

Geauga Public Health
Board of Health Meeting Minutes
July 28, 2021, 5:00 p.m.
470 Center Street, Bldg. 8, Chardon, OH 44024

1. Call to Order

Mr. Richard Piraino, President, called the monthly meeting of the Geauga County Board of Health to order at 5:02p.m.

A roll call found the following Board members present: Mr. Richard Piraino, President, Mr. David Gragg, Pro-Tem, Ms. Lynn Roman, and Dr. Ashley Jones, Pharm.D. Dr. Patricia Levan, MD was not present

Staff members present: Thomas Quade, Health Commissioner, Carol Straniero, Nursing Director; Alta Wendell, Director of Administration; David Sage, Environmental Health Director; Karolyn Johnson, Fiscal Coordinator; and Dr. Jennifer Williams-Reid, Medical Director

Others present: Adam Litke, Fiscal and HR Consultant, Linda Applebaum, Assistant Prosecuting Attorney, Jason Bender, Eileen Lane, John Gervasi, Laurel Gervasi, and Jonathon Sefcheck.

2. Pledge of Allegiance

Mr. Piraino asked everyone to stand and recite the Pledge of Allegiance.

3. Approval of Board Minutes

Mr. Gragg moved to approve the minutes from the June 23, 2021 regular meeting of the Board with corrections. Ms. Jones seconded the motion. Motion carried with a unanimous vote. Mr. Piraino stated that he felt the minutes did not need to be as detailed as they were.

Public Comment Session

Public comment session is to last 20 minutes unless the Board moves to extend. Each speaker is allotted 2 minutes to make comments and ask questions. Questions will be answered by the Board after having an opportunity to investigate responses following the meeting. Board responses will be recorded and publicly filed with meeting minutes.

There were no public comments.

4. Environmental Health Update

Variances

a. Emerald Estates LLC

Jonathan Sefcheck was present and sworn in by Mr. Piraino. Mr. Sage was also sworn in.

Mr. Citriglia stated that his is a variance request by Emerald Estates LLC. for the property located at **14765 Edgehill Dr., Newbury Twp.** The request involves section 3701-29-06(G)(3)(c) off the Household Sewage Treatment System Rules which states:

“All components of a sewage treatment system shall be at least fifty feet from any water supply source and vertical open and closed loop geothermal heating and/or cooling system.”

The owner is having a new sewage treatment system installed at the property and due to the limited space on the property, 0.21 acres between 3 different parcels, the aeration treatment unit will be less than 50 feet to the private water well. The other horizontal isolation requirements for buildings, property lines, and wells are being met.

Mr. Gragg moved to approve the variance as requested. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

b. Eileen Lane/Eric & Jamie Kelling

Eileen Lane, Executive Director for the Make a Wish Foundation was present and sworn in by Mr. Piraino.

Mr. Sage stated that this is a variance request by Eileen Lane on behalf of Eric and Jamie Kelling for the Property located at **10960 Glenwood Dr., Munson Twp.** The request involves section 3701-29-06(G)(3)(a) of the Household Sewage Treatment System Rules which states:

“All components of a sewage treatment system shall be at least ten feet from any building or other structure....”

The owner wishes to have an above ground swimming pool with a deck around it for their family built. The location of the pool will be less than 10 feet to the septic tanks.

Mr. Sage stated that the Environmental Health staff recommends that this variance be approved with the provision the property owner or their contractor install a temporary fence, similar to a snow fence, to the north of the septic tanks and leach field starting at the shed to the west of the proposed swimming pool location heading east past the septic tanks and leach field then turning south and extending a minimum of 20 feet south of the septic tanks and leach field to protect the septic tanks and leach field from undue traffic from the swimming pool contractors during the build. Please contact this office 2 business days before construction is to start to verify fence is properly placed. Once the construction of the swimming pool, deck and any finish grading around the swimming pool area are completed the temporary fence can be removed.

Mr. Gragg moved to approve the variance as requested including the provisions recommended by the Environmental Health staff. Ms. Jones seconded the motion. Motion carried with a unanimous vote.

O & M Update

Mr. Sage explained the four categories for the O & M program. He reviewed what inspection criteria would be accepted as meeting the requirements for each category.

5. Population Health Update

Mrs. Straniero stated that although we are not where we want to be in regards to vaccine rates in Geauga County at 50%, we are above the state percentage of 45%. Covid clinics are still being held throughout the county and the nurses continue to vaccinate homebound individuals.

Someone graciously donated 30 tickets to the 2021 Great Geauga County Fair as an incentive to get the Covid vaccine. It has been advertised on our Facebook page and the tickets will be distributed at an upcoming clinic.

Demand for the vaccine has been very low in comparison to the supply we have. Mrs. Straniero stated that they are still working on trying to get people vaccinated.

