

Geauga County General Health District
Board of Health Meeting Minutes
June 18 2018, 5:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. David Gragg, President, called the monthly meeting of the Geauga County Board of Health to order at 5:02 p.m.

Board members present: Mr. David Gagg, President, Dr. Jonathan Wynbrandt, Pro-Tem, Mrs. Catherine Whitright, and Mr. Richard Piraino. Mrs. Christina Livers was not present.

Staff members present: David Sage, Director of Environmental Health, Alta Wendell, Administrative Assistant, and Herb Shubick, Sanitarian.

Others present: There were no other present..

II. Pledge of Allegiance

Mr. Gragg asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Board Minutes

The minutes from the May 21, 2018 regular meeting were not completed due to Mr. Weisdack's absence.

IV. Approval of Current Expense and Financial Reports

Mrs. Whitright moved to approve the Current Expense and Financial Reports May 17, 2018 to June 14, 2018. Dr. Wynbrandt seconded the motion. Motion carried with a roll call vote. Mr. Gragg, yes; Dr. Wynbrandt, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

V. Executive Session

Dr. Wynbrandt moved to adjourn for Executive Session at 5:03 p.m. to discuss personnel. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Gragg, yes; Dr. Wynbrandt, yes; Mrs. Whitright, yes; and Mr. Piraino, yes. The meeting reconvened at 6:14 p.m. Mr. Gragg stated that no action would be taken as a result of discussion in Executive Session. (Dr. Wynbrandt left the meeting at 5:55 p.m.)

VI. Environmental Health Program Update

Mr. Sage reported that he and Mrs. Wendell continue to work on cost analysis for the EH programs. There have been two completed so far.

Amanda Hill, Sanitarian was involved in an accident recently. She was hit from behind by another driver. She is still feeling the effects from the accident. The car she was driving, a Chrysler 200, was totaled. A check will be sent to the department soon for the value of the vehicle of a little over \$11,000.00

VII. Health and Wellness

Since Mrs. Andrews has retired effective June 15, 2018, Herb Shubick gave the report.

There were 46 reportable infectious disease cases for May with 48% of them being STDs.

The nurses are completing the final month of child and adolescent immunization clinics. We will also no longer utilize VaxCare vaccines. Beginning July 1, 2018, only those who are under or uninsured will be vaccinated using state provided vaccine.

The nurses are completing deliverables for the IAP and MCH grants.

Dr. Williams-Reid is continuing to move forward with Amish Well Child Clinics. Mrs. Andrews provided her with a best estimate of cost and time analysis to maintain the clinics. This will be a cooperative effort with Geauga, Trumbull, Portage and Ashtabula Counties. A recent survey of Amish families found the most are willing to pay \$30.00 per visit. Another possibility is to get the MRC involved as well.

Grant reportables are as follows to date: PHEP- billed for over \$82,000.00; IAP- brought in over \$37,000.00; MCH have billed for approximately \$26,000.00.

The Nutrition Program: Fruit and Veggie Adventure is in progress with four programs being offered on Thursday mornings in July at UH Geauga Medical Center and four on Wednesday evenings in August at the Geauga YMCA.

VIII. Accreditation

Ms. Gigliotti reported on the Strategic Planning Committee meeting that was held just before the regular meeting. She explained the highlights of the internal survey, the SWOT analysis and GAP analysis.. She also explained how all our plans must link to the Strategic Plan.

She went on to say that we must collaborate with University Hospitals on the CHIP. This week UH is having a meeting to discuss their next steps with merging the CHA/CHIP efforts. She expects to have a meeting with them AFTERWARDS to begin the discussion of how it will all work.

Job descriptions are being reviewed and modified to include the public health competencies. Performance evaluations will be also be changed to link job competencies to performance.

Mr. Gragg stated that Ms. Gigliotti was doing a great job in helping the Board to understand the process.

IX. Old Business

Mrs. Whitright moved 6.18.18-a to adopt the 3rd and final reading of the Adult Vaccine Administration Fee of \$15.00. Mr. Piraino seconded the motion. Motion carried with a roll call vote. Mr. Gragg, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

X. New Business

Mr. Piraino moved 6.18.18-b to acknowledge the retirement of Darla Andrews, Director of Health & Wellness effective June 15, 2018. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Gragg, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

Mr. Piraino moved 6.18.18-c to approve the renewal of the contract with the First United Methodist Church, July 1, 2018 through December 31, 2018 for immunization clinics. The cost to use the church will not exceed \$25.00 per month. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Gragg, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

Mrs. Whitright moved 6.18.18-c to approve the purchase of furniture and rotary file system through the GSA contract, not to exceed \$100,000.00. Mr. Piraino seconded the motion. Motion carried with a roll call vote. Mr. Gragg, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

Mr. Piraino moved 6.18.18-d to develop a job description, advertise and recruit a Grant Coordinator. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Gragg, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.

XII. Other Business

The Board discussed having a meeting with the Geauga County Prosecutor's office and tentatively set a date.

XIII. Meetings

Special Board of Health Meeting (Tentative), June 26, 2018 at 4:00 pm. at the Geauga County Prosecutor's office, Main Street, Chardon Ohio.

Strategic Planning Committee Meeting, Monday, July 16, 2018 at 3:30 p.m. in the small meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

Regular Board of Health Meeting, Monday, July 16, 2018 at 5:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XIV. Adjourn

As there was no further business to come before the Board, **Mr. Piraino moved to adjourn the meeting at 6:43 p.m. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Gragg, yes; Mrs. Whitright, yes; and Mr. Piraino, yes.**

Respectfully submitted,

David Sage, Director of Environmental Health
Acting Health Commissioner

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