

Geauga County General Health District
Board of Health Meeting Minutes
March 20, 2017, 5:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 5:02 p.m.

Board members present: Mr. Timothy Goergen, President, Mrs. Christina Livers, Pro-Tem, Mr. David Gragg and Mrs. Catherine Whitright.

Staff members present: Robert Weisdack, Health Commissioner, Herb Shubick, Interim Environmental Health Director, Darla Andrews, Nursing Director, and Alta Wendell, Administrative Assistant.

Others present: Tammy Spencer, Ron Graham, Adam Litke, Julie Stout, Peggy Herman and Elbert Whitright

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Minutes

Mrs. Livers moved to approve the minutes for the February 13, 2017 Board of Health meeting. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mr. Gragg moved to approve the minutes for the February 16, 2017 Special Board of Health meeting. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mrs. Whitright moved to approve the minutes for the March 7, 2017 Special Board of Health meeting. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mrs. Livers moved to approve the minutes for the March 13, 2017 Special Board of Health meeting. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

IV. Current Expenses/Financial Report

Mr. Gragg moved to approve the Current Expenses and Financial Reports, February 10, 2017 to March 16, 2017. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

V. Variances

a. Nancy Kotowski

Nancy Kotowski was not present.

Mrs. Livers moved to table the variance until the April 17, 2017 meeting. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

VI. Administrative Hearings

a. Kyle & Nicole VanBoxel

Kyle & Nicole VanBoxel were not present. Mr. Shubick was sworn in and stated his experience.

Mr. Shubick stated that this was an alleged code violation at the property owned by Kyle and Nicole VanBoxel, 13770 GAR Hwy., Hambden Twp. This case was based on the failure to have a For Sale of Property Evaluation conducted at the time of property transfer as per Section 3701-29-25 of the Geauga County Sewage Treatment System Rules.

3701-29-25(A) "An evaluation of a residential sewage system must be completed at time of transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary any corrective actions(s) required shall be accomplished within the time period(s) directed." This case was tabled from the December 2016 meeting. Discussion followed.

Mr. Gragg moved that a code violation exists at the property owned by Kyle and Nicole VanBoxel, 13770 GAR Hwy., Hambden Twp. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mrs. Livers moved that Kyle and Nicole VanBoxel, 13770 GAR Hwy., Hambden Twp. are required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

- b. Rollin Cooke III, Joseph & Maryellen Craven, Thomas & Nancy Muehleisen, Scott & Jamie Kistler, David & Nancy Leichtman, Nathaniel & Rosanna Miller, Ingo & Shelly Schlaf, Melvin Fritz, Marlin & Kathryn Yoder, Ricky & Heather Sweet, Pete & Emma Weaver and Marty & Susan Slabaugh, Melvin & Betty Gingerich and Jake & Ida Byler, Michael & Joyce Reader, Kevin Neill, Steven DiVencenzo, Andrew Peters, Ruth Ann Gingerich, T&C Sand & Gravel, Nicholas, Zana, Douglas & Carol VanKorngut, Adam & Jocelyn Brobeck, and Lance Lee Brittain

None of the above mentioned were present. Mr. Shubick was sworn in again and stated his experience.

Mr. Shubick stated that this was an alleged code violation to the properties owned by Rollin Cooke III, 10821 Auburn Rd., Chardon Twp., Joseph & Maryellen Craven, 15341 Auburn Rd., Newbury Twp., Thomas & Nancy Muehleisen, 14452 Burton Windsor Rd., Burton Twp., Scott & Jamie Kistler, 13271 Caves Rd., Chester Twp., David & Nancy Leichtman, 13463 Caves Rd., Chester Twp., Nathaniel & Rosanna Miller, 15940 Durkee Rd., Huntsburg Twp., Ingo & Shelly Schlaf, 14709 Elm Dr., Newbury Twp., Melvin Fritz, 13791 GAR Hwy., Hambden Twp., Marlin & Kathryn Yoder, 14900 Grove Rd., Troy Twp., Ricky & Heather Sweet, 18009 Madison Rd., Parkman Twp., Pete & Emma Weaver and Marty & Susan Slabaugh, 16310 Hosmer Rd., Parkman Twp., Melvin & Betty Gingerich and Jake & Ida Byler, 16875 Madison Rd., Parkman Twp., Michael & Joyce Reader, 8056 Music St., Russell Twp., Kevin Neill, 9843 Pekin Rd., Newbury Twp., Steven DiVencenzo, 8584 Sherman Rd., Chester Twp., Andrew Peters, 11303 Spruce Dr., Chester Twp., Ruth Ann Gingerich, 15544 Tavern Rd., Burton Twp., T&C Sand & Gravel, 19101 Thorpe Rd., Auburn Twp., Nicholas, Zana, Douglas & Carol VanKorngut, 12879 Vincent Dr., Chester Twp., Adam & Jocelyn Brobeck, 7184 Wilson Mills Rd., Chester Twp., and Lance Lee Brittain, 13132 West Geauga Tr., Chester Twp. These cases were based on the failure to have a For Sale of Property Evaluation conducted at the time of property transfer as per Section 3701-29-25 of the Geauga County Sewage Treatment System Rules.