ODH has advised that the Johnson & Johnson vaccine will no longer be supplied right now. We will continue to offer it at clinics until our supply is depleted.

Mrs. Straniero reported that Childhood Immunization Clinics are being held again. They are being held at the Middlefield Care Center and at the health district offices. Back to school clinics will be held closer to the start of school.

Geauga Public Health will have a booth at the fair this year. We will be located in Merchant Building #2.

6. Administration Update

a. Finance Report

Mrs. Johnson explained variations in the revenue and expense items shown on the finance report. Mr. Litke explained how and what the Covid grant funding cover.

Mr. Gragg moved to approve the July 2021 financial report. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

7. Health Commissioner Update

Mr. Quade reported that we have 5 cases of the Delta variant in Geauga County. Cases of Covid continue to rise. The Board was provided graphs showing information about Covid in the county. Mr. Quade does not expect there to be any state mandates. We will do our best to educate residents and make recommendations on the best way to stop the spread of Covid. These recommendations are in line with the CDC's recommendations

Mr. Quade is in communication with the various school boards. He will provide the recommendations, but it is ultimately up to the schools to determine masking requirements for their students.

The county is providing A.L.I.C.E training. All staff are required to participate.

Mr. Quade reminded the Board to register for the NALBOH training. The Board can pick which sessions they want to view.

Jim Adams from the Geauga County Mental Health stopped by to recognize and thank Geauga Public Health for our leadership throughout the pandemic.

8. Old Business
a. O & M Software Contracts

Mr. Sage explained this is the one of the software packages that was discussed at the last Board meeting. This software will provide everything we need and will allow us to make most changes ourselves, which will save money. This is approbatory half the cost of the other software company. In addition, the company the state is going to be using will not be online until at least 2023. Mr. Sage explained that we need this software to move forward with the O & M program.

Mr. Piraino asked Ms. Applebaum if she had reviewed the contract. She reviewed the contract and had changes. Summit Technologies made all the changes Ms. Applebaum wanted and she gave her approval.

Mr. Gragg moved 7.28.21-a to approve the contract with Summit Technologies to provide software not to exceed \$123,000.00. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

Mr. Gragg moved 7.28.21-b to approve the contract with Carahsoft for licensing not to exceed \$40,068.00. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

9. New Business
a. Then & Nows

Mrs. Johnson explained that these are needed because the court cases began in prior years and we are now just getting the invoice for our portion of the court fees. The Then & Now for the Treasurer, State of Ohio is for a 2020 food license a vendor paid in 2021.

Mr. Gragg moved 7.28.21-c to adopt resolution 2021-5 authorizing the payment of a Then & Now Purchase order to the Geauga County Clerk of Courts in the amount of \$260.10. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

Mr. Gragg moved 7.28.21-d to adopt resolution 2021-6 authorizing the payment of a Then & Now purchase order to the Geauga County Clerk of Courts in the amount of \$283.15. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

Mr. Gragg moved 7.28.21-e to adopt resolution 2021-7 authorizing the payment of a Then & Now Purchase order to the Treasurer, State of Ohio, Ohio Department of Health in the amount of \$84.00. Ms. Jones seconded the motion. Motion carried with a unanimous vote.

b. Supplemental Appropriations

Mrs. Johnson explained that this moves the funds into the accounts to pay for the software companies.

Mr. Gragg moved 7.28.21-f to approve the Supplemental Appropriations to the Other Expense line item for the following funds: Sewage 6023-053-00-901 for \$65,726.96; For Sale of Property 6037-053-00-901 for \$65,226.96; and Food Service 6005-053-00-901 for \$32,613.49. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

c. O & M Program Fees

Mr. Sage explained that these are the fees that have been discussed at previous meetings. A public hearing has been advertised will be held August 19, 2021 to hear questions and concerns.

Mr. Gragg moved 7.28.21-g to approve the first reading of the O & M program fees as presented. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

d. Private Water Fees

Mr. Sage explained that these are fees that were not previously adopted. This puts us in compliance with ODH for the Private Water program.

Mr. Gragg moved 7.28.21-h to approve the first reading of the Private Water Fees as presented. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

10. Other Business

Mr. Piraino asked for an update on the Clark Rd. nuisance complaint that was before the Board a few months prior. Mr. Sage very little has been done. The owners are very close to the final deadline, and at that time he will forward the case to Ms. Applebaum for legal action.

11. Meetings

Regular Board of Health Meeting, **Wednesday, August 25, 2021** at 5:00 p.m. at 470 Center St., Bldg. 8, Chardon, Ohio.

12. Adjourn

As there was no further business to come before the Board, the meeting Mr. Gragg moved to adjourn at 6:28 p.m. Ms. Roman seconded the motion. Motion carried with a unanimous vote.

Respectfully submitted,

Thomas Quade
Secretary, Geauga County Board of Health

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