

Geauga Public Health  
Special Board of Health Meeting Minutes  
December 12, 2022, 5:00 p.m.  
12611 Ravenwood Dr., Chardon, Ohio

Call to Order

Mr. Richard Piraino, President, called the monthly meeting of the Geauga County Board of Health to order at 5:01 p.m.

A roll call found the following Board members present: Mr. Richard Piraino, Ashley Jones, Pharm D, Lynn Roman, Carolyn Brakey, Esq., and Dr. Mark Rood.

Staff members present: Adam Litke, Administrator, Carol Straniero, Nursing Director, and Dr. Jefferey Cameron, Health Commissioner

Others present: There were 2 others present.

Pledge of Allegiance

Mr. Piraino asked everyone to stand and recite the Pledge of Allegiance.

New Business

a. Operations Planning

Mr. Litke explained to the Board that there were many items coming up soon that needed to be considered. A few of those issues include, Operation & Maintenance Program, hiring staff, HDAC presentation and the 2024 Geauga Public Health budget, the levy, the Budget Commission meeting in May, the 2021-2022 audit that will be coming up soon, Accreditation, the Community Health Assessment and Community Health Improvement Plan, and finances in general.

The Board discussed that they need to have a better understanding of the situation with the open positions and the applicants. Based on the resumes received so far, the applicants do not understand what the health district does.

Ms. Roman laid out several possible options

- Keep the current model- Contract the full time Administrator and part time Environmental Health (EH) Director positions
- Hire a full time Health Commissioner and eliminate the Administrator
- Contract again temporarily with Lake County for some or all services until the Administrator and EH Director positions are filled- with a deadline
- Move all of Geauga Public Health to Lake County General Health District

Dr. Rood stated that serious discussions are needed for short term and long term if Lake County took over Environmental Health. He stated he felt that Lake County is the only agency that can step in and run the EH division.

Mrs. Brakey asked for a list of services that the health district “may” provide and the services the health district “shall” provide. Mr. Litke stated he would provide a list to the Board, but he felt there were not many services required.

Most of the revenue comes from EH services but can only fund Environmental Health. Population Health is funded by the levy, some minor fees, and grants.

Another option could be to contract the entire health department to another health district.

b. Administrator and Environmental Health Director positions

The Board discussed the Administrator position. The feeling is that if the Administrator role cannot be filled, there was no way to hold on to the Environmental Health division.

Mrs. Brakey suggested requesting bids from outside companies. Mr. Litke suggested the Board speak to Ron Graham to discuss what problems may arise by using an outside company.

The Board allowed comment from one member of the audience.

#### Public Comment Session

There was one person who requested to speak and was given two minutes to provide their comment.

#### Executive Session

**Dr. Rood moved to adjourn to executive session to discuss compensation of personnel at 5:53 pm. Ms. Jones seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Ms. Jones, yes; Ms. Roman, yes; Mrs. Brakey, yes; and Dr. Rood, yes. Mr. Litke stated that there would be no action taken after executive session. Meeting reconvened at 6:38 pm.**

#### Meetings

Regular Board of Health meeting, December 19, 2022, at 5:00 p.m. at 12611 Ravenwood Dr., Chardon, Ohio.

Special Board of Health meeting, December 28, 2022, at 5:00 p.m. at 12611 Ravenwood Dr., Chardon, Ohio

Special Board of Health meeting, January 4, 2023, at 5:00 p.m. at 12611 Ravenwood Dr., Chardon, Ohio

Special Board of Health meeting, January 11, 2023, at 5:00 p.m. at 12611 Ravenwood Dr., Chardon, Ohio

Special Board of Health meeting, January 18, 2023, at 5:00 p.m. at 12611 Ravenwood Dr., Chardon, Ohio

Regular Board of Health meeting, January 25, 2023, at 5:00 p.m. at 12611 Ravenwood Dr., Chardon, Ohio.

With no further business, the meeting was adjourned at 6:39 p.m.

Respectfully submitted,

Adam Litke  
Administrator

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