

Geauga Public Health
Board of Health Meeting Minutes
September 16, 2019, 5:00 p.m.
470 Center Street, Bldg. 8, Chardon, OH 44024

1. Call to Order

Mr. David Gragg, President, called the monthly meeting of the Geauga County Board of Health to order at 5:05 p.m.

A roll call found the following Board members present: Mr. David Gragg, President, Mrs. Catherine Whitright, and Ms. Lynn Roman. Mr. Richard Piraino, Pro-Tem and Dr. Patricia Levan were not present.

Staff members present: Thomas Quade, Health Commissioner, David Sage, Director of Environmental Health, Dr. Christine Wyers, Director of Nursing, Alta Wendell, Chief of Administration, and Karolyn Johnson, Fiscal Coordinator.

Others present: Adam Litke, Fiscal Consultant, Mike Marra, Amy Patterson and Karyn Masek.

2. Pledge of Allegiance

Mr. Gragg asked everyone to stand and recite the Pledge of Allegiance.

3. Approval of Board Minutes

Ms. Roman moved to approve the minutes from the August 26, 2019 regular meeting. Mrs. Whitright seconded the motion. Motion carried.

4. Environmental Health Update

Mr. Sage stated that the vacant position for a Registered Sanitarian or Sanitarian in Training has been posted. He has received seven applicants so far. He will begin scheduling interviews soon.

a. Administrative Hearings

i. Michael Marra

Michael Marra was present and sworn in by Mr. Gragg. Mr. Sage was also sworn in.

Mr. Sage stated that this is an alleged code violation to the properties owned by Michael Marra for the property located at 17020 Snyder Rd., Bainbridge Twp.

This case is based on the failure to have a For Sale of Property Evaluation conducted as per Section 3701-29-25 of the Geauga County Sewage Treatment System Rules. Discussion followed.

Mr. Marra has attempted to have the evaluation conducted but had not followed through.

Mrs. Whitright moved that a code violation exists at the property owned by Michael Marra, 17020 Snyder Rd., Bainbridge Twp. Ms. Roman seconded the motion. Motion carried.

Ms. Roman moved that the owner be required to schedule and complete the For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 60 days of receipt of Board order. Failure to follow the order will result in referral to the Prosecutor's office for legal action. Mrs. Whitright seconded the motion. Motion carried.

ii. Marvin O. & Kathryn Miller, Stephen & Brittany Epple, and Benjamin & Stacy Pollock.

None of the owners was present.

Mr. Sage stated that this is an alleged code violation to the properties owned by Marvin O. & Kathryn Miller, 15650 Durkee Rd., Huntsburg; Stephen & Brittany Epple, 7073 Old Mill Rd., Chester; and Benjamin & Stacy Pollock, 11145 Stoneledge Dr., Claridon.

This case is based on the failure to have a For Sale of Property Evaluation conducted as per Section 3701-29-25 of the Geauga County Sewage Treatment System Rules. Discussion followed.

Ms. Roman moved that a code violation exists at the properties owned by Marvin O. & Kathryn Miller, 15650 Durkee Rd., Huntsburg; Stephen & Brittany Epple, 7073 Old Mill Rd., Chester; and Benjamin & Stacy Pollock, 11145 Stoneledge Dr., Claridon. Mrs. Whitright seconded the motion. Motion carried.

Mrs. Whitright moved that the owners be required to schedule and complete the For Sale of property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow the order will result in referral to the Prosecutor's office for legal action. Ms. Roman seconded the motion. Motion carried.

Karen Masek was present because she thought she was scheduled for an Administrative Hearing. Mr. Sage stated that her case was removed from the agenda because he had spoken to her. One of the inspectors will be calling her to get her evaluation scheduled.

5. Population Health Update

Dr. Wyers stated that GPH was awarded the Safe Communities Grant for just under \$42,000.00. This grant promotes the messaging of the Ohio Traffic Safety. We will be posting for an additional health educator who will work primarily on that grant.

Both Public Health Nurses are working full-time now. Mary Ann Marsh's last day is September 27, 2019.

The results of the Community Health Assessment (CHA) will be presented to the community by the Hospital Council of Northwest Ohio on October 8, 2019. We will be inviting all the partners that were involved and reaching out to others through social media.

University Hospitals requires their Board to sign off on the report before the official release. This presents a bit of a problem because we need the results for documentation towards Accreditation. Mr. Quade stated that he would be working on this problem so that both parties are satisfied.

Mr. Quade stated that more data would be collected about the Amish population to use with the CHA, which was slightly lacking in that demographic.

