

AGENDA
GEAUGA PUBLIC HEALTH
SPECIAL MEETING
July 12, 2023

- 1.0 Call to Order
- 2.0 Opening of Meeting
 - 2.01 Pledge of Allegiance
 - 2.02 Declaration of Quorum
 - 2.03 Certification of Delivery of Official Notices of Meeting
- 6.0 Old Business
 - 6.01 Permission to Adopt Change to Home Sewage Treatment Rules, Third and Final Reading
- 7.0 New Business
 - 7.01 Resolution 2023-11 - Geauga Public Health Levy
 - 7.02 Permission to Award the Parkman Township Well Replacement Project Phase II Bid to the Lowest and Best Bidder
 - 7.03 Permission to Grant Geauga Public Health Authority to Contract with a Landscaping Company to Complete Landscaping for Parkman Wells Phase I Work
 - 7.04 Permission to Approve Appropriations for Increase/Decrease
- 8.0 Citizens' Remarks
 - Session to last 20 minutes unless Board moves to extend.
 - 2 minutes per speaker to make comments and ask questions.
 - The Board will answer questions after having an opportunity to investigate responses following the meeting. This is not a press conference where answers should be expected on the spot.
 - Board responses will be recorded and publicly filed with meeting minutes.
- 10.0 Adjournment

1.0 Call to Order

The special meeting of the Geauga County Board of Health was called to order at 5:00 p.m. on Wednesday, July 12, 2023, by President Carolyn Brakey. The meeting was held at the Geauga County Office Building located at 12611 Ravenwood Drive, Chardon, Ohio.

2.0 Opening of Meeting

2.02 Declaration of Quorum

The following members were present constituting a quorum:

Carolyn Brakey, Esq.	Lynn Roman
Dr. Mark Hendrickson	Dr. Mark Rood

Absent: Ashley Jones, Pharm D

Minutes were recorded by Gina Parker.

Also present from the Health District staff:

Adam Litke	Dan Lark
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Others Present: Several members of the public were in attendance.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the regular meeting of the Board of Health was made by Adam Litke, Administrator.

6.0 Old Business

6.01 Permission to Adopt Change to Home Sewage Treatment Rules, Third and Final Reading

Dr. Mark Rood moved and Dr. Mark Hendrickson seconded a motion to adopt the third reading of the regulation change to Section 3701-29-19e, the Ohio Home Sewage Treatment System Rules, Geauga County Supplemental Rules to state that the Geauga County Board of Health adopts a rule requiring the collection of the required NPDES samples to be completed by the Geauga County Board of Health. This item was tabled at the March 22, 2023, meeting until

a regulation adoption process has been added to the by-laws. Motion carried with a roll call vote. Ms. Brakey, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.

Current Language:

The Geauga County Board of Health adopts a rule authorizing service providers registered with the Geauga County Health District to collect samples for NPDES annual sampling requirements.

Proposed Change to Section:

The Geauga County Board of Health adopts a rule requiring the collection of the annual required NPDES annually required sample to be completed by Geauga County Board of Health.

This is needed to change the supplemental rule that Geauga County had previously set to allow service providers to take National Pollutant Discharge Elimination System (NPDES) samples. Currently, that is not being done. Only 8% of the approximately 1,600 systems were sampled last year and less than 25% of them met the criteria for water quality standards. If the systems do not work properly, they can allow direct discharge of sewage into the county waterways. By changing this regulation section, we would like to collect those samples ourselves, cost efficiently and to make sure homeowners are in compliance with the law.

Discussion:

Adam Litke noted that the reading at the June 28, 2023, regular meeting was only the second one due to a previous postponement.

7.0

7.01

Resolution 2023-11 - Geauga Public Health Levy

Dr. Mark Hendrickson moved and Dr. Mark Rood seconded a motion to adopt Resolution 2023-11. Motion carried with a roll call vote. Ms. Brakey, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.

Discussion:

Adam Litke shared the levy process: If approved, it will go to the County Commissioners, then to the County Auditor to certify, back to the County Commissioners, and then to the Board of Elections.

Dr. Mark Rood said the levy is to sustain the programs we have through this budget cycle. This is the most taxpayer-friendly way of accomplishing that task while still meeting the minimum commitments of the Board of Health.

Lynn Roman said there would also be an increase in dollars as a result of new construction.

Carolyn Brakey discussed the three sources of funding to the health district: fees and licenses, but funds are limited in their uses; grants, which are limited due to the county being healthy,

wealthy, and small in population; and the levy. As long as we continue with the renewal, the county residents benefit from the Homestead Rollback, in which the state pays 12½% of it. Lynn Roman said the renewal is a low amount, about \$5.41 per \$100,000, for its value.

Carolyn Brakey said she believes that the Board has done everything it can to responsibly manage the health department's finances.

Dr. Mark Hendrickson asked how much funding is received from grants and fees. Adam Litke said it varies, but fees are a vast majority of it, but it's also a vast majority of funding for the Environmental Health staff. Grants are usually about \$200,000 or less depending on which ones are awarded; not all grants are guaranteed and the county is too small for some grant eligibility.

Dr. Mark Rood said that having this levy during an election with a number of other items on the ballot will help lower the cost of putting this levy on the ballot.

7.02

Permission to Award the Parkman Township Well Replacement Project Phase II Bid to the Lowest and Best Bidder

Lynn Roman moved and Dr. Mark Hendrickson seconded a motion to award the Parkman Township Well Replacement Project Phase II Bid to the lowest and best bidder, not to exceed \$600,000. Motion carried with a roll call vote. Ms. Brakey, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.

