

Geauga County General Health District
Board of Health Meeting Minutes
March 19, 2018, 5:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 5:00 p.m.

Board members present: Mr. Timothy Goergen. Mr. David Gragg, Interim Pro-Tem, Mrs. Catherine Whitright. Dr. Jonathan Wynbrandt and Mrs. Christina Livers was not present.

Staff members present: Robert Weisdack, Health Commissioner, David Sage, Director of Environmental Health, Alta Wendell, Administrative Assistant, and Darla Andrews, Director of Health and Wellness.

Others present: Adam Litke, Financial Consultant, Tammy Spencer, Dino DeSantis, Todd Raskin, Karen DeWeese, Tami Hannon, Kate Jacob, Assistant Prosecuting Attorney, and Larry Jenkins.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Board Minutes

Mr. Gragg moved to approve the minutes for the February 13, 2018 regular Board of Health meeting. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

IV. Approval of Current Expense and Financial Reports

Mr. Gragg moved to approve the Current Expense and Financial Reports February 16, 2018 to March 16, 2018. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

V. Variances

a. Dino DeSantis

Dino DeSantis was present and sworn in by Mr. Goergen. Mr. Sage was sworn in and stated his experience.

Mr. Sage stated that this is a variance request by Dino DeSantis for the property located at 138 Turner Dr., Aquilla Village. The request involves the sections 3701-28-07 (D), (H) and (J) (2) of the Private Water Well Regulations which pertains to isolation distances. Discussion followed.

Mrs. Whitright moved to approve the variance as requested. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Larry Jenkins, Aquilla Village Zoning Inspector stated that he expects more requests similar to this one. Aquilla Village has very small lots and most of the properties will not be able to meet the isolation distances for new wells. He asked for guidance as to handling these situations. Mr. Sage stated he would assist Mr. Jenkins.

VI. Environmental Health Program Update

Mr. Sage reported that there were only 9 septic permits issued for February. This is typically the slow season for Environmental Health. He stated that they are expecting to have more permits issued in the near future because the number of lot evaluations have increased.

In April, the Ohio Department of Health will be present to do the annual Swimming Pool survey. In addition, the Ohio Department of Agriculture will be following up on the action plan that was developed after the last survey of Retail Food Establishments.

VIII. Health and Wellness

a. Emergency Preparedness

Mrs. Andrews reported that Tammy Spencer continues to attend workshops, meetings and exercises while completing grant deliverables and covering the disease surveillance position. She will be getting some much needed relief now that the new Disease Surveillance Specialist, Svetlana Zeleneskiy started today.

Communication and expectations of ODH continue to be a challenge for this grant.

b. Disease Surveillance

In February there were 54 reportable disease cases with 22% being STDs and 50% as hospitalized flu cases.

c. Nursing

The staff participated in several trainings including Workplace Harassment, Diversity and Inclusion and Communication Breakdown.

The nurses completed vision screenings at 19 Amish schools which resulted in 25 referrals.

d. Grants

We have billed for approximately \$48,000.00 since August 2017 for the Public Health Emergency Preparedness Grant and \$32,000 since May 2017 for the Immunization Action Plan (IAP) grant.

Previously, the IAP grant was managed by Ashtabula County and then Lake County. For the next grant cycle, the Geauga County Health District will manage the grant. We are eligible for \$37,561.00. The name of the grant has also changed with this cycle. It will now be called the Get Vaccinated Ohio grant.

We are three months into the Maternal Child Health grant and have received approximately \$8,000.00. We have received more requests for cribs. Currently, four cribs have been delivered and four more are ready to be distributed.

The Educational and Program Announcement flyer for the nutrition program has been created and approved. The first program will begin in May and the second program is scheduled for August. We will be contacting GTV, local papers and adding it to the website.

IX. Accreditation

Mr. Weisdack stated that the Geauga County Health District will be applying for Accreditation in March 2018. There have been many hours of work being done by the staff for accreditation.

The Strategic Plan is being finalized with the help of Lake County Health District to assure it meets all of PHAB requirements.

The Geauga County Health District hosted the North East Ohio Accreditation Support System meeting recently. There were 35 people in attendance including many internal staff. The meeting covered workforce development, performance management and quality improvement. Everyone was receptive and found it to be a positive learning experience.

The Quality Assurance Committee will be participating in the Ohio State Center for Public Health Quality Improvement Plan assistance. There will be webinars and one-on-one training. The goal is to have a completed plan by the end of May 2018.

A Marketing Committee has been formed and consists of a few of the innovated minds of the department. The goal is to create a marketing plan, link the old and new websites, creating of a social media account as well as many other "branding" strategies.

The Community Health Improvement Plan is complete. A copy was distributed to the Board. The community release will be in April.

X. Financial Report/Administration

Mr. Litke reported that it took many hours to get the most accurate financial information to prepare all of the year-end reports. In addition, approximately 200 hours has been spent reviewing and revising the personnel policy manual with Mr. Weisdack and Mrs. Wendell. A few items are still in need of some review before the policies can be finalized and sent to the prosecutor's office for review.

XI. Old Business

a. 2019 Geauga County Health District Preliminary Budget.

Mr. Litke stated that the Board will likely need to review the levy in the near future to decide whether to renew, replace or ask for additional millage. The levy amount has not changed since 2000.

Mr. Gragg moved 3.19.18-f to approve the final 2019 Geauga County Health District budget as presented. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

XII. New Business

Mr. Gragg moved 3.19.18-a to approve the application to the Public Health Accreditation Board for the Geauga County Health District for Accreditation, March 30, 2018. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mr. Gragg moved 3.19.18-b to approve payment of the Accreditation Application Fee to the Public Health Accreditation Board in an amount not to exceed \$14,000.00 which covers the application fee, site visit, and the Accreditation Coordinator training. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mr. Gragg moved 3.19.18-c to approve the Geauga County Health District Signature Authorization Limits as presented. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mr. Gragg moved 3.19.18-d to acknowledge the hiring of Karolyn Johnson as Fiscal Coordinator effective March 13, 2018 at a rate of \$17.00 per hour with a \$.50 increase upon successful completion of 180-day probation. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mr. Gragg moved 3.19.18-e to acknowledge the hiring of Svetlana Zeleneskiy as Disease Surveillance Specialist effective March 19, 2018 at a rate of \$23.50 per hour with a \$.50 increase upon successful completion of 180-day probation. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

XIII. Other Business

There was no other business.

XIV. Executive Session

Mrs. Whitright moved to enter into Executive Session at 5:25 pm to discuss pending litigation with counsel. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes. The meeting reconvened at 6:41 p.m. Mr. Goergen stated that no action will be taken as a result of Executive Session.

XV. Meetings

Annual HDAC meeting, Tuesday March 27, 2018 at 7:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

Regular Board of Health Meeting, Monday, April 16, 2018 at 5:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XVI. Adjourn

As there was no further business to come before the Board, **Mr. Goergen moved to adjourn the meeting at 6:42 p.m. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.**

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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