

Geauga County General Health District
Board of Health Meeting Minutes
October 21, 2013, 7:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 7:00 p.m.

Board members present: Mr. Timothy Goergen, President; Mrs. Christina Livers, Pro-Tempore and Mr. David Gragg were present. Dr. O'Hara arrived after the approval of Current Expenses. Mr. J. David Benenati was not present.

Staff members present: Robert Weisdack, Health Commissioner, Dan Mix, Personal Health Services Director and Michael Tusick, Registered Sanitarian.

Others present: Jack Sutcliffe, John Krissing, Joe Constant, Kate Ignaut, Sylvia Debick, John Debick, Victoria Salteris, and Jeff Baker.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Minutes

Mrs. Livers moved to approve the minutes for the September 24, 2013 regular Board of Health meeting as presented. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

IV. Current Expenses/Financial Report

Mr. Gragg moved to approve the Current Expenses and Financial Reports, September 12, 2013 to October 16, 2013. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

V. Administrative Hearings

a. John & Sylvia Debick, Jason & Katherine Ignaut

Katherine Ignaut and John & Sylvia Debick were present and sworn in by Mr. Goergen. Mr. Weisdack was sworn in by Mr. Goergen and stated his experience.

Mr. Weisdack stated that this is an alleged code violation to the properties owned by John & Sylvia Debick, 60 Maple Hill Dr., S. Russell Village and Jason & Katherine Ignaut, 64 Maple Hill Dr., S. Russell Village.

Section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations states, "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed. These cases were tabled from the May 2012, and February and September 2013 meetings.

Mr. Weisdack stated he has spoken to S. Russell Village Mayor Matt Brett and also Gerry Morgan with the Department of Water Resources about these cases and whether sanitary sewers were planned for the area in the near future.

Mayor Brett indicated that the council will support what the residents decide but it would have to be a compelling majority vote for them to consider sewers. At the last vote, the majority did not want sanitary sewers.

Gerry Morgan, Assistant to the Director of the Department of Water Resources has stated there is nothing in the works for sanitary sewers and even if there were, it would be years before any work would actually begin there.

Mr. Weisdack stated he recommends that the Board move on these cases as recommended by the Environmental Health staff.

Mrs. Debick thanked the Board for hearing their case and stated they understood that a decision must be made. She indicated they would continue toward getting sanitary sewers installed in their neighborhood. They still would like an extension from the Board of Health.

Mrs. Livers stated that it is the responsibility of the Board to act on these cases in a timely manner. This particular issue has gone on for more than 18 months.

Mr. Gragg moved that a code violation exists on the properties owned by John & Sylvia Debick, 60 Maple Hill Dr., S. Russell Village and Jason & Katherine Ignaut, 64 Maple Hill Dr., S. Russell Village. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved that John & Sylvia Debick, 60 Maple Hill Dr., S. Russell Village and Jason & Katherine Ignaut, 64 Maple Hill Dr., S. Russell Village be required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

- b. Chuck Cattell, Nathan Anderson, Race Morton, Justin & Brianna Lasich, Sandra Pavick, and Aaron Gingerich

None of the above mentioned were present. Mr. Tusick was sworn in by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the properties owned by Chuck Cattell, 11505 Bass Lake Rd., Munson Twp., Nathan Anderson, 9151 Kile Rd., Montville Twp., Race Morton, 6155 Ledge Rd., Thompson Twp., Justin & Brianna Lasich, 11080 Madison Rd., Montville Twp., Sandra Pavick, 11505 Oak Rd., Newbury Twp., and Aaron Gingerich, 16430 Swine Creek Rd., Middlefield Twp.

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Mrs. Livers moved that a code violation exists on the properties owned by Chuck Cattell, 11505 Bass Lake Rd., Munson Twp., Nathan Anderson, 9151 Kile Rd., Montville Twp., Race Morton, 6155 Ledge Rd., Thompson Twp., Justin & Brianna Lasich, 11080 Madison Rd., Montville Twp., Sandra Pavick, 11505 Oak Rd., Newbury Twp., and Aaron Gingerich, 16430 Swine Creek Rd., Middlefield Twp. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Gragg moved that Chuck Cattell, 11505 Bass Lake Rd., Munson Twp., Nathan Anderson, 9151 Kile Rd., Montville Twp., Race Morton, 6155 Ledge Rd., Thompson Twp., Justin & Brianna Lasich, 11080 Madison Rd., Montville Twp., Sandra Pavick, 11505 Oak Rd., Newbury Twp., and Aaron Gingerich, 16430 Swine Creek Rd., Middlefield Twp. be required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

VI. Environmental Health Program Update

- a. Sewage Update

The second review of the proposed sewage rules was due out in September, but they have not been released. Mr. Weisdack stated that some of the legislators are not pleased with the rules, so there may be some changes. Mr. Weisdack stated he would continue to work towards getting the proposed new rules blocked.

Mr. Weisdack reviewed the number of sewage disposal system permits that have been issued to date. The For Sale of Property program is keeping the staff busy. Mr. Weisdack stated that he is still looking for a sanitarian to add to the staff to help alleviate some of the workload.

We have received a notice that a survey of the Private Water Systems program will be done by ODH in November 2013.

VII. Personal Health Services Update

a. Public Health Emergency Preparedness

The next Strategic National Stockpile review is scheduled for March 2014. This review will be done by ODH.

