

Geauga County General Health District
Board of Health Meeting Minutes
May 19, 2014, 7:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 6:57 p.m.

Board members present: Mr. Timothy Goergen, President, Mrs. Christina Livers, Pro-Tempore, Mr. David Gragg and Dr. Janet O'Hara were present. Mr. J. David Benenati was not present.

Staff members present: Robert Weisdack, Health Commissioner, and Dan Mix, Personal Health Services Director.

Others present: Ron Dobay was present.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Appointment of Committee Members

The Board tabled the appointment of committee members.

IV. Approval of Minutes

Mrs. Livers moved to approve the minutes for the April 21, 2014 Board of Health meetings. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, abstain; and Mr. Gragg, yes.

V. Current Expenses/Financial Report

Mr. Gragg moved to approve the Current Expenses and Financial Reports, April 17, 2014 to May 8, 2014. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

VI. Variances

a. Rick Briggs

Ron Dobay, representative for Mr. Briggs, was present and sworn in by Mr. Goergen. Mr. Weisdack was also sworn in by Mr. Goergen and stated his experience.

Mr. Weisdack stated that this was a variance request by Rick Briggs for the property located at 19027 Claridon Troy Rd., Troy Twp. The request involves section 3701-29-10(D) of the Geauga County Household Sewage Disposal System Regulations, which states: "Lots with a 0-2% slope cannot install a leaching trench system." (Written background information was provided to the Board for consideration in this case.) Discussion followed.

Mr. Gragg moved to approve the variance request by Rick Briggs for the property located at 19027 Claridon Troy Rd., Troy Twp. The variance involves section 3701-29-10(D) that lots with a 0-2% slope cannot install a leaching trench system. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

VII. Environmental Health Program Update

a. Sewage Rules Update

A copy of House Bill 525 was shared with the Board. This bill was introduced by Representative Matt Lynch and declares that if the county commissioners do not agree with the sewage rules, they can direct the health district to go back to the old rules. At this point, the bill has not reached the floor. Mr. Weisdack is rallying his allies to get this bill passed.

b. General Information

Mr. Weisdack stated he has received information from the South Russell Village Mayor about the request by residents to install sanitary sewers in S. Russell Village. The final vote shows that the majority of the residents do not want sanitary sewers. South Russell Council passed a motion not to pursue sanitary sewers. Mrs. Livers complimented the Mayor and the Village Council with their management of this situation.

Mr. Weisdack and Joclynn Matzek attended Sunshine Law training recently. The training included information on records retention as well. Mr. Weisdack obtained a CD, which he offered to the Board. Mr. Goergen asked Mr. Weisdack to provide a 15-minute overview of the information he learned at the next Board of Health meeting.

Mr. Weisdack will be sending the Board a packet with all the cost analyses as well as the most recent version of the sewage rules showing the latest changes.

We recently were approached by a Kent State student requesting to shadow the health district employees. She is currently in the Environmental Health Program and needs 300 hours to meet her program requirements. The Board agreed to the internship.

Mr. Weisdack informed the Board he is working with the Auditor to separate the funds from the For Sale of Property program from the other sewage funds. We must have this in place once the new sewage rules become effective. The justification for the separation of funds is that sewage will become a state mandated program. The For Sale of Property program is not state mandated.

VIII. Personal Health Services Update

a. Public Health Emergency Preparedness

The Public Health Emergency staff conducted the Local Public Health System Assessment on April 24, 2014. There were approximately 60 participants from 40 different agencies in Geauga County. It was performed like an emergency operation. The assessment was conducted very well and with short notice. The final report will be completed at a later date.

b. Disease Surveillance

During the month of April, there was a suspected case of mumps. There has been no confirmation of the lab tests. In addition, we had one confirmed case and one suspected case of pertussis. It is difficult to get an accurate number of pertussis cases within the Amish population because they do not want to pay for the test.