3701-29-25(A) "An evaluation of a residential sewage system must be completed at time of transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary any corrective actions(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Mr. Gragg moved that a code violation exists at the property owned by Rollin Cooke III, 10821 Auburn Rd., Chardon Twp., Joseph & Maryellen Craven, 15341 Auburn Rd., Newbury Twp., Thomas & Nancy Muehleisen, 14452 Burton Windsor Rd., Burton Twp., Scott & Jamie Kistler, 13271 Caves Rd., Chester Twp., David & Nancy Leichtman, 13463 Caves Rd., Chester Twp., Nathaniel & Rosanna Miller, 15940 Durkee Rd., Huntsburg Twp., Ingo & Shelly Schlaf, 14709 Elm Dr., Newbury Twp., Melvin Fritz, 13791 GAR Hwy., Hambden Twp., Marlin & Kathryn Yoder, 14900 Grove Rd., Troy Twp., Ricky & Heather Sweet, 18009 Madison Rd., Parkman Twp., Pete & Emma Weaver and Marty & Susan Slabaugh, 16310 Hosmer Rd., Parkman Twp., Melvin & Betty Gingerich and Jake & Ida Byler, 16875 Madison Rd., Parkman Twp., Michael & Joyce Reader, 8056 Music St., Russell Twp., Kevin Neill, 9843 Pekin Rd., Newbury Twp., Steven DiVencenzo, 8584 Sherman Rd., Chester Twp., Andrew Peters, 11303 Spruce Dr., Chester Twp., Ruth Ann Gingerich, 15544 Tavern Rd., Burton Twp., T&C Sand & Gravel, 19101 Thorpe Rd., Auburn Twp., Nicholas, Zana, Douglas & Carol VanKorngut, 12879 Vincent Dr., Chester Twp., Adam & Jocelyn Brobeck, 7184 Wilson Mills Rd., Chester Twp., and Lance Lee Brittain, 13132 West Geauga Tr., Chester Twp. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mrs. Livers moved that Rollin Cooke III, 10821 Auburn Rd., Chardon Twp., Joseph & Maryellen Craven, 15341 Auburn Rd., Newbury Twp., Thomas & Nancy Muehleisen, 14452 Burton Windsor Rd., Burton Twp., Scott & Jamie

Kistler, 13271 Caves Rd., Chester Twp., David & Nancy Leichtman, 13463 Caves Rd., Chester Twp., Nathaniel & Rosanna Miller, 15940 Durkee Rd., Huntsburg Twp., Ingo & Shelly Schlaf, 14709 Elm Dr., Newbury Twp., Melvin Fritz, 13791 GAR Hwy., Hambden Twp., Marlin & Kathryn Yoder, 14900 Grove Rd., Troy Twp., Ricky & Heather Sweet, 18009 Madison Rd., Parkman Twp., Pete & Emma Weaver and Marty & Susan Slabaugh, 16310 Hosmer Rd., Parkman Twp., Melvin & Betty Gingerich and Jake & Ida Byler, 16875 Madison Rd., Parkman Twp., Michael & Joyce Reader, 8056 Music St., Russell Twp., Kevin Neill, 9843 Pekin Rd., Newbury Twp., Steven DiVencenzo, 8584 Sherman Rd., Chester Twp., Andrew Peters, 11303 Spruce Dr., Chester Twp., Ruth Ann Gingerich, 15544 Tavern Rd., Burton Twp., T&C Sand & Gravel, 19101 Thorpe Rd., Auburn Twp., Nicholas, Zana, Douglas & Carol VanKorngut, 12879 Vincent Dr., Chester Twp., Adam & Jocelyn Brobeck, 7184 Wilson Mills Rd., Chester Twp., and Lance Lee Brittain, 13132 West Geauga Tr., Chester Twp. are required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