The Board was asked to approve a contract with the Cuyahoga County Board of Health for the Cities Readiness Initiative grant. They were also asked to approve the budget in an amount of \$15,085. The funding is at the same level as the past two years.

The Board was asked to approve a renewal of a MOU with the Hospice of Western Reserve to provide assistance during medical surges related to emergency preparedness response.

b. Disease Surveillance

Mr. Mix stated that there were 31 communicable disease investigations during September.

c. Nursing Services

During the month of September, the nursing staff provided two Amish Well Child Clinics, 6 children and adolescent immunization clinics, four Friday-Morning Adult clinics and four Senior Center clinics. That included physician visits for 35 children, 492 vaccinations given to 163 children, 24 adult immunizations, 159 flu vaccinations, zero TB tests and 61 blood pressure screenings. The nurses also provided 24 vision screenings that resulted in providing glasses for 17 children. There were 11 newborn and 4 BCMH home visits and 4 school visits as well.

Mr. Mix stated that the reason that there were no TB tests given in September is due to a shortage of the skin test agent. The shortage is due to increased demand and production delays. We are allowed to order only one- ten dose vial per month.

Last year we lost the IAP grant due to ODH's decision not to fund any grant less than \$30,000.00. Funds had been decreasing annually and the total award had fallen to \$26,000.00. ODH urged local health districts to partner with other departments. We have partnered with Lake and Ashtabula Counties for the FY2014 IAP grant. The Board was asked to approve the IAP budget for \$25,654.00.

d. WIC

The WIC caseload was 847.

Ohio WIC was in jeopardy as a result of the federal government shutdown. Due to a contingency plan by Ohio WIC, they had funding to cover operations and food into November.

The Board was asked to approve a revised FY2014 budget for WIC. The revised budget includes an additional \$5,656.00 which will be used for personnel and contract labor. Staffing has been rearranged for a part-time clerk.

e. Administrative

The Board was asked to approve a revision to the personnel policy manual, which pertains to the FMLA section. In March 2013, the FMLA was revised by Congress to include language for qualifying leaves for active armed service members, including family members of those called to active service or injured during active service and for a period up to 5 years after discharge from service. This extensive revision will increase the FMLA section from 1.5 pages to 13 pages.

VIII. Old Business

a. Levy

Mr. Weisdack provided information to the Board about the levy. There have been resolutions of support from the City of Chardon and most of the townships and villages within the county. Most of the speaking engagements have been completed. Mr. Weisdack thanked Mr. Gragg and Mrs. Livers for their help.

To date, approximately 1400 letters have been mailed to the absentee voters. Mr. Weisdack stated that the levy ads are being worked up now and will go into several different local papers.

We have had limited funds to use on the levy, but have received in-kind contributions from many people. Mr. Weisdack expressed his gratitude to those who donated both monetarily and with in-kind contributions.

The levy signs are being distributed throughout the county.

b. Accreditation

HB59 mandated that all local health departments be accredited by 2018 and must demonstrate readiness by July 2016. The three basic requirements include a community health assessment, a department strategic plan and a community health improvement plan. The strategic plan must be tied back to the improvement plan for the community and also the department. We conducted a community assessment in 2011 that was published in 2012. Those plans are good for five years. A national public health performance standard program and assessment is the next step. This is an assessment of the public health system. A student from KSU will be conducting that assessment in the spring of 2014.

Plans will be worked on throughout the fall this year.

Mr. Mix is taking a class this fall at KSU on strategic planning and management to help understand this process.

Mr. Mix asked for two volunteers from the Board to sit on a committee that is required. Mrs. Livers volunteered as well as Dr. O'Hara to be on the committee.

IX. Executive Session

Mrs. Livers moved to adjourn for Executive Session at 8:27 pm to discuss personnel. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes. Meeting reconvened at 8:45 pm.

X. New Business

Mrs. Livers moved 10.13-a to approve the contract with the Cuyahoga County Board of Health for the Cities Readiness Initiative for 2014. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Gragg moved 10.13-b to approve the Cities Readiness Initiative 2014 budget in an amount not to exceed \$15,095.00. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Gragg moved 10.13-c to approve the Immunization Action Plan 2014 budget in an amount not to exceed \$25,654.00. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 10.13-d to approve the participation in the Geauga Commissioner's health insurance program for 2014 and continue employee contributions for those participating in the wellness program at the same rate as 2013. Rates will be increased to match the Geauga BOCC rates for those not participating in the wellness program. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Gragg moved 10.13-e to approve the adoption of Section E: Benefits;- Leave Without Pay; Family and Medical Leave Act and rescind any previous versions. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Gragg moved 10.13-f to approve the renewal of the Memorandum of Understanding with Hospice of Western Reserve to provide bereavement services during a disaster response. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Gragg moved 10.13-g to approve the cancellation of service with Alltel and change to Verizon Wireless for cell phone service, pending prosecutor's approval. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Gragg moved 10.13-h to approve the WIC 2014 budget revision in an amount not to exceed \$189,816.00. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 10.13-i to approve the hiring of a financial coordinator. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

XI. Other Business

There was no other business.

XII. Meetings

Regular Board of Health Meeting, Monday, November 18, 2013 at 7:00 pm in the meeting room at 470 Center St., Bldg. 8, Chardon, Ohio.

XIII. Adjournment

As there was no further business to come before the Board, the meeting adjourned at 8:50 pm.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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