

Geauga Public Health
Board of Health Meeting Minutes
November 16, 2022, 5:00 p.m.
12611 Ravenwood Dr., Chardon, OH 44024

Call to Order

Mr. Richard Piraino, President, called the monthly meeting of the Geauga County Board of Health to order at 5:02 p.m.

A roll call found the following Board members present: Mr. Richard Piraino, Ashley Jones, Pharm D, Lynn Roman, Carolyn Brakey, Esq., and Dr. Mark Rood.

Staff members present: Dr. J. Jeffrey Cameron, Health Commissioner, Adam Litke, Administrator, Dan Lark, Interim Environmental Health Director, and Carol Straniero, Nursing Director.

Others present: There were three others in attendance.

Pledge of Allegiance

Mr. Piraino asked everyone to stand and recite the Pledge of Allegiance.

Approval of Board Minutes

The Board tabled approval of the October 26, 2022, regular meeting minutes to verify voting for one of the motions

Information Session

a. Environmental Health Update

Mr. Lark stated that multiple For Sale of Property Administrative Hearings are being held to try to get some of the homeowners into compliance. If the owner does not attend, they are being sent to the prosecutor for legal action.

b. Population Health Update

Mrs. Straniero provided information regarding the Population Health Division.

She stated that there is an Ebola outbreak in Uganda. There are two Geauga County residents that recently traveled to Uganda. The Population Health staff are following protocols to monitor those residents who currently are not experiencing symptoms.

c. Administration Division Update

Mrs. Wendell provided a report regarding the Administration Division to the Board prior to the meeting. There were no questions.

d. Administrator/Health Commissioner Update

Mr. Litke received the signed contract from the well contractor for the Parkman well project. That project should begin soon.

The cost of public records request is reaching \$150,000.00. One of the requests required redaction of approximately 170,000 documents due to HIPPA requirements. This will require an increase in appropriations for legal charges.

1. Finance Report

Mr. Litke presented the finance report and answered questions from the Board. He gave a brief explanation of the items in New Business.

Ms. Jones moved to approve the November 2022 financial reports. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

Old Business

- a. Board of Health Bylaws

The Board reviewed the bylaw changes suggested at the last meeting.

Mrs. Brakey moved to adopt the revised Geauga County Board of Health Bylaws to become effective November 16, 2022. Ms. Jones seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Ms. Jones, yes; Ms. Roman, yes; Mrs. Brakey, yes; and Dr. Rood, yes.

- b. Environmental Health Fees (Third and Final Reading)

Ms. Roman moved to approve the third and final reading of proposed fees for Food Service Operations, Pools, For Sale of Property, State Camps, County Camps, and Operation and Maintenance permits as presented. These fees will become effective January 1, 2023. Dr. Rood seconded the motion. seconded the motion. Motion carried with a roll call vote. Motion carried with a roll call vote. Mr. Piraino, yes; Ms. Jones, abstain; Ms. Roman, yes; Mrs. Brakey, yes; and Dr. Rood, yes.

- c. Administrative Hearing Amendment of Orders for 11389 Clark Rd., Chardon Twp.

Mr. Lark explained that this hearing was regarding a solid and hazardous waste nuisance complaint. The amendment is to add the owner's son to the order.

Ms. Roman stated that it has come to the attention of the Geauga County Board of Health that Robert Echols, son of Sellie Echols, is responsible for most of, if not all the solid and hazardous waste at 11389 Clark Rd., Chardon Twp. Therefore, the Board of Health moves that Robert Echols be added to the order of February 24, 2021, to comply by removing all the solid waste and hazardous waste and properly dispose of waste at a licensed facility. Disposal receipts must be submitted to this department within 45 days. In addition, Sellie Echols and/or Robert Echols must discontinue dumping/bringing solid and hazardous waste materials to this site. Dr. Rood seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Ms. Jones, yes; Ms. Roman, yes; Mrs. Brakey, yes; and Dr. Rood, yes.

New Business

- a. Supplemental Appropriation and cash transfers

Mrs. Brakey moved to approve the supplemental appropriation and cash transfers as presented. Dr. Rood seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Ms. Jones, yes; Ms. Roman, yes; Mrs. Brakey, yes; and Dr. Rood, yes.

- b. Resolution 2022-11 – Repurpose, Rename or Create a fund

Mr. Litke explained that this fund is no longer used. Once approved, the fund would be used for capital projects.

Dr. Rood moved to adopt resolution 2022-11 to repurpose and rename fund 6019- Welcome Home to 6019 Budget Stabilization or to create a new fund for that purpose in the New World Accounting System. Mrs. Brakey seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Ms. Jones, yes; Ms. Roman, yes; Mrs. Brakey, yes; and Dr. Rood, yes.

- c. Resolution 2022-12 – Repurpose, Rename or Create a fund

Mr. Litke explained that this fund is also no longer used. Once approved, the fund will be used to

cover situations including the years with a 27th pay, retirements, and vacation time payouts for terminated employees.

Dr. Rood moved to adopt resolution 2022-12 to repurpose and rename fund 6024- Rabies Prevention Grant to 6024 Payroll Reserve or to create a new fund for that purpose in the New World Accounting System. Mrs. Brakey seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Ms. Jones, yes; Ms. Roman, yes; Mrs. Brakey, yes; and Dr. Rood, yes.

d. 2023 Geauga Trumbull Solid Waste Management Contract

Mr. Litke explained that this is a renewal of a contract that we have had for many years. Geauga Public Health provides inspections of several different solid waste programs through the contract.

Dr. Rood moved to approve the 2023 contract with Geauga Trumbull Solid Waste Management District. Mrs. Brakey seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Ms. Jones, abstain; Ms. Roman, yes; Mrs. Brakey, yes; and Dr. Rood, yes.

Public Comment Session

Mr. Piraino outlined the process and policies for providing public comment. Those who would like to comment but not attend the meeting are invited to email info@geaugacountyhealth.org and their comments will be forwarded to the Board.

One resident requested to speak and was given 2 minutes to provide their comment.

Executive Session

Ms. Roman moved to adjourn to executive session at 6:39 pm to discuss matters of personnel and pending litigation with counsel. Dr. Rood seconded the motion. Motion carried with a roll call vote. Mr. Piraino, yes; Mrs. Jones, yes; Ms. Roman, yes; Mrs. Brakey, yes; and Dr. Rood, yes. Meeting reconvened at 8:16 pm

Other Business

There was no other business

Meetings

Regular Board of Health meeting, **Monday, December 19, 2022**, at 5:00 p.m. at 12611 Ravenwood Dr., Ste. B303, Chardon, Ohio.

Adjourn

With no further business, the meeting was adjourned.

Respectfully submitted,

Adam Litke
Administrator

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