

Geauga County General Health District
Board of Health Meeting Minutes
March 18, 2014, 7:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 7:00 p.m.

Board members present: Mr. Timothy Goergen, President, Mrs. Christina Livers, Pro-Tempore, Dr. Janet O'Hara and Mr. David Gragg were present. Mr. J. David Benenati was not present.

Staff members present: Robert Weisdack, Health Commissioner and Michael Tusick, Registered Sanitarian.

Others present: Cody Garrett, Katie Garrett, Eric Meister, and Angela Selar.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Minutes

Mrs. Livers moved to approve the minutes for the February 18, 2014 regular Board of Health meeting. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, abstain; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

IV. Current Expenses/Financial Report

Mr. Gragg moved to approve the Current Expenses and Financial Reports, February 12, 2014 to March 13, 2014. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

V. Administrative Hearings

a. Cody & Kathryn Garrett

Cody & Kathryn Garrett were present and sworn in by Mr. Goergen. Mr. Tusick was also sworn in by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the property owned by Cody & Kathryn Garrett located at 11194 Madison Rd., Huntsburg Twp.

This case is based on section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations, which states, "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Mr. Goergen explained the For Sale of Property process to Mr. & Mrs. Garrett. Mrs. Garrett expressed concern at the cost of the evaluation. Mr. Goergen and Mr. Weisdack explained that the cost of the inspection is what it costs the Geauga County Health District to run the program. Mrs. Garrett asked for a copy of the cost analysis. Mr. Weisdack stated that it could be sent to them.

Mr. & Mrs. Garrett said their realtor told them they needed an inspection done, but did not specify that the Health District had to do it.

Mr. Weisdack also explained to Mr. & Mrs. Garrett that the type of system that was installed at their property requires an annual inspection as part of the requirement of the permit issued by the Ohio EPA.

More discussion ensued regarding the timeframe the homeowners would need to comply.

Mrs. Livers moved to table the Administrative Hearing for Cody & Kathryn Garrett, 11194 Madison Rd., Huntsburg Twp. until the April 21, 2014 meeting. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

b. Ronald & Christine Meister

Eric Meister (son) was present and sworn in by Mr. Goergen. Mr. Tusick was sworn in again by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the property owned by Ronald & Christine Meister located at 7873 Mulberry Rd., Chester Twp. This case is in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations which states, "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Mr. Meister stated he was the one who actually purchased the home through the Sheriff sale. He indicated that due to the snow, he has been unable to get the drawing completed. He stated he was unsure whether the system would pass due to the systems age. He indicated he would get a drawing done and find the discharge point within the next 30 days.

Mrs. Livers moved to table the Administrative Hearing for Ronald & Christine Meister, 7873 Mulberry Rd., Chester Twp. until the April 21, 2014 meeting. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

c. Mladen & Angela Selar

Angela Selar was present and sworn in by Mr. Goergen. Mr. Tusick was sworn in again by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the property owned by Mladen and Angela Selar located at 10379 Thwing Rd., Chardon Twp. This case is in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations which states, "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Mrs. Selar stated she knew that the system must be inspected but does not have a drawing of the system. She indicated that the home transferred several times in the past few years and wondered why an inspection wasn't done at that time.

She indicated that she has had an installer out to locate components within the past few days and would need some time to get the drawing done.

Mrs. Livers moved to table the Administrative Hearing for Mladen & Angela Selar, 10379 Thwing Rd., Chardon Twp. until the April 21, 2014 meeting. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

d. Sally Previte, James & Tina Layne, Brandon & Tamera Grada & Joseph Previte

None of the above mentioned were present. Mr. Tusick was sworn in again by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the properties owned by Sally Previte, 8101 Bainbridge Rd., Bainbridge Twp., James & Tina Layne, 11361 Clay St., Huntsburg Twp., Brandon & Tamera Grada, 15508 Moseley Rd., Thompson Twp., and Joseph Previte, 12839 Old State Rd., Claridon Twp.

These cases are based on the failure to have a For Sale of Property Evaluation conducted at the time of property transfer as per Section 3701-29-22 (A) of the Geauga County Household Sewage Disposal System Regulations which states: "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary any corrective actions(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Mr. Gragg moved that a code violation exists on the properties owned by Sally Previte, 8010 Bainbridge Rd., Bainbridge Twp., James & Tina Layne, 11361 Clay St., Huntsburg Twp., Brandon & Tamera Grada, 15508 Moseley Rd., Thompson Twp., and Joseph Previte, 12839 Old State Rd., Claridon Twp. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Dr. O'Hara moved that Sally Previte, 8010 Bainbridge Rd., Bainbridge Twp., James & Tina Layne, 11361 Clay St., Huntsburg Twp., Brandon & Tamera Grada, 15508 Moseley Rd., Thompson Twp., and Joseph Previte, 12839 Old State Rd., Claridon Twp. be required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

VI. Environmental Health Program Update

a. Sewage Rules Update

Mr. Weisdack stated that there has been no news from ODH about the proposed sewage rules. There are rumors that the implementation date would be in August or even possibly not until 2015.

Mr. Weisdack and the staff reviewed the rules completely. There are several sections that may need Board decision. Mr. Weisdack stated he wanted to be prepared for the implementation of these rules. Depending on the decisions made by the Board, more staff may need to be hired.

Mr. Weisdack reviewed the number and types of sewage disposal permits issued to date.

b. General Information

Mr. Weisdack stated that we recently had a survey of the pool and state camp programs. When the fees were adopted many years ago, the State fee was included. This was not the proper way to adopt the fees, so the Board was asked to re-adopt the pool and state camp fees.

