

Geauga County General Health District
Board of Health Meeting Minutes
June 19, 2017, 5:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 5:00 p.m.

Board members present: Mr. Timothy Goergen, President, Mr. David Gragg, Mrs. Catherine Whitright and Dr. Jonathan Wynbrandt. Mrs. Christina Livers, Pro-Tem was not present.

Staff members present: Robert Weisdack, Health Commissioner, Herb Shubick, Interim Environmental Health Director, Darla Andrews, Health and Wellness Director, Alta Wendell, Administrative Assistant, and Christie Gigliotti, Accreditation Coordinator.

Others present: Adam Litke

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Board Minutes

Mr. Gragg moved to approve the minutes for the May 18, 2017 Board of Health meeting. Dr. Wynbrandt seconded the motion. Motion carried with a roll call vote. Mr. Goergen, abstain; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

IV. Administrative Hearings

Mr. Goergen stated that the names of the residents listed for the Administrative Hearings will only be read one time.

a. Roy, Miriam & Lester Detweiler, Edward Byler & Christina Gingerich, William & Erma Kurtz, Joey & Lena Miller, Allen & Elizabeth Miller, Thomas & Carrie Kruczek, Clark Custom Farms, Marty & Erma Miller, 17077 Bridge Rd., Middlefield, Michael & Jill Saefkow, Freeman & Miriam Kurtz, Paul Burkholder, Christine & Scott Springer and Giel & Diane Springer, Wallace & Linda Bricker, and Christopher & Jennifer Tulleners

None of the above mentioned were present.. Mr. Shubick was sworn in by Mr. Goergen and stated his experience.

Mr. Shubick stated that this is an alleged code violation to the properties owned by Roy, Miriam & Lester Detweiler, 15945 Burton Windsor Rd., Middlefield, Edward Byler & Christina Gingerich, 15280 Grove Rd., Parkman, William & Erma Kurtz, 17351 Mumford Rd., Troy, Joey & Lena Miller, 16390 Old State Rd., Parkman, Allen & Elizabeth Miller, 16383 Tavern Rd., Parkman, Thomas & Carrie Kruczek, 14839 Trappers Tr., Russell, Clark Custom Farms, 13995 Claridon Troy Rd., Burton, Marty & Erma Miller, 17077 Bridge Rd., Middlefield, Michael & Jill Saefkow, 10511 Auburn Rd., Chardon, Freeman & Miriam Kurtz, 17181 Farmington Rd., Parkman, Paul Burkholder, 15640 Madison Rd., Middlefield, Christine & Scott Springer and Giel & Diane Springer, 12722 Princeton Rd., Huntsburg, Wallace & Linda Bricker, 17121 Shedd Rd., Parkman, and Christopher & Jennifer Tulleners, 12189 Woodin Rd., Chardon.

These cases are based on the failure to have a For Sale of Property Evaluation conducted as per Section 3701-29-25 (A) of the Geauga County Sewage Treatment System Rules.

3701-29-25(A) "An evaluation of a residential sewage system must be completed at time of transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary any corrective actions(s) required shall be accomplished within the time period(s) directed." These homeowners have paid for the For Sale of Property evaluation but have failed to schedule and complete the evaluation conducted. Discussion followed.

Mr. Gragg moved that a code violation exists at the properties. Dr. Wynbrandt seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

Mr. Gragg moved that the owners are required to schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

b. David & Rachel Schindler, Ashley Johnson, Marylyn Kaufman, Ralph & Phyllis Haehn, and Shiloh Dalpiaz

None of the above mentioned were present. Mr. Shubick was sworn in again and stated his experience.

Mr. Shubick stated that this was an alleged code violation to the properties owned by David & Rachel Schindler, 15149 Hook Hollow Dr., Russell, Ashley Johnson, 17577 Indian Hills Dr., Auburn, Marylyn Kaufman, 17409 Haskins Rd., Bainbridge, Ralph & Phyllis Haehn, 10503 Clay St., Montville, and Shiloh Dalpiaz, 11410 Clearfield Ln., Munson.

These cases were based on the failure to have a For Sale of Property Evaluation conducted at the time of property transfer as per Section 3701-29-25 of the Geauga County Sewage Treatment System Rules.

3701-29-25(A) "An evaluation of a residential sewage system must be completed at time of transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary any corrective actions(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Mr. Gragg moved that a code violation exists at the properties. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

Mr. Gragg moved that the owners are required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Dr. Wynbrandt seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

V. Environmental Health Program Update

The USEPA has found Pinnacle Woods in Hambden Twp. to be a lead hazard. This is currently a paintball facility, but previously was a shooting range. USEPA at first stated that there were funds to clean up the site, but then said there weren't. There has been discussion regarding posting signs warning people of possible exposure to high lead levels.

a. Rabies

Mr. Weisdack reported that two cases of rabies in raccoons were found in Stark County. The raccoons were five miles outside the air drop area for baiting.

b. Solid & Infectious Waste and C & DD Program Survey

Mr. Weisdack reported that based on the results from the recent survey, the Geauga County Health District remains on the approved list.