To assist with the problem of the getting the Amish tested, we are working in conjunction with Geauga Hospital. They have agreed to pay for five tests per month for the Geauga County Health District as part of community outreach.

c. Nursing Services

During the month of April, the nursing staff provided two Amish Well Child Clinic, 6 children and adolescent immunization clinics, four Friday Morning Adult clinics and 4 Senior Center clinics. Included were physician visits for thirty-nine children, 393 vaccinations given to 111 children, thirty adult immunizations, six flu vaccinations, seven TB tests and 62 blood pressure screenings. The nurses also provided 74 vision screenings that resulted in providing glasses for 52 children. There were eleven newborn and nine BCMH home visits and one genetic screening as well. The staff nurses conducted six school visits, providing services to 235 students. Twenty-seven communicable disease investigations were conducted.

d. WIC

The WIC caseload for April was 747. This is a 1.5% decrease since March. This is a continued downward trend both locally and throughout the state.

Mr. Mix stated that the application for \$4,486.00 in additional funding has been submitted for the WIC FY2014 budget. This would bring the total award to \$194,302.00.

e. Administration

No discussion was held.

f. Accreditation

Mr. Mix attended a performance management workshop, which was held by the Ohio Public Health Association. There were approximately 100 people in attendance representing at least 60 health departments. Mr. Mix stated that the presentation was very informative and he left the meeting feeling encouraged about the accreditation process.

The Board was asked to approve hiring the Hospital Council of Northwest Ohio to organize and complete the Community Health Improvement Plan at a cost not to exceed \$16,000.00. The completion timeline would be from September 2014 to December 2014 with the final report to be finished no later than February 2015. The Board asked if a template could be made for the health assessment process showing the priorities of services. This would allow the health district to be able to choose what should be cut if funding was reduced. Mr. Weisdack and Mr. Mix said they would get answers for the Board.

IX. Old Business

a. Strategic Priorities

Mr. Mix distributed information to the Board. He explained that the Strategic Planning committee has identified five goals. These are issues that the committee feel are important and should be addressed.

Each goal has a strategy assigned and action step assigned. Mr. Mix reviewed these strategies and action steps with the Board. He added that this plan is a work in progress and will continue to be revised.

Mr. Goergen suggested getting a marketing major intern to do a video on the strategic plan. The video could provide a summary of the plan. The target audience would be employees and other stakeholders. Mr. Weisdack stated that it was a good idea. Mrs. Livers said that it could be costly, but would be something to consider in the future.

b. Records Retention Agreement

This agreement was written by the Assistant Prosecutor to allow the health district to use the Geauga County Records Center for our records storage and disposal. A copy was provided to the Board prior to the meeting. If the Board approves the agreement, Mr. Weisdack will present it to the Geauga County Commissioners for approval.

Mrs. Livers moved 5.14-a to approve the agreement with the Geauga County Commissioners to allow Geauga County Health District to utilize the Geauga County Records Center with a correction of a typo in paragraph 1 of the resolution. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

X. Executive Session

There was no need for Executive Session.

XI. New Business

Mr. Weisdack reviewed the evaluation process with the Board and the levels of compensation he is proposing. He requested that the Board allow him to revise the salary ranges to be in line with the Ohio Health Commissioner's Association salary ranges at a later date. Mr. Weisdack indicated that he has found it is very difficult to find any prospective employees at the current salary ranges. The Board agreed to the revision of the ranges after it has been reviewed with them.

Mr. Gragg moved 5.14-b to approve the 2014 salary increases for the Geauga County Health District staff as presented, effective beginning pay period #13. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Gragg moved 5.14-c to approve the hiring of the Hospital Council of Northwest Ohio to organize and complete the Community Health Improvement Plan at a cost not to exceed \$16,000.00. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

XII. Other Business

Mr. Weisdack advised the Board of a possible case he will be bringing before the Board next month. The case has to do with two homes on one lot.

XIII. Meetings

Regular Board of Health Meeting, June 16, 2014, 2014 at 7:00 pm in the meeting room at 470 Center St., Bldg. 8, Chardon, Ohio.

XIV. Adjournment

As there was no further business to come before the Board, **Mrs. Livers moved to adjourn the meeting at 8:44 p.m. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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