

Geauga County General Health District  
Board of Health Special Meeting Minutes  
November 9, 2016, 10:00 a.m.  
Courthouse Annex, 3<sup>rd</sup> Floor  
231 Main St., Chardon, OH 44024

I. Call to Order

Mr. Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 10:00 a.m.

Board members present: Mr. Timothy Goergen, President, Mrs. Christina Livers, Pro-Tem, and Mrs. Catherine Whitright. Mr. David Gragg was not present.

Staff members present: Robert Weisdack, Health Commissioner and Alta Wendell, Administrative Assistant

Others present: Katherine Jacob, Assistant Prosecuting Attorney.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Geauga County General Health District Review

Mr. Goergen explained that the purpose of the meeting was to discuss the review of the Geauga County Health District. He stated that the Board wants to do a compliance audit, which will be handled by an outside firm. Kate Jacob, Assistant Prosecuting Attorney did research to locate a firm to do the audit.

Ms. Jacob stated that since the Geauga County Prosecutor's office has a close working relationship with the Geauga County Health District staff, they felt it better to use an outside firm to do the review. Ms. Jacob stated that her office recommends Jeffrey Embleton of Mansour Gavin based on his experience in doing this sort of examination. He is also considered one the best attorneys in the business. He and his firm have done a great deal of business with Geauga County.

The Board discussed how long the review would take. Ms. Jacob suggested giving a budget maximum. If more was needed, the Board would be consulted before continuing.

The Board agreed with Ms. Jacob's recommendation to use Mr. Embleton's services.

Mr. Goergen asked that Mr. Weisdack and the staff be available for interviews during the audit. He also stated that personnel records would need to be available for review. Mr. Weisdack stated he had vacation scheduled, but would be flexible. Mr. Goergen asked that Mr. Weisdack have a schedule of vacation times for the staff available at the regular Board meeting on November 14, 2016.

Ms. Jacob will contact Mr. Embleton to obtain a start date.

**Mrs. Livers moved that the Board of Health hire Jeffrey Embleton as special legal counsel for the purpose of conducting a personnel policy compliance audit with the Geauga County Health District in an amount not to exceed \$20,000.00. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.** Mr. Goergen stated that Mr. Gragg had indicated he is in agreement with this decision.

Mr. Goergen stated that Ms. Jacob is reviewing an extension of Mr. Weisdack's contract. The initial extension would be a 4-6 month period and then will re-addressed after the review has been completed. Ms. Jacob will have the contract ready for the next regular Board meeting.

IV. Executive Session

**Mrs. Livers moved to go into Executive Session at 10:18 pm to discuss compensation of personnel and**

**the Health Commissioner's contract. Mrs. Whitright seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mrs. Whitright, yes.** The meeting reconvened at 11:12 a.m. Mr. Goergen stated that no action was being taken as a result of discussion in Executive Session.

V. Other Business

There was no other business.

VI. Meetings

**Regular Board of Health Meeting, Monday, November 14, 2016** at 7:45 pm in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

VII. Adjourn

As there was no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.  
Secretary of the Board

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