Mr. Gragg asked about possible vaping grants that GPH might be eligible. Dr. Wyers stated that she had not seen anything posted yet. We have been contacted by members from the media asking for statistics for Geauga County.

6. Administration Update

Mrs. Wendell stated that another clerical specialist has resigned. A clerical position had already been posted, so resumes have been coming in. She will begin reviewing them and scheduling interviews. Workload and salary were the reasons given. Mr. Quade indicated that the clerical wage scale would be reviewed.

Mr. Quade thanked the team for pulling together to help keep the EH office covered during this time.

a. Finance Report

Mrs. Johnson explained some variations in the revenue and expense items shown on the finance report. She also explained that health insurance was double this month due to a change in the way CEBCO bills the county. We also are billing for the MAC time study program. It is anticipated to bring in approximately \$75,000.00 per year.

Ms. Roman moved to approve the September 2019 financial report. Mrs. Whitright seconded the motion. Motion carried.

7. Health Commissioner Update

Mr. Quade stated that he has begun the Leadership Geauga classes. He has made some good connections for future partners.

Mr. Quade was asked to join the Geauga Community Action Board. Shortly thereafter, it was announced that the Board was being dissolved at the State's request. Lake County has agreed to adopt Geauga County's plan and administer the program. Mr. Quade will serve on the transition committee.

The AOHC conference is being held the next over the next three days. Mr. Quade will be attending the conference.

A meeting will be held between the State Director of Developmental Disabilities and Mr. Quade to discuss how Boards of Health could work with Boards of DD to assure we are hearing the input from them. Those individuals experience some of the greatest health disparities and are left out of most conversations.

Mr. Quade serves on the National Board that issues Certification of Public Health. He has been asked to do a presentation in Topeka, Kansas in the next couple of weeks.

There will be presentation of QI projects by the staff at the next Board meeting. There will be a presentation from Population and Environmental Health.

Mr. Quade provided examples of how the EH and Population Health reports will be presented each month. The Board indicated that they liked the new format.

8. Executive Session

Ms. Roman moved to adjourn to Executive Session at 6:00 p.m. to discuss personnel matters. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Gragg, yes; Mrs. Whitright, yes; and Ms. Roman, yes. The meeting reconvened at 6:20 p.m.

Mrs. Whitright moved to take no action and uphold the Health Commissioner's decision with the documented matter. Ms. Roman seconded the motion. Motion carried.

9. Old Business

10. New Business

Ms. Roman moved 9.16.19-a to adopt Resolution 2019-10 authorizing the Geauga County Auditor to create new funds as presented. Mrs. Whitright seconded the motion.

Mr. Quade explained the new funds and their purpose.

Workforce Development: This would be used for training and workforce retention. Some of the MAC revenue would be appropriated to this fund.

Population Health: This will restrict and commit funds for use in Population Health. Currently the IAP fund covers Population Health, which is actually for immunizations.

Alcohol, Tobacco and other Drugs: This fund would cover grants that we receive that cover these three issues.

Injury Prevention: This fund would cover grants which cover this topic.

Motion carried.

Mrs. Whitright moved 9.16.19-b Adopt Resolution 2019-11 authorizing the payment of Then & Nows as presented. Ms. Roman seconded the motion. Mrs. Johnson explained that the payment of these invoices are a timing issue. **Motion carried.**

Mrs. Whitright moved 9.16.19-c to adopt the first reading of the proposed 2020 Fees as presented. Ms.

Roman seconded the motion. Mr. Sage and Mr. Quade explained the proposed fees and the reasoning for some of the changes. Motion carried.

Ms. Roman moved 9.16.19-d to approve the renewal of and payment to Public Entities Pool of Ohio at 3 million level of liability insurance coverage not to exceed \$26,127.00. Mrs. Whitright seconded the motion. Motion carried.

Ms. Roman moved 9.16.19-e to approve the payment to University Hospitals for the Community Health Assessment not to exceed, \$26,750.00. Mrs. Whitright seconded the motion. University Hospitals paid the Hospital Council of Northwest Ohio for the Community Health Assessment. This payment is for our portion of the assessment. Motion carried.

11. Meetings

Special Meeting to discuss pending litigation with counsel, October 7, 2019 at 5:00 p.m. in the small meeting room at 470 Center St., Building 8, Chardon, Ohio.

Regular Board of Health Meeting, Monday, October 21, 2019 at 5:00 p.m. at 470 Center St., Bldg. 8, Chardon, Ohio.

12. Adjourn

As there was no further business to come before the Board, the meeting adjourned at 6:27 p.m.

Respectfully submitted,

Thomas Quade
Secretary, Geauga County Board of Health

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