The Board was asked to approve the appointment of Tammy Spencer to act as the Geauga County Public Information Officer. This is to fill a position that recently became vacant. This would be only three or four times per year.

The Board of Health is being asked to sign an MOU for the Phase 2 Stormwater program. EPA is requiring each county to have a stormwater plan. There are several different agencies that would be involved in this plan, including the health district. Mr. Weisdack received the MOU just a few days ago.

After review of the MOU, Mr. Weisdack stated he did not agree with the section indicating what role the health district would play. The Board discussed the fact that there was not enough time to review the document and confer about it as a Board.

VII. Personal Health Services Update

a. Public Health Emergency Preparedness

The staff continues to attend the Regional MMRS meetings each month. Regional funding is providing for two immunization storage carts that will be used for two primary PODS.

The 2015 PHEP funding appears to be fairly flat. We will be submitting our PHEP RFP by March 21, 2014.

The health district is working with DES on updating the county mitigation plan. Beginning at the end of March, the Geauga County Health District will be part of the planning team for the special needs population.

The budget for FY2015 is being prepared. Tentatively, base funding will reflect a 6.7% decrease from 2014 and 18.2% from our portion of the award.

b. Disease Surveillance

Disease cases remain low, including flu.

c. Nursing Services

During the month of February, the nursing staff provided two Amish Well Child Clinic, five children and adolescent immunization clinics, four Friday Morning Adult clinics and three Senior Center clinics. That included physician visits for 35 children, 368 vaccinations given to 109 children, 27 adult immunizations, 25 flu vaccinations, 25 TB tests and 34 blood pressure screenings. The nurses also provided 48 vision screenings that resulted in providing glasses for 34 children. There were nine newborn and five BCMH home visits as well. Sixteen communicable disease investigations were conducted.

d. WIC

The WIC caseload for February was 765. This is a 1.7% increase since January.

e. Administration

The Board was asked to approve the payment of finance charges to NeoPost. The auditor is asking that the Board make a specific motion stating "finance charges and late fees (other debits)" before they will pay the bill.

f. Accreditation

The Strategic Planning Committee continues to meet weekly as part of our accreditation preparation and ODH standards program.

On April 24, 2014 we will conduct our National Public Health Performance Standards assessment (NPHPSP). This assessment involves a large number of public and private agencies that deliver public health services to residents. This assessment is a CDC and NACCHO instrument that has been used for the past 8 years by local health departments. The Board members were encouraged to attend.

The Geauga County Health District has received a \$5,000.00 grant from the Ohio Public Health Partnership for accreditation readiness and continuous quality improvement. The Board was asked to the contract with OPHP and to approve the budget as well.

VIII. Old Business

a. Preliminary HDAC Meeting

Mr. Weisdack reported that the meeting was held March 3, 2014 with approximately seven people in attendance. There were no recommended changes to the 2015 Geauga County Health District budget.

b. Resolution 2014-1- Final Approval of the 2015 Geauga County Health District Budget

Mrs. Livers moved 3.14-a to adopt Resolution 2014-1 approving the 2015 Geauga County Health District Budget as presented. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

IX. Executive Session

Mrs. Livers moved to adjourn for Executive Session at 9:32 pm to discuss the Health Commissioner's evaluation. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

X. New Business

Mr. Gragg moved 3.14-b to approve the renewal of the agreement with the University of Pittsburgh National Retail Data Monitor (NRDM) Agreement. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Goergen stated that Chrysler was recently purchase by a foreign company and the residents may not be happy with the Geauga County Health District purchasing vehicles from a foreign company.

Mrs. Livers moved to table the approval of the purchase of three vehicles from the Board of Health fund. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved to table the approval of the purchase of four vehicles from the Sewage fund. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 3.14-e to approve the out of state travel for Herb Shubick and possibly two other MRC volunteers to travel to Atlanta, Georgia for MRC training. Travel will be paid from the MRC budget. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 3.14-f to adopt Resolution 2014-2 authorizing payment to NeoPost for finance charges and late fees in an amount not to exceed \$100.00. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 3.14-g to approve the contract with the Ohio Public Health Partnership for accreditation-readiness projects. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 3.14-h to approve the NPHPSP budget not to exceed \$5,000.00. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Gragg moved 3.14-i to allow Tammy Spencer to act as the county PIO (at the most 3-4 times per year). Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 3.14-j to approve the first reading of proposed swimming pool fees according to 3709.09 of the Ohio Revised Code. Public Pools and Spas: Swimming pool only, \$200.00; Spa only, \$200.00; Special Use Pool, \$200.00; School/Gov't., \$172.00 and State Camps: 50 or less sites, \$72.00; More than 50 sites, \$72.00 plus \$1.00 for each site above 50. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 3.14-k to approve the Phase 2 Stormwater Memorandum of Understanding. Mr. Gragg seconded the motion. Motion failed with a roll call vote. Mr. Goergen, no; Mrs. Livers, no; Dr. O'Hara, no; and Mr. Gragg, no.

Mrs. Livers moved 3.14-l to approve the 4% salary increase for Robert Weisdack, Health Commissioner, retroactive to January 1, 2014. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

XI. Other Business

There was no other business.

XII. Meetings

Annual HDAC Meeting, March 25, 2014 at 7:00 pm in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

Special Board of Health Meeting, Tuesday, April 01, 2014 at 5:30 pm in the meeting room at 470 Center St., Bldg. 8, Chardon, Ohio.

Regular Board of Health Meeting, Monday, April 21, 2014 at 7:00 pm in the meeting room at 470 Center St., Bldg. 8, Chardon, Ohio.

XIII. Adjournment

As there was no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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