

Geauga County General Health District  
Board of Health Meeting Minutes  
August 21, 2017, 5:00 p.m.  
Geauga County Health District Office  
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 5:00 p.m.

Board members present: Mr. Timothy Goergen, President, Mr. David Gragg, Interim Pro-Tem, Mrs. Catherine Whitright and Dr. Jonathan Wynbrandt. Mrs. Christina Livers was not present.

Staff members present: Robert Weisdack, Health Commissioner, Herb Shubick, Interim Environmental Health Director, Darla Andrews, Health and Wellness Director, Robyn Bull, Disease Surveillance Specialist, and Alta Wendell, Administrative Assistant.

Others present: Adam Litke, Financial Consultant.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Board Minutes

**Mr. Gragg moved to approve the minutes for the July 24, 2017 Regular Board of Health meeting and August 8, 2017 Special Board of Health meeting. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.**

IV. Administrative Hearings

a. Gary & Jessica Levine

Neither Gary nor Jessica Levine was present. Mr. Shubick was sworn in by Mr. Goergen and stated his experience.

Mr. Shubick stated that this is an alleged code violation to the property owned by Gary & Jessica Levine, 9119 Lake in the Woods Tr., Bainbridge Twp. This case is based on following section of the Ohio Department of Health and Ohio Administrative Code sections 3701-29 - Sewage Treatment System Rules:

- |            |         |  |
|------------|---------|--|
| 3701-29-06 | (E) (1) | Shall be maintained in property working condition  |
|            | (E)(3)  | “No STS or GWRS or part thereof shall create a public health nuisance, as defined in section 3718.011 of the Revised Code, or safety hazard. No STS or GWRS or part thereof shall cause an exceedance of water quality standards for surface water or drinking water.” |

This case also pertains to Section 3718.011 of the Ohio Revised Code-Conditions under which a sewage treatment system causes a public health nuisance:

- |          |        |   |
|----------|--------|---|
| 3718.011 | (A)    | For purposes of this chapter, a sewage treatment system is causing a public health nuisance if any of the following situations occurs and, after notice by a board of health to the applicable property owner, timely repairs are not made to that system to eliminate the situation: |
|          | (A)(3) | An inspection conducted by, or under the supervision of the environmental   |

protection agency or a sanitarian registered under Chapter 4736 of the Revised Code documents that there is ponding of liquid or bleeding of liquid onto the surface of the ground or into surface water and the liquid has a distinct sewage odor, a black or gray coloration, or the presence of organic matter and any of the following:

(A)(3)(a)The presence of sewage effluent identified through a dye test;

This case was previously heard by the Board in October 2016 as a nuisance complaint. The owners have failed to take corrective actions to eliminate the complaint. Discussion followed.

**Mr. Gragg moved that a code violation exists at the property owned by Gary & Jessica Levine, 9119 Lake in the Woods Tr., Bainbridge Twp. Dr. Wynbrandt seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.**

**Mr. Gragg moved that the owners be required to cap and pump the septic tanks within 7 days of receipt of the Board order. This includes capping the end of the second septic tank and pumping the tanks until such time a new septic system is installed. A high-level visual alarm and audible alarm must be installed as well. A copy of a contract with a registered septage hauler for the pumping of the septic tanks must be submitted to this office along with the pumping receipts. Failure to follow this order will result in referral to the Prosecutor's office for legal action.**

V. Environmental Health Program Update

a. Pinnacle Woods

The orders are still being written by the prosecutor's office. We should have the documentation soon.

b. Camp Plast

Robyn Bull, Disease Surveillance Specialist provided a report to the Board. There was recently a meeting with the director of the camp. Preliminary findings were that the kitchen had multiple critical violations. As a result, the entire kitchen is being remodeled. In addition, kitchen staff will become ServSafe certified. The camp will not be permitted to open next year until they are inspected.

The pool is currently closed until next year. The health district staff will provide training on proper pool chemical procedures and daily logs.

The water samples taken at the camp were negative for E-Coli. The samples taken from the stream had very low levels of E-Coli, but none matched the Shiga-toxin present in the patients.

