

Geauga County General Health District
Board of Health Meeting Minutes
November 13, 2017, 5:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 5:00 p.m.

Board members present: Mr. Timothy Goergen, President, Mr. David Gragg, Interim Pro-Tem, and Mrs. Catherine Whitright, Dr. Jonathan Wynbrandt arrived at 5:20 p.m. and Mrs. Christina Livers was not present.

Staff members present: Robert Weisdack, Health Commissioner, Herb Shubick, Interim Environmental Health Director, Darla Andrews, Health and Wellness Director, and Alta Wendell, Administrative Assistant.

Others present: Adam Litke, Financial Consultant, Daniel & Rebecca Divoky, Kate Jacob, Assistant Prosecuting Attorney and Tami Hannon.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Board Minutes

Mr. Gragg moved to approve the minutes for the October 16, 2017 regular Board of Health meeting. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

IV. Administrative Hearings

a. Daniel Divoky

Daniel and Rebecca Divoky were present and sworn in by Mr. Goergen. Mr. Shubick was also sworn in and stated his experience.

Mr. Shubick stated that this is an alleged code violation to the property owned by Daniel Divoky, 11639 Chestnutdale Rd., Munson Twp. This case is based on the failure to have a For Sale of Property Evaluation conducted as per Section 3701-29-25 of the Geauga County Sewage Treatment System Rules.

3701-29-25(A) "An evaluation of a residential sewage system must be completed at time of transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary any corrective actions(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Mr. Divoky stated that his realtor did not notify him that an inspection of the septic system was required by the health district. Both he and Mrs. Divoky stated it was their intent to have the inspection done.

b. Marvin & Mary Ellen Troyer, Robert & Rosanna Weaver, Steven Troyer, Mike Stafford & Bonnie Shahan, Mary Green, Matthew & Betty Miller, and Robert & Rosanna Mullet

None of the above mentioned were present. Mr. Shubick was sworn in by Mr. Goergen and stated his experience.

These cases are based on the failure to have a For Sale of Property Evaluation conducted as per Section 3701-29-25 of the Geauga County Sewage Treatment System Rules.

3701-29-25(A) "An evaluation of a residential sewage system must be completed at time of transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary any corrective actions(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Mr. Gragg moved that a code violation exists at the properties listed above. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mr. Gragg moved that the owners be required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of the Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

V. Environmental Health Program Update

a. Kenston Middle School

Mr. Weisdack and Mr. Shubick met with the Assistant Superintendent and a representative recently. He provided a list of items that are planned to be completed which includes air testing both inside and out and checking for mold and fungi. This will all be done before students return to the building.

A report of the findings will be completed within 3 to 5 days from the roof completion.

The health district has received more calls from parents regarding other issues as well.

b. Pinnacle Woods

A meeting was held with all the partners involved with Pinnacle Woods as well as their legal representative and Kate Jacob, Assistant Prosecuting Attorney.

After a site visit, it appears there is a lot of turf and pea gravel over this whole area, which would have very little dusting potential. The owners/operators will have participants sign a waiver acknowledging that lead is present at the location. They will also provide plastic bags for participants to store their clothes and shoes so items can be kept in the trunk of their vehicle to keep any possible contaminants out of their homes.

Ms. Jacob will complete a final report for this case.

c. Ohio Department of Agriculture Training

A representative from ODA came to the office and provided more training to the Sanitarians-in-Training. They did site inspections and covered procedures. The representative from ODA stated he was very impressed with the SITs.

VI. Health and Wellness

a. Public Health Emergency Preparedness

Mrs. Andrews reported Tammy Spencer participated in the Northeast Ohio Coalition Surge Exercise, which focused on communication and collaboration of partners.

Tammy Spencer and Robyn Bull are now the MRC Coordinators. Herb Shubick had been the coordinator for the past few years.

b. Disease Surveillance

There were 20 confirmed cases of communicable diseases during the month of October. Sixty percent were STDs.

c. Nursing Services

The nurses provided flu shots to the community for those who are not able to travel. This included 3 assisted living facilities.

There were 83 clients that were given flu shots at the clinics and 35 shots were given at the employee clinic.

d. Grants

1. Public Health Emergency Preparedness (PHEP)

Mrs. Andrews reported that we have received approximately \$8,200.00 for this grant since August. There are still multiple issues with the grant at the state level. This requires frequent calls to ODH for guidance.

2. Immunization Action Plan (IAP)

We have billed approximately for \$9,800.00 since May. On October 5, 2017 a State site visit was conducted. We passed the program and administrative evaluations.

3. Maternal Child Health (MCH)

Mrs. Andrews reported that we have received our first reimbursement of \$4,100.00. The concentration of deliverables is on Cribs for Kids and Nutrition/Physical Activity for school-aged children. We have placed an order for cribs recently. The Geauga Nutrition Activity Partnership is being rebuilt and has helped create and assist in carrying out the Nutrition/Physical Activity portion of the grant. The nutrition plan has been submitted to ODH for approval.

VII. Accreditation

a. Update

The Board was provided training on the basics of Accreditation.

VIII. Financial Report/Administration

Mr. Litke stated that he has completed the cost analysis of the programs. At this time, he does not recommend raising any fees.

He also reported that he has been reviewing and updating the personnel policy manual along with Mr. Weisdack and Mrs. Wendell. He hopes to have it completed in the next few weeks and submitted to Kate Jacob for review. After that, it will require Board approval. He anticipates that it will be ready to put in place by the first of the year.

IX. Old Business

Mr. Gragg moved 11.13.17-a to approve the second reading of the proposed Environmental Health fees as presented. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes, and Dr. Wynbrandt, yes.

X. New Business

Mr. Gragg moved 11.13.17-b to approve the agreement extension with the University of Pittsburgh for data use to conduct real-time outbreak and disease surveillance through June 30, 2018. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

XI. Other Business

There was no other business

XII. **Executive Session**

Mrs. Whitright moved to adjourn to executive session to discuss pending litigation with legal counsel at 6:04 p.m. Dr. Wynbrandt seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes. Meeting reconvened at 6:20 p.m.

XIII. Meetings

Regular Board of Health Meeting, Monday, December 18, 2017 at 5:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XIV. Adjourn

As there was no further business to come before the Board, the meeting the meeting was adjourned.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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