

Geauga Public Health
Board of Health Meeting Minutes
January 22, 2019, 5:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Richard Piraino, Pro-Tem, called the monthly meeting of the Geauga County Board of Health to order at 5:05 p.m.

Board members present: Mr. Richard Piraino, Pro-Tem, Mrs. Catherine Whitright, Ms. Stephanie Yeaglin, and Dr. Patricia Levan. Mr. David Gragg was not present.

Staff members present: Thomas Quade, Health Commissioner, David Sage, Director of Environmental Health, Dr. Christine Wyers, Director of Nursing, Alta Wendell, Administrative Assistant, Dr. Brad Moritz, Medical Director, and Christie Gigliotti, Accreditation Coordinator.

Others present: Tammy Spencer, Rachel McDade, Nancy Tvergyak, Karen DeWeese and Lynn Roman.

II. Pledge of Allegiance

Mr. Piraino asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Board Minutes

Mrs. Whitright moved to approve the minutes from the December 17, 2018 regular meeting. Ms. Yeaglin seconded the motion. Motion carried.

IV. Approval of Current Expense and Financial Reports

Mr. Litke was not present, but provided information to the Board prior to the meeting regarding the financial reports. **Ms. Yeaglin moved to approve the Current Expense and Financial Reports, December 13, 2018 to January 17, 2019. Mrs. Whitright seconded the motion.** Mr. Piraino had several questions regarding the budget. Mrs. Wendell explained that information had been submitted to the Auditor's office recently which would adjust the numbers that seem off and the adjustments should show for next month. **Motion carried.**

V. Environmental Health Program Update

Mr. Sage reported that he had received the results from the recent Solid Waste survey. He reported that the department has been placed on the approved list to handle the program.

VI. Population Health

Dr. Wyers reported there were 35 communicable diseases last month. Rachel McDade will be covering as our contract Epidemiologist through an agreement with Lake County General Health District. She will cover communicable disease cases for 20 hours per week.

Amish Well Child clinics will begin February 20 and will be held the third Wednesday. Volunteers will be providing the support needed at the clinics. Appointments for the clinics are being taken.

Dr. Wyers explained that in order to sustain the clinics, fees need to be set. A survey had been done with the families that come to the clinic. Most stated that they would be willing to pay administration fees so that the clinics could be held.

Dr. Wyers provided the Board with a list of proposed fees for the Board to consider. Because of time restraints, the Board discussed the suspension of the three-readings rule to facilitate putting the fees in place prior to the clinics.

Dr. Wyers reported that the nurses will no longer be providing services at the Geauga County Department on Againg. The agency recently terminated their contract because they hired their own nurse. This will result in the loss of \$4,800.00 per year.

VII. Accreditation

Ms. Gigliotti reported that progress is being made thanks to having Mr. Quade on board. There is still a lot to do. Domain leads will be selected soon and timelines will be set.

A meeting to discuss the Community Health Assessment will be held soon to discuss the surveys. More partners are still being sought to assist with the funding of the CHA.

The new Geauga Public Health website is scheduled to launch February 1, 2019. Thie county IT department has revamped the website from the original format that began more than a year ago with an outside vendor. We will also launch our Facbeook page and Twitter account at that time. Some staff will be trained on how to update the website.

VIII. Old Business

There was no old business to discuss.

IX. New Business

Ms. Yeaglin moved 1.22.19-a to adopt Resolution 2019-1 giving the health commissioner authority to apply for the 2019 WPCLF grant. Mrs. Whitright seconded the motion. Mr. Sage explained that this grant, funded by the Ohio EPA provides financial assistance to qualifying residents who have failing septic systems. **Motion carried.**

Ms. Yeaglin moved 1.22.19-b to approve the contract with the Hospital Council of Northwest Ohio & University to complete the 2019 Community Health Assessment not to exceed \$27,000.00. Mrs. Whitright seconded the motion. Ms. Gigliotti explained that the partners working together on the CHA decided to use the Hospital Council. The health district is responsible for half of the total cost. She is sending contact letters to agencies who participated and provided funding for the last assessment. **Motion carried.**

Mrs. Whitright moved 1.22.19-c to approve the request to the Geauga County Auditor to provide access to the Internet, Intranet, Health District drives, and VPN for Rachel McDade, Contract Epidemiologist. Ms. Yeaglin seconded the motion. The access is needed so Ms. McDade can provide the service we have contracted for. **Motion carried.**

Mrs. Whitright moved 1.22.19-d to approve the purchase of a copier from MT Technologies, not to exceed \$8,900.00. Ms. Yeaglin seconded the motion. Mrs. Wendell stated that this copier would replace an aging copier in the Environmental Health office. **Motion carried.**

Mrs. Whitright moved 1.22.19-e to acknowledge the resignation of Christine Walick, EH Clerical Specialist effective January 31, 2019. Ms. Yeaglin seconded the motion. Motion carried.

Mrs. Whitright moved 1.22.19-f to suspend the rules requiring 3 readings of a new fee to facilitate the establishment of fees needed to fund the Well Child Clinics beginning in February 2019. Ms. Yeaglin seconded the motion. Motion carried.

Mrs. Whitright moved 1.22.19-g to adopt the Population Health Fees as presented.(see attached). Ms. Yeaglin seconded the motion. Motion carried.

Mrs. Whitright moved 1.22.19-h to approve the contract with Middlefield Care Center for use of the facility, not to exceed \$50.00 per month. Ms. Yeaglin seconded the motion. Dr. Wyers reported that this space will be used to hold the Well Child Clinics. **Motion carried.**

X. Other Business

There was no other business to discuss.

XI. Meetings

Regular Board of Health Meeting, Tuesday, February 19, 2019 at 5:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

Annual HDAC Meeting, Wednesday, March 27, 2019 at 7:30 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XII. Adjourn

As there was no further business to come before the Board, the meeting was adjourned at 6:06 p.m.

Respectfully submitted,

Thomas Quade
Secretary, Geauga County Board of Health

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