The camp will email all camp-goers about reporting any GI distress within two weeks of the camp opening.

Mrs. Bull reported that cleanup and decontamination has been completed. The camp has supplied an improvement plan.

c. USGS Study

Mr. Weisdack attended a meeting recently to discuss the USGS county-wide well monitoring program. Mr. Weisdack received a phone call from Commissioner Claypool indicating the Planning Commission had met later and they moved to have the well monitoring samples taken left often. The final plan is not ready, but the committee has asked Mr. Weisdack to review it once it is complete.

VI. Health and Wellness

a. Public Health Emergency Preparedness

Mrs. Andrews reported Tammy Spencer and Robyn Bull have been completing classes, workshops and activities for grant deliverables.

b. Disease Surveillance

There were 32 confirmed cases of communicable diseases during the month of July. Sixty-three percent were STDs.

c. Nursing Services

Mrs. Andrews stated that the nurses completed the CDC update on adolescent immunizations.

The 2017-2018 flu clinics are being planned based on statistics from the previous two years. Flu vaccine has been ordered. For the past 2 years, vaccine has not been delivered when VaxCare has promised, requiring us to cancel several flu clinics. As a result, we are not beginning flu clinics until early October.

Robin Pavlic, Secretary, attended Excel training and is teaching others what skills she learned. She has been creating spreadsheets for other staff members that have increased time efficiency.

Information has been distributed and reminders are being posted in the papers to alert the residents of the new immunization clinic schedule, which begins next month.

d. Grants

1. Public Health Emergency Preparedness (PHEP)

We received the first reimbursement for \$2,845.63.

2. Immunization Action Plan (IAP)

We have received \$2,364.35 since May for the grant and expect to receive \$2,614.46 more for the month of July.

3. Maternal Child Health (MCH)

This grant period is billed quarterly but will change to monthly billing for next grant period. We received \$10,453.00 since January. We are waiting for another \$3,475.00 to come. Mrs. Andrews has been in contact with the ODH Financial Analyst and grant consultant to resolve payment and GMIS issues.

VII. Accreditation

Mr. Weisdack reported that there is working currently being done on the Community Health Improvement Plan (CHIP).

VIII. Financial Report/Administration

Mr. Litke reported that he is reviewing the personnel policy and Board of Health Bylaws. Discussion followed regarding what the bylaws actually contain. Mrs. Whitright stated it would be helpful to know what the Board's actual duties and limitations are. Mr. Weisdack stated there had been bylaws adopted many years ago and need to be updated in compliance with the accreditation process. He and Mr. Litke and should have them completed soon

A copy of the entire insurance coverage has been requested from PEP. The insurance company had indicated that a copy would be sent within the week.

IX. Old Business

There was no old business.

X. New Business

Mr. Gragg moved 8.21.17-a to approve the supplemental appropriation increase for the Environmental Health Assistance Fund Other Expense (6036-053-901) in an amount not to exceed \$75,000.00. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

Mr. Gragg moved 8.21.17-b to approve the revenue certification adjustment for 6036 Environmental Health Assistant fund Other Revenue not to exceed \$25,000.00. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

Mr. Gragg moved 8.21.17-c to adopt Resolution 2017-4, a Resolution in support of Ohio Accreditation. Dr. Wynbrandt seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

Mrs. Whitright moved 8.21.17-d to approve the transfer of all EEOC and SPBR claims to Public Entities Pool of Ohio. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mr. Gragg, yes; Mrs. Whitright, yes; and Dr. Wynbrandt, yes.

XI. Other Business

Discussion was directed at the need for a permanent Environmental Health Director. Another round of advertising will be sent out to the professional contacts used for health districts.

XII. Meetings

**Regular Board of Health Meeting, Monday, September 18, 2017** at 5:00 p.m. in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XIII. Adjourn

As there was no further business to come before the Board, the meeting Mr. Gragg moved to adjourn the meeting at 5:38 p.m. Dr. Wynbrandt seconded the motion. Motion carried.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.  
Secretary of the Board

a