

Geauga County Board of Health
Special Meeting Minutes
August 8, 2017, 5:00 p.m.
Geauga County Health District Office
470 Center St., Bldg. 8, Chardon, Ohio

I. Call to Order

Mr. Goergen, President, called the special meeting of the Geauga County Board of Health to order at 5:00 pm.

Board members present: Mr. Timothy Goergen, President, Mr. David Gragg, and Mrs. Catherine Whitright. Dr. Jonathan Wynbrandt and Mrs. Christina Livers, Pro-Tem were not present.

Staff present: Robert Weisdack, Health Commissioner and Alta Wendell, Administrative Assistant.

Others present: Adam Litke.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. New Business

a. Copier Purchase

The copier/scanner in EH has lost scanning ability and the copier/scanner in the Health and Wellness division has also had many problems. Mr. Weisdack stated that he has been working with Steve Decatur to get our IT issues in order. One of those issues is the copier in EH. Mr. Decatur was able to secure a very good quote for a new unit. It is comparable to the current machine and would suit the needs of EH for many years.

Mr. Gragg moved 8.8.17-a to approve the purchase of two copiers from ACE Cleveland in an amount not to exceed \$13,000.00. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

b. Tablet Purchase

Mr. Weisdack stated that as part of continuing to work towards inspections being entered directly into a tablet during a site visit in the field, Mr. Decatur also recommends the purchase of tablets to replace existing desktops for the EH staff.

Mr. Gragg moved 8.8.17-b to approve the purchase of seven Microsoft Surface Pro Tablets from Cornerstone IT in an amount not to exceed \$8,500.00. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

c. Microsoft Office Purchase

After an audit of the health district computers, Mr. Decatur found that the department was running on expired Microsoft Office trial versions. This would have been made possible by the previous IT person at the health district. Mr. Weisdack asked for approval to purchase legitimate licenses for the health district computers.

Mr. Gragg moved 8.8.17-c to approve the purchase of Microsoft Office and Adobe Pro software licenses from Cornerstone IT in an amount not to exceed \$5,600.00. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

d. Supplemental Appropriations

Mr. Gragg moved 8.8.17-d to approve the Supplemental Appropriations as follows:

Fund	Line item	Amount
Sewage Treatment	6023-053-901 Other	\$3,000
Food Service	6005-053-801 Equipment	\$3,000
	6005-053-901 Other	\$1,000
	6005-053-701 Supplies	\$1,000

Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

e. Revenue Certifications

Mr. Gragg moved 8.8.17-e to approve the Revenue Certifications as follows:

Fund	Line Item	Amount
For Sale of Property	6037-053-424 Inspection Fees	\$219,000
	6037-053-452.5300 Other	\$ 1,000
Trailer Park	6004-053-420 Fees	\$ 218
Food Service	6005-053-440 Fines	\$ 8,873
Sewage Treatment	6023-053-420 Fees	\$ 350
Private Water	6011-053-429 Water Testing Fee	\$ 6,250

Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

f. Computer Upgrades

Mr. Gragg moved 8.8.17-f to approve the purchase of new workstations not to exceed \$32,000.00. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

g. Liability Insurance

The liability insurance is up for renewal. Adam Litke recommended that a cyber security addendum be added as well as increasing the insurance for computer/furniture/equipment from \$300,000.00 to \$500,000.00. Mr. Litke stated that if the Board wishes to make those changes, the insurance company will have to re-quote the policy.

Mr. Gragg moved 8.8.17-g to renew the liability insurance with Public Entities Pool of Ohio with the increase for computer/furniture/equipment to \$500,000.00 and to include the cyber security addendum, not to exceed \$40,000.00. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

IV. Other Business

Mr. Weisdack stated that an EH Director is needed. Mr. Goergen stated that it should be a nation-wide search. Mr. Litke brought up the fact that Ohio is a home-rule state, so someone from within Ohio would be a better choice. That way they are familiar with the current laws and regulations.

The Board agreed to allow the advertising for an EH director.

V. Executive Session

Mrs. Whitright moved to adjourn to Executive Session to discuss pending legal matters at 5:48 p.m. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes. Meeting reconvened at 6:44 p.m.

Mr. Gragg moved 8.8.17-h to authorize the Health Commissioner to enter into negotiations related to the current legal case. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; and Mrs. Whitright, yes.

VI. Meetings

Regular Board of Health Meeting, Monday, August 21, 2017 at 5:00 pm in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

VII. Adjourn

As there was no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Robert K. Weisdack, RS, MA, MPH
Secretary of the Board

a