Discussion:

Adam Litke said that the lowest bidder did not submit all forms. The prosecutor's office said that bid cannot be accepted since the health department would incur a huge liability as it did not meet the criteria. Bidders were reminded to turn in all paperwork at the bidders meeting.

Adam Litke said Donamarc was the lowest bidder with the complete bid packet. Donamarc was also awarded Phase I of the project and has worked with the Environmental Protection Agency (EPA) on other contracts.

7.03

Permission to Grant Geauga Public Health Authority to Contract with a Landscaping Company to Complete Landscaping for Parkman Wells Phase I Work

Dr. Mark Hendrickson moved and Lynn Roman seconded a motion to grant Geauga Public Health authority to contract with a landscaping company to complete landscaping for Parkman Wells Phase I Work to the lowest and best bidder, not to exceed \$15,000. Motion carried with a roll call vote. Ms. Brakey, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.

Discussion:

Adam Litke said the first contractor did not respond to the necessary county vendor form until recently. There are now two companies that are interested and the contract will be awarded this evening. This will be paid with monies from the Phase I funds.

7.04

Permission to Approve Appropriations for Increase/Decrease

Dr. Mark Rood moved and Lynn Roman seconded a motion to approve Appropriations for Increase/Decrease as presented. Motion carried with a roll call vote. Ms. Brakey, yes; Dr. Rood, yes; Ms. Roman, yes; and Dr. Hendrickson, yes.

Discussion:

Adam Litke said that when the increase in appropriations was approved at the June 28, 2023, regular Board meeting, it was to be taken out of the general fund. After discussion, it was decided that the better option is to appropriate the money in the Sewage Treatment Fund, transfer additional money from the general fund to it in order to meet the requirement, and use the money from that fund. The \$1,100,000 from the appropriations approved at the June 28 meeting will need to be rescinded at the next Board meeting.

8.0

Citizens' Remarks

Carolyn Brakey outlined the process and policies for providing public comment. Those who would like to comment but not attend the meeting are invited to email info@geaugacountyhealth.org and their comments will be forwarded to the Board.

A citizen asked questions about his home's status in relation to the Parkman Wells Project. Adam Litke said they will work with homeowner to answer his questions after the meeting. The citizen also asked about the sewage taxes. Carolyn Brakey said she believes he is referring to the reappraisals of homes where the wells have been impacted, but he will need to contact the auditor's office for more information.

A citizen asked if the Ohio Department of Transportation (ODOT) or the state is helping with the wells, money-wise. Adam Litke stated that the Ohio EPA has contracted with Geauga Public Health to replace the wells. The first contract, "Phase I", was for \$300,000. The second part, "Phase II", was for \$600,000. ODOT did move their facility.

10.0

Adjournment

With no further business, the meeting was adjourned at 5:29 p.m.

Secretary

President



GEAUGA COUNTY BOARD OF HEALTH

12611 Ravenwood Dr., Suite 301, Chardon, OH 44024-1071

To: Mr. Ron Leyde, Deputy Auditor

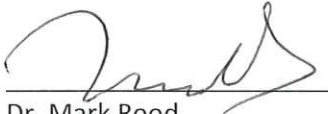
At the July 12, 2023 meeting of the Geauga Public Health Board of Health, The Board adopted the following supplemental revenue and supplemental appropriations:

Fund Name	Fund Number	Department	Sub Department	Account	Description	Increase	Decrease
Sewage Treatment Systems	6023	53	00	499	Transfers In	\$ 200,000.00	\$ -
Total Increase / Decrease to Revenue						\$ 200,000.00	\$ -
Fund Name	Fund Number	Department	Sub Department	Account	Description	Increase	Decrease
Board of Health	6002	53	00	999	Transfers Out	\$ 75,000.00	\$ -
Sewage Treatment Systems	6023	53	00	601	Contract Services	\$ 1,100,000.00	\$ -
Total Increase / Decrease to Appropriations						\$ 1,175,000.00	\$ -


 Carolyn Brakey, President

yes
 Vote (yes/no)

Absent
 Ashley Jones, President Pro-Tem Vote (yes/no)


 Dr. Mark Rood

yes
 Vote (yes/no)


 Lynn Roman Vote (yes/no)


 Dr. Mark Hendrickson

YES
 Vote (yes/no)

BE IT FURTHER RESOLVED, that the Board of Health requests the Geauga County Board of Commissioners, as the taxing authority for the Board of Health, to declare by resolution that the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the requirements of the Health District within Geauga County, and that it is necessary to levy a tax in excess of such limitation for the renewal of the existing 0.2 mill levy first voted in 2009, for a period of 5 years in order to provide the Board of Health with sufficient funds to carry out such health program;

BE IT FURTHER RESOLVED, that the Board of Health requests the Geauga County Board of Commissioners to pass such resolutions in order to submit such question to the ballot for the general election to be held November 7, 2023.

Board Member MARK ROOD, MD seconded the motion. Upon roll call of the adoption of the resolution, the vote was as follows:

<u>ABSENT</u> ASHLEY JONES	YEA/NAY
<u></u> LYNN ROMAN	<u>YEA</u> /NAY
<u></u> MARK ROOD	<u>YEA</u> /NAY
<u></u> MARK HENDRICKSON	<u>YEA</u> /NAY
<u></u> CAROLYN BRAKEY	<u>YEA</u> /NAY

Adopted on the 12th day of July, 2023.