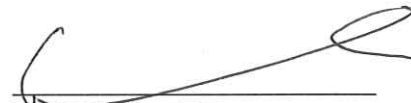
yes  
Vote (yes/no)

  
\_\_\_\_\_  
Ashley Jones, President Pro-Tem  
\_\_\_\_\_  
Vote (yes/no)  
\_\_\_\_\_  
Dr. Mark Rood

YES  
Vote (yes/no)

  
\_\_\_\_\_  
Lynn Roman

YES  
Vote (yes/no)

  
\_\_\_\_\_  
Dr. Mark Hendrickson

YES  
Vote (yes/no)





# GEAUGA PUBLIC HEALTH

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## RESOLUTION 2023-7

### A RESOLUTION AUTHORIZING THE PAYMENT OF A THEN & NOW PURCHASE ORDER TO CONDUENT




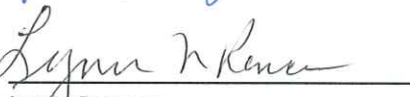
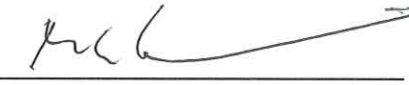
On June 28, 2023, at the regular Board of Health meeting, Dr. Rood made a motion and Dr. Hendrickson seconded the motion to approve the authorization to pay Then & Now

Purchase Order to Conduent for the following:

Invoice 1664733      \$12,500.00

For a total not to exceed \$12,500.00

The motion was made and seconded and approved with a roll call vote.

 _____ Carolyn Brakey, President	<u>yes</u> vote	 _____ Ashley Jones, President Pro-Tem	<u>Yes</u> vote
 _____ Mark Rood	<u>yes</u> vote	 _____ Lynn Roman	<u>YES</u> vote
 _____ Mark Hendrickson	<u>yes</u> vote		



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## RESOLUTION 2023-8

### A RESOLUTION AUTHORIZING THE PAYMENT OF A THEN & NOW PURCHASE ORDER TO DEX IMAGING

On June 28, 2023, at the regular Board of Health meeting, Dr. Hendrickson made a motion and Lynn Roman seconded the motion to approve the authorization to pay Then & Now

Purchase Order to DEX Imaging for the following:

Invoice AR87690335      \$7,926.00

Invoice AR87690335      \$7,926.00

For a total not to exceed \$15,852.00

The motion was made and seconded and approved with a roll call vote.

Carolyn Brakey      yes  
Carolyn Brakey, President      vote

Ashley Jones      yes  
Ashley Jones, President Pro-Tem      vote

Mark Rood      yes  
Mark Rood      vote

Lynn Roman      yes  
Lynn Roman      vote

Mark Hendrickson      yes  
Mark Hendrickson      vote



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## RESOLUTION 2023-9

### A RESOLUTION AUTHORIZING THE PAYMENT OF A THEN & NOW PURCHASE ORDER TO FLANNERY GEORGALIS

On June 28, 2023, at the regular Board of Health meeting, Ashley Jones made a motion and Dr. Mark Hendrickson seconded the motion to approve the authorization to pay Then & Now

Purchase Order to Flannery Georgalis for the following:

Invoice 6850	\$153.25
Invoice 6840	\$750.00
Invoice 6843	\$43,898.90
Invoice 6841	\$5,145.00

For a total not to exceed \$49,947.15

The motion was made and seconded and approved with a roll call vote.

Carolyn Brakey YES  
Carolyn Brakey, President vote

Ashley Jones YES  
Ashley Jones, President Pro-Tem vote

Mark Rood YES  
Mark Rood vote

Lynn Roman YES  
Lynn Roman vote

Mark Hendrickson YES  
Mark Hendrickson vote



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## RESOLUTION 2023-10

### A RESOLUTION AUTHORIZING THE PAYMENT OF A THEN & NOW PURCHASE ORDER TO MCDONALD HOPKINS

On June 28, 2023, at the regular Board of Health meeting, Dr. Hendrickson made a motion and Lynn Roman seconded the motion to approve the authorization to pay Then & Now Purchase Order to McDonald Hopkins for the following:

Invoice 1475061	\$3,247.06
Invoice 1475060	\$32,167.20
Invoice 1475059	\$500.00

For a total not to exceed \$35,914.26

The motion was made and seconded and approved with a roll call vote.

Carolyn Brakey  
Carolyn Brakey, President

yes  
vote

Ashley Jones  
Ashley Jones, President Pro-Tem

Yes  
vote

Mark Rood  
Mark Rood

YES  
vote

Lynn Roman  
Lynn Roman

YES  
vote

Mark Hendrickson  
Mark Hendrickson

yes  
vote