VII. Environmental Health Program Update

a. OEPA Water Pollution Control Loan Fund

Mr. Weisdack reported that the Health District has been approved for funding through the grant for 2017 for \$300,000.00.

b. OEPA Mosquito Grant

Mr. Shubick reported that he is working toward applying for the grant for 2017. Under the 2016 grant, there have been seven scrap tire sites cleaned up. This effort collected and disposed of more than 2,500 tires.

Mr. Shubick praised the MRC on their superb job of presenting information to county residents and agencies about home mosquito control. They also provided mosquito dunks to residents.

VIII. Personal Health Services Update

a. Public Health Emergency Preparedness

Mrs. Andrews stated the staff attended the NE Ohio Regional Epi & Public Health Meeting, Zika tabletop meeting as well as the Geauga County Local Emergency Planning Committee meeting.

The staff met with the Lake County Health District Director of Community Health Services to learn about PHEP grant utilization and budget items.

b. Disease Surveillance

For February, there were 36 cases of communicable diseases. This included 14 that were STDs and five people hospitalized for flu.

c. Nursing Services

Mrs. Andrews stated the nurses finalizing vision screenings for Amish schools. The screenings must be completed by April.

The Children and Adolescent Immunization clinic moved to the Methodist Church. The church staff is very welcoming and accommodating and the space is very nice. This location is also where the Cleveland Food Bank places their excess food supplies for residents to take.

We have been awarded a new program, which will provide vaccine for adults. This is very similar to our vaccine for children program.

d. WIC

Geauga WIC has been transferred to Lake County. The WIC staff are still working from our offices, but will be moving to space in Huntsburg very soon.

e. Accreditation

Our Accreditation Coordinator has been working on several community surveys. She met with Ron Graham from the Lake County General Health District to assist her with getting started with her new position.

IX. Old Business

a. 2018 Geauga County General Health District Preliminary Budget

Mr. Weisdack asked the Board to table the approval of the budget. He has been unable to complete it due to several issues within the department. The Board agreed and set a meeting for Friday, March 24, 2017 at 3:00 p.m. in the health district office.

b. Website Design-Julie Stout, ADVANdesign

Ms. Stout presented several ideas for a logo and a graphics for the vehicles. She provided a draft of the website design for the Board to review.

The Board suggested some changes to the website and discussed the different logos and graphic designs. Overall, the Board was pleased with everything submitted.

c. Ron Graham & Adam Litke, Lake County General Health District

Peggy Herman asked how the department was running and if the accreditation and grant requirements were being met. Mr. Goergen stated that the Board was confident that the Health District would meet the 2020 deadline. She also asked if regionalization was a possibility due to the WIC partnership with Lake County General Health District.

Mr. Graham stated that LCGHD was working with the Geauga County Health District to get through the accreditation process as well assisting with the transition for WIC. This will better serve both counties' residents. He stated that it is not the position of LCGHD to take over the Geauga County Health District.

Mr. Graham reported that WIC would be moving to the new Huntsburg location in April.

X. New Business

Mrs. Livers moved 3.20.17-a to approve the contract with the Department on Aging to provide nursing services for 2017. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mr. Gragg moved 3.20.17-b to approve the termination of the contract with Quadex effective April 30, 2017. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mrs. Whitright moved 3.20.17-c to appoint Darla Andrews as the Geauga County General Health District representative for Family First Council. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

Mrs. Livers moved 3.20.17-d to approve the PHEP FY2017 budget revision not to exceed \$106,805.00. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

XI. Other Business

There was no other business

XII. Executive Session

Mrs. Whitright moved to adjourn to Executive Session at 6:09 p.m. to discuss the health commissioner's contract and pending litigation. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes. The meeting reconvened at 10:30 p.m. No action was taken.

XIII. Meetings

Annual HDAC Meeting, Tuesday, March 28, 2017 at 7:30 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio

Regular Board of Health Meeting, Monday, April 17, 2017 at 5:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

Regular Board of Health Meeting, Thursday, May 18, 2017 at 5:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XIV. Adjourn

As there was no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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