

Geauga County General Health District  
Board of Health Meeting Minutes  
February 13, 2017, 5:00 p.m.  
Geauga County Health District Office  
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 5:09 p.m.

Board members present: Mr. Timothy Goergen, President, Mrs. Christina Livers, Pro-Tem, and Mrs. Catherine Whitright. Mr. David Gragg was not present.

Staff members present: Robert Weisdack, Health Commissioner, Herb Shubick, Interim Environmental Health Director, Darla Andrews, Nursing Director, and Alta Wendell, Administrative Assistant.

Others present: Tammy Spencer, Christie Gigliotti, and Michael Kodash

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Minutes

**Mrs. Livers moved to approve the minutes for the January 17, 2017 Board of Health meeting. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

**Mrs. Whitright moved to approve the minutes for the January 19, 2017 Special Board of Health meeting. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

**Mrs. Livers moved to approve the minutes for the January 27, 2017 Special Board of Health meeting. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

**Mrs. Whitright moved to approve the minutes for the February 1, 2017 Special Board of Health meeting. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

IV. Current Expenses/Financial Report

**Mrs. Whitright moved to approve the Current Expenses and Financial Reports, January 9, 2017 to February 9, 2017. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

V. Variances

a. Michael Kodash/Kodash Excavating

Michael Kodash was present and sworn in by Mr. Goergen. Mr. Shubick was sworn in by Mr. Goergen and stated his experience.

Mr. Shubick stated that this is a variance request by Michael Kodash/Kodash Excavating. The request involves the section 3701-29-03 (C) (5) of the Household Sewage Treatment Systems Regulations which requires 6 continued education credits (CEUs) be obtained prior to the registration year for system installers, service providers and septic tank haulers.

3701-29-03 (C) (5) states: "Beginning with the registration year starting on January 1, 2016, proof of completion of at least six continuing education hours during the previous calendar year through educational programs approved by the department of health or demonstration of competency obtained through one of the following mechanisms:"

Based on 3701-29-03, Kodash Excavating needed to obtain 6 CEUs in 2016 to become registered as a sewage treatment system installer. The company obtained their CEU hours on January 12, 2017.

The Ohio Department of Health informed us that businesses that were in operation in 2016 needed to obtain their CEU's in 2016 or they would need to obtain a variance from the local board of health to become registered in 2017.

Michael Kodash/Kodash Excavating is requesting approval of this variance to become registered as a sewage treatment installer in Geauga County for 2017. Discussion followed.

**Mrs. Whitright moved to approve the variance as requested. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

VI. Administrative Hearings

a. Randy Perotti/MCAR Properties

Randy Perotti was not present. Mr. Shubick was sworn in again and stated his experience.

Mr. Shubick stated that this is an alleged code violation to the property owned by Randy Perotti/MCAR Properties, 6709 Madison Rd., Thompson Twp. This case is in regards to the Semi-Public Sewage System Regulation Article XII, Section 52.12.01 which states:

"No semi-public sewage disposal system shall be installed or operated on a lot which is within an available sanitary sewer system. If it is determined by the Health Commissioner that such a facility is capable of tying into a sanitary sewer system, the old system must then be abandoned in such a manner as approved by the Ohio EPA." Discussion followed.

**Mrs. Livers moved that a code violation exists at the property owned by Randy Perotti/MCAR Properties, 6709 Madison Rd., Thompson Twp. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

**Mrs. Livers moved that Randy Perotti/MCAR Properties, 6709 Madison Rd., Thompson Twp. is required to contact the Geauga County Department of Water Resources and connect to the sanitary sewer within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

b. Mark & Kathleen Charlton

Mark & Kathleen Charlton were not present. Mr. Shubick was sworn in again and stated his experience.

Mr. Shubick stated that this was an alleged code violation at the property owned by Mark & Kathleen Charlton, 8942 Williams Rd., Hambden Twp. This case was based on the failure to have a For Sale of Property Evaluation conducted at the time of property transfer as per Section 3701-29-25 of the Geauga County Sewage Treatment System Rules.