VI. Health and Wellness

a. Public Health Emergency Preparedness

Mrs. Andrews reported that the staff attended multiple different meetings this past month. These included the PHEP Planners meeting, Epi and Regional Public Health Meeting, and Public Information Communication Plan Meeting. Tammy Spencer also participated in the OH Responds Webinar for MRC Coordinators.

Ms. Spencer is working to complete all the grant requirements by June 30, 2017.

b. Disease Surveillance

There were 40 confirmed cases of communicable diseases during the month of May. Over half of those were STDs.

Robyn Bull is taking a required graduate level epidemiology class. This course is for 6 weeks and is an online course.

c. Nursing Services

Mrs. Andrews stated that more clients are taking advantage of the new Vaccine for Adults program. This program provides vaccines for adults that are either uninsured or underinsured.

Two extra clinics were held only for children in 7th and 12th grades to receive their newly required vaccines.

The public health nurses have completed Assessment Feedback Incentives eXchange (AFIX) training as well as Impact SIIIS training.

Mrs. Andrews reported that schedules are being changed to decrease direct care hours in order to permit the PHNs time for collaborative and education services. These changes will go into effect September 1, 2017. Media releases and fliers are being distributed to inform the residents of the changes.

We have found that our stakeholders contact list was very outdated. Mrs. Andrews reported that a plan is now in place to keep it current.

d. Grants

1. Public Health Emergency Preparedness (PHEP)

The PHEP desk audit was completed without any major findings. Activity logs have been revised to meet grant requirements and the grant will be now be billed monthly vs quarterly.

2. Immunization Action Plan (IAP)

As part of the IAP grant, prior to summer break, the PHNs began providing immunization education to schools in the county. We received \$100.00 per school for this service. The nurses have completed 16 of 31 schools so far.

Immunization assessments of physician practices is underway. We are paid by the grant based on AFIXes, MOBIs and TIES.

3. Maternal Child Health (MCH)

Initially, one of the deliverables was perinatal depression screening. This was a deliverable we were not able to meet and we were permitted to change it to address the opiate crisis. The PHNs will be involved in this. Currently, it is in the beginning stages.

The Nutrition/Physical Activity Assessment, Transportation Survey and Safe Sleep Policy have been completed.

VII. Accreditation

Christie Gigliotti provided a report showing the percentages completed of each domain. She gave a brief explanation of each domain. Domain 12 requires Board participation.

The Community Health Assessment (CHA) is complete. An event will be held June 29 as part of the PHAB requirement. The Board members were invited to attend..

The Board was asked to consider entering into a contract with Lake County Health District to assist us with the Community Health Improvement Plan (CHIP). This plan must also be done as part of the accreditation process. Mr. Weisdack stated that he felt it would be beneficial for the health district to take advantage of entering into the contract.

Mr. Goergen moved to approve the contract with the Lake County Health District to assist with the CHIP process, pending prosecutor's approval. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

Mr. Weisdack stated that there is another proposal by Ron Graham to assist us with the accreditation process. He will be reviewing the proposal and if he thinks it is beneficial, he will present it to the Board.

VIII. Financial Report

Mr. Litke provided information to the Board about the grants. The desk audit of the PHEP grant has brought about changes in how time is calculated and how the health district will be reimbursed.

Mr. Litke stated that he has noticed that appropriations were not setup correctly and need revised. He will be reviewing all the appropriations and making changes as necessary. He will also be working with Mr. Weisdack to work on changes to staffing and pay levels to adhere to the request made from the Auditor and Treasurer.

Legal council would like a letter from the Board requesting invoices with redactions. This would also include any future invoices. This is necessary for auditing purposes.

Mr. Litke reported that the website will be migrated to the county system to reduce costs associated. The website must first be migrated prior to final payment per the Auditor.

IX. Other Business

Mr. Weisdack stated that he will be looking at staffing. We currently need a fiscal person, an additional RS and an EH Director. He will also be revising salary ranges.

Mr. Weisdack and Mrs. Wendell met with Steve Decatur of the DoIT Center. Mr. Decatur provided a proposal to upgrade some of the computers as well as software. It is Mr. Weisdack's vision to have tablets for all sanitarians and nurses to use in the field to enter their inspection notes.

X. New Business

Dr. Wynbrandt moved 6.19.17-a to approve the salary increases for the health district staff as presented, effective payroll #14. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

XI. Executive Session

Mr. Gragg moved to adjourn to Executive Session at 6:20 p.m. to discuss pending litigation. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes. Meeting reconvened at 6:35 p.m.

Mr. Goergen moved to appoint David Gragg as Interim Pro-Tempore. Dr. Wynbrandt seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, abstain; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

XII. Meetings

Regular Board of Health Meeting, Monday, July 17, 2017 at 5:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XV. Adjourn

As there was no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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