

Geauga Public Health
Board of Health Meeting Minutes
September 26, 2022, 5:00 p.m.
12611 Ravenwood Dr., Chardon, OH 44024

Call to Order

Mr. Richard Piraino, President, called the monthly meeting of the Geauga County Board of Health to order at 5:00 p.m.

A roll call found the following Board members present: Mr. Richard Piraino, Ashley Jones, Pharm D, Lynn Roman, Carolyn Brakey, Esq., and Dr. Mark Rood.

Staff members present: Dr. J. Jeffrey Cameron, Health Commissioner, Adam Litke, Administrator and Dan Lark, Interim Environmental Health Director.

Others present: There was one resident in attendance.

Pledge of Allegiance

Mr. Piraino asked everyone to stand and recite the Pledge of Allegiance.

Approval of Board Minutes

Ms. Jones moved to approve the minutes from the August 24, 2022, regular meeting of the Board as amended. Mrs. Brakey seconded the motion. Motion carried with a unanimous vote.

Information Session

a. Environmental Health Update

Mr. Lark reported that the staff is working to get open permits finalized that have not had final inspections. For Sale of Property inspections prior to July 1, 2022 are still ongoing and will be for a while.

b. Population Health Update

Mr. Litke provided information regarding the Population Health Division.

Amanda Adler, Nursing Supervisor has resigned. This leaves Mrs. Straniero as the only nurse. There are a couple contract nurses available to use only at COVID clinics. Mr. Litke will be discussing which services need to be covered and which can be put on hold until a nurse is hired.

c. Administration Update

Mr. Litke provided information regarding the Administration Division. He reported that the vacant clerk position has been filled.

1. Finance Report

Mr. Litke presented the finance report and answered questions from the Board. That included an explanation for the legal fees. Mr. Litke stated that most of those costs were incurred because of public records requests.

The Board discussed the budget and the monthly finances. Mr. Litke explained the reasons for the lower estimated revenues for some of the funds.

Mrs. Brakey moved to approve the September 2022 financial reports. Ms. Jones seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Mrs. Jones, yes; Ms. Roman, yes; Mrs. Brakey, yes, and Dr. Rood, yes.

d. Administrator/Health Commissioner Update

Mr. Litke stated that if the first reading of the new fees is approved, two sanitarians and a possible Environmental Health Tech will need to be hired. He and Mr. Lark will be working together to develop those job postings.

The Operation and Maintenance (O & M) program will begin with National Pollution Elimination Discharge Systems (NPDES), which accounts for approximately 2000 systems in the county. Mr. Litke gave a presentation to the county commissioners about the O & M program. A public hearing will be held October 28, 2022 for the fees.

Old Business

There was no old business.

New Business

a. Food Service Operations

Ms. Roman moved to approve the referral of RD Roth Foods dba: The New Dutch Country Restaurant, 15015 Kinsman Rd., Middlefield and Bharat Patel dba: Subway, 7725 Market Place Dr., Aurora to the prosecutor's office for legal action due to non-payment of license fees. These establishments have been operating without a license since March 1, 2022. Ms. Jones seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Ms. Jones, yes; Ms. Roman, yes; Mrs. Brakey, yes; and Dr. Rood, yes.

b. Environmental Health Fees

Mr. Litke and Mr. Lark explained the cost methodology for the fees.

Ms. Roman approved the first reading of proposed fees for Food Service Operations, Pools, For Sale of Property, State Camps, County Camps, and Operation and Maintenance permits as presented. Ms. Jones seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Ms. Jones, abstained; Ms. Roman, yes; Mrs. Brakey, yes, and Dr. Rood, yes.

Public Comment Session

There was no public comment.

Other Business

Ms. Roman and Mrs. Brakey reviewed the Geauga County Board of Health By-laws and made some suggested changes. They provided a presentation of recommended changes to the rest of the Board. Ms. Roman stated that she would like to review the changes at the full board at the October 26, 2022, meeting.

Meetings

Regular Board of Health meeting, **Wednesday, October 26, 2022**, at 5:00 p.m. at 12611 Ravenwood Dr., Ste. B303, Chardon, Ohio.

Adjourn

With no further business, the meeting was adjourned.

Respectfully submitted,

Adam Litke
Administrator

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