3701-29-25(A) "An evaluation of a residential sewage system must be completed at time of transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary any corrective actions(s) required shall be accomplished within the time period(s) directed." Discussion followed.

**Mrs. Livers moved that a code violation exists at the property owned by Mark & Kathleen Charlton, 8942 Williams Rd., Hambden Twp. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

**Mrs. Livers moved that Mark & Kathleen Charlton, 8942 Williams Rd., Hambden Twp. are required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

VII. Environmental Health Program Update

a. Water Pollution Control Loan Fund

Mr. Weisdack stated that we currently have 8 residents qualifying for the 2016 Water Pollution Control Loan Fund (WPCLF). This funding has proved to be a valuable resource for the residents.

Mr. Shubick reported that the Sanitarians-in-Training are doing a very good job of inspecting the food service operations in the county. A review of the last quarter of 2016 found that the inspections were completed as required.

Mr. Shubick reported that Liberty Tire has picked up scrap tires at six of the seven sites we have contracted. The final site has proven to be a bit difficult because of the weather. Liberty Tire will work on that site once the weather clears and the ground dries up.

Mr. Weisdack stated that the Geauga County Health District was surveyed by ODH for the State Camp program today. A couple items will need addressed, but overall it was a good survey. The surveyor stated that we would be put on the approved list.

Mr. Weisdack stated that we received notification from ODH recently stating we passed an after-hours drill that was conducted. During this drill, certain members of the Health District must respond to calls within a certain time. All members responded.

VIII. Personal Health Services Update

a. Public Health Emergency Preparedness

Mrs. Andrews stated that the grant application for 2017/2018 has been submitted. We must wait until June to find out if we will receive funding.

b. Disease Surveillance

Flu fliers will be sent to schools and physicians. The flier states that it is not too late to get a flu shot.

c. Nursing Services

Mrs. Andrews stated the nurses are busy with vision screenings for the 46 Amish schools in the county. The screenings take place in the basement of the schools. The weather recently has not allowed because of being cloudy, rainy or snowy. The screenings must be completed by April.

d. WIC

Geauga WIC will be transferred to Lake County effective February 24, 2017.

e. Accreditation

Christie Gigliotti, Health Educator/Accreditation Coordinator explained her current projects and her experience. She will be attending training in the near future for her Accreditation Coordinator position.

IX. Old Business

a. 2018 Geauga County General Health District Preliminary Budget

**Mrs. Whitright moved 2.13.17-a to approve the 2018 Geauga County General Health District Preliminary Budget. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

**Mrs. Livers moved 2.13.17-b to table the revised Geauga County General Health District Organizational Chart. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.**

X. New Business

Mrs. Livers moved 2.13.17-c to approve the Cities Readiness Initiative (CRI) 2017 Budget Revision not to exceed \$14,656.00. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.

Mrs. Whitright moved 2.13.17-d to adopt Resolution 2017-2- Water Pollution Control Loan Fund allowing the Health Commissioner to apply for the funding. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.

Mrs. Livers moved 2.13.17-e to approve the maintenance agreement with the Baldwin Group, Inc. (BGI) for 2017. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.

Mrs. Whitright moved 2.13.17-f to approve the payment to the Baldwin Group, Inc. not to exceed \$3,902.62. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.

Mrs. Livers moved 2.13.17-g to acknowledge the resignation of Mindy White, Registered Dietitian effective February 24, 2017. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.

Mrs. Whitright moved 2.13.17-h to approve the termination of the agreement with the Lake County General Health District to cover Geauga WIC, effective February 24, 2017. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.

Mrs. Livers moved 2.13.17-i to rescind motion 2.1.17-e. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.

Mrs. Whitright moved 2.13.17-j to approve the payout to Tammy Hawn for vacation hours not to exceed \$3,500.00. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

XI. Other Business

There was no other business

XII. Executive Session

Mrs. Livers moved to adjourn to Executive Session at 6:15 p.m. to discussion the compensation of a public health official. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes. The meeting reconvened at 7:47 p.m.

XIII. Meetings

**Regular Board of Health Meeting, Monday, March 20, 2017** at 5:00 p.m. in the small meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XIV. Adjourn

As there was no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.  
Secretary of the Board

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