

Geauga County General Health District
Board of Health Meeting Minutes
May 21, 2018, 5:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Dr. Jonathan Wynbrandt, Pro-Tem, called the monthly meeting of the Geauga County Board of Health to order at 5:08 p.m.

Board members present: Dr. Jonathan Wynbrandt, Pro-Tem, Mrs. Catherine Whitright, and Mr. Richard Piraino. Mr. David Gragg and Mrs. Christina Livers were not present.

Staff members present: Robert Weisdack, Health Commissioner, David Sage, Director of Environmental Health, Alta Wendell, Administrative Assistant, and Darla Andrews, Director of Health and Wellness.

Others present: Adam Litke, Financial Consultant, Tammy Spencer and Brian Brandt.

II. Pledge of Allegiance

Mr. Wynbrandt asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Board Minutes

Mrs. Whitright moved to approve the minutes for the April 16, 2018 regular Board of Health meeting. Mr. Piraino seconded the motion. Motion carried with a roll call vote. Dr. Wynbrandt, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

IV. Approval of Current Expense and Financial Reports

Mr. Piraino moved to approve the Current Expense and Financial Reports April 13, 2018 to May 16, 2018. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Dr. Wynbrandt, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

V. Environmental Health Program Update

Mr. Sage reported that he and Mrs. Wendell are working on cost analysis for the EH programs. The goal is to have them all done within the next month. The Ohio Department of Agriculture asked that we resubmit the 2017 food cost methodology on a "protected" version of their worksheets. The analysis was completed, submitted to ODA and approved.

Mr. Litke added that cost analysis should be completed annually for all programs.

A presentation was made to the Aurora branch of Howard Hanna. There were approximately 15 realtors attending. Zach Myers did the majority of the presentation with Mr. Sage and Eric Robb available for questions. The information was well received.

VI. Health and Wellness

Mrs. Andrews reported that over \$82,000.00 has been billed since August for the PHEP grant. The communication and expectations of ODH continue to be a problem. Tammy Spencer attended a 2-day class on Access and Functional Needs in Emergencies. In addition, we passed the 24/7 after-hours call recently.

There were 44 reportable infectious disease cases in April with 34% being STDs and 15% being hospitalized flu.

The nurses hosted the bi-annual Public Health and School Nurse Consortium. There were fourteen attendees.

The Immunization Action Plan grant has brought in over \$35,000.00 since May.

We have received over \$20,000.00 for the Maternal Child Health Grant since November 2017. We have had 19 requests/deliveries of cribs. The Nutrition Program "Fruit and Veggie Adventure" is in progress.

Mrs. Andrews stated that there is a lot of interest from the Amish community and those involved in caring for the Amish in keeping the Amish Well Child Clinic. The Amish who attended the final two scheduled clinics were surveyed and most are willing to pay \$20-30 per visit.

Several people have stepped forward declaring they would volunteer their time to keep the clinics going. Those include Dr. Williams-Reid, her mother who is a retired social worker, Lyn Mann, and the previous Nursing Director, Chris Pintchuk. Dr. Williams-Reid has requested to keep both Karen DeWeese and Mary Ann Marsh working the clinics because of the trust and confidence the Amish have in them.

Mrs. Andrews will be receiving more surveys at which time she will put together what options there are to work with.

VII. Accreditation

Ms. Gigliotti was not present for the meeting. Mr. Weisdack provided the Accreditation update on her behalf. Approximately 80% of the required materials have been identified and are within the department. Mr. Weisdack stated that Domains 10, 11 and 12 are 90% complete.

The Board will need to be present during the site visit to answer questions from the evaluators. We will also need our stakeholders to attend as well. A special meeting will be scheduled for some time in the first quarter of 2019 to bring the Board up to speed. There are only 19 of 113 health districts accredited.

Mr. Weisdack reported that Ron Graham has terminated his contract with the Geauga County Health District to provide accreditation assistance. He has agreed to provide help pro-bono, within reason.

IX. Financial Report/Administration

Mr. Litke reported that he would be terminating his contract with the Geauga County Health District. Ron Graham has indicated that Mr. Litke could provide some assistance, within reason, without cost. The Board expressed their regret of Mr. Litke's decision. They thanked him for his hard work.

X. Old Business

Mrs. Whitright moved 5.21.18-e to approve the 2nd reading of proposed Adult Vaccine Administration Fee of \$15.00. Mr. Piraino seconded the motion. Motion carried with a roll call vote. Dr. Wynbrandt, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

Mr. Piraino moved 5.21.18-b to rescind the November 2016 motion prohibiting the use of all USB devices on Geauga County Health District computers. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Dr. Wynbrandt, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

Based on the prosecutor's office suggestion, the Board agreed to develop a waiver to either accept or decline the reimbursement for attendance at the Board meeting. A document will be drafted and submitted to the prosecutor's office for review and approval. Once approved, it will be provided to each Board member to be retroactive back to January 1, 2018. The document will then need to be re-signed annually by each member.

XI. New Business

Mr. Piraino moved 5.21.18-c to acknowledge the request by Adam Litke to terminate his contract effective May 21, 2018. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Dr. Wynbrandt, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

Mrs. Whitright moved 5.21.18-d to adopt Resolution 2018-13 to allow payment of a Then & Now Purchase Order for the Clerk of Courts, not to exceed \$56.00. Mr. Piraino seconded the motion. Motion carried with a roll call vote. Dr. Wynbrandt, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

Mrs. Whitright moved 5.21.18-e to adopt Resolution 2018-14 to allow payment of a Then & Now Purchase Order for the Clerk of Courts, not to exceed \$83.80. Mr. Piraino seconded the motion. Motion carried with a roll call vote. Dr. Wynbrandt, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

XII. Other Business

Mr. Weisdack reported that there is a new Assistant Prosecuting Attorney representing the health district. Her name is Taylor Iacobacci. Susan Weiland will be assisting her during the orientation process.

The Board of Health must have two CEUs as required by law. Trainings will be conducted using DVDs we have acquired from the AOHC. Training will be scheduled later in the year.

Mr. Weisdack reported that a meeting was held recently with representatives from the DoIT center regarding the website and logo. Based on the conversation, the DoIT center expects to have the new website converted by Fall 2018.

The Budget Commission Hearing has been postponed so we can provide more information they have asked for. The Board was asked to attend the meeting once it is scheduled.

XIII. Meetings

Strategic Planning Committee Meeting, was tentatively scheduled for **Monday, June 18, 2018** at 3:30 p.m. in the small meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

Regular Board of Health Meeting, Monday, June 18, 2018 at 5:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XIV. Adjourn

As there was no further business to come before the Board, **Mr. Piraino moved to adjourn the meeting at 5:48 p.m. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Dr. Wynbrandt, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.**

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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