

Geauga County General Health District
Board of Health Meeting Minutes
May 23, 2013, 7:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President Pro-Tempore, called the monthly meeting of the Geauga County Board of Health to order at 7:00 p.m.

Board members present: Mr. Timothy Goergen, Mrs. Christina Livers, and Mr. David Gragg were present. Mr. J. David Benenati and Dr. O'Hara were not present.

Staff members present: Robert Weisdack, Health Commissioner, Dan Mix, Personal Health Services Director, Michael Tusick, Registered Sanitarian, and Herb Shubick, Registered Sanitarian.

Others present: Ronald Dobay, Roy Detweiler, Herb Shubick and Rosie Bertovic.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Minutes

Mrs. Livers moved to approve the minutes for the April 15, 2013 regular Board of Health meeting as presented. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

IV. Current Expenses/Financial Report

Mrs. Livers moved to approve the Current Expenses and Financial Reports, April 11, 2013 to May 8, 2013. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

V. Environmental Health Program Update

a. Sewage Update

Mr. Weisdack reviewed the number and type of permits issued to date. There has been an increase of the number of permits in comparison to last year. For Sale of Property evaluation requests have also increased.

Mr. Weisdack and Mr. Tusick recently had a meeting with the Trumbull County Environmental Health Director and the Trumbull County Health Commissioner. There was some discussion regarding Geauga County possibly doing some inspections for them. Mr. Weisdack provided information for the Board to consider. After discussion, the Board stated that since the Geauga County Health District is already short of staff, that the request should be declined.

Mr. Weisdack and Herb Shubick recently provided testimony in regards to House Bill 59. Mr. Weisdack provided the Board with a copy of his testimony. This bill includes requiring accreditation of all health departments as well as other issues that could be detrimental to local health districts. Senator Burke, the writer of the bill, apologized to Mr. Weisdack for contents of the bill. He stated it was not their original intention. They trusted someone else to draft the bill.

Mr. Weisdack stated that most of the items on the agenda at the Health Commissioners meeting were related to accreditation.

Mrs. Livers moved that the Geauga County Board of Health adopt a resolution of opposition to HB59 and particularly the mandatory accreditation of all health departments. Mr. Gragg seconded the

motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes. Mrs. Livers asked that the resolution be submitted to Senator Burke.

b. General Information

The Geauga County Archivist approached Mr. Weisdack regarding records retention. Under the Ohio Revised Code, the health district must have its own records commission. This commission would consist of three members, which would include a representative from the prosecutor's office, the health commissioner and a Board of Health member.

Mr. Weisdack reported that three vehicles have been purchased. Two cars were purchased from the Geauga County Engineers. They were in very good condition with low miles. The third vehicle was a new pickup truck.

Mr. Weisdack discussed the levy with the Board. The repercussions of mandatory accreditation, grant cuts and other State mandatory requirements would be devastating to the Geauga County Health District budget. The Board was asked to adopt a resolution for .2 mill in case there is great resistance to the .3 mil.

The Geauga County Sheriff's office has asked Mr. Weisdack to apply to be part of the dangerous wild animal response committee. Mr. Weisdack is waiting for notification of whether his application was accepted. The Board expressed their concern that being on this committee would take away from his core duties as well as the financial impact on the health district's already-stretched budget. They agreed for Mr. Weisdack to sit on the committee as long as it meets no more than once per month.

VI. Variance

a. Roy Detweiler

Ronald Dobay and Roy Detweiler were present and sworn in by Mr. Goergen. Mr. Tusick was sworn in and stated his experience.

Mr. Tusick stated that this was a variance request by Roy Detweiler for the property located at 15945 Burton Windsor Rd., Middlefield Twp. The request involves section 3701-29-02(C) of the Geauga County Household Sewage Disposal System Regulations, which states: "Each household sewage disposal system shall serve one dwelling on an individual lot and shall be properly maintained and operated by the owner. All the sewage from the dwelling shall discharge into the system." (Written background information was provided to the Board for consideration in this case) Discussion followed.

Mrs. Livers moved to accept the recommendation of the Environmental Service staff to approve the variance request for the property owned by Roy Detweiler located at 15945 Burton Windsor Rd., Middlefield Twp. as presented. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

VII. Administrative Hearings

a. Rosika Bertovic

Rosika Bertovic was present and sworn in by Mr. Goergen. Mr. Tusick was sworn in again by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the property owned by Rosika Bertovic, 17536 Hosmer Rd., Parkman Twp.

This case is in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations that states, "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Ms. Bertovic explained that she thought the inspection was done, but found out recently it was not. Mr. Tusick explained the procedure and what she would need to do before the inspection could be conducted. Ms. Bertovic asked for extra time to get the work done and have the inspection completed.

Mrs. Livers moved to table the Administrative Hearing involving Rosika Bertovic, 17536 Hosmer Rd., Parkman Twp. for 60 days. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

b. Jamie Lukas

Jamie Lukas was not present. Mr. Tusick was sworn in again by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the property owned by Jamie Lukas located at 9822 Broadway Dr., Auburn Twp. This case is in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations that states, "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Mrs. Livers moved that a code violation exists on the properties owned by Jamie Lukas, 9822 Broadway Dr., Auburn Twp. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

Mr. Gragg moved that Jamie Lukas, 9822 Broadway Dr., Auburn Twp. be required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

VIII. Personal Health Services Update

a. Public Health Emergency Preparedness

The staff attended the SNS Training conducted by ODH and CDC to review the dispensing process.

The staff also participated in the ODH Foodborne Workshop Training at the Ashtabula County Health Department and then conducted a Foodborne Outbreak Exercise with many local, regional and State partners.

The score for our CRI assessment was 96 out of 100. We received this same score last year. Improvement is needed in our medical countermeasure dispensing plans. These improvements would require more staffing and management at the POD sites.

The Board was asked to approve the PHEP 2014 budget in an amount not to exceed \$94,306.00. This amount is subject to approval since ODH is preparing for an 8% cut in funding.

b. Nursing Services

The nursing staff provided two Amish Well Child Clinics, 6 children and adolescent immunization clinics and 4 Friday-Morning Adult clinics. That included physician visits for 34 children, 477 vaccinations given to 130 children, 17 adult immunizations, 2 TB tests and 74 blood pressure screenings. The nurses also provided 37 vision screenings that resulted in providing glasses for 24 children. There were 12 newborn and 13 BCMH home visits as well. Two staff members participated in a health fair at Kinetic.

The Board was asked to renew a contract with UH Medical Practices to provide physician services at CFHS well child clinics for FY 2013. The rate would be \$100.00 per hour, not to exceed \$9,600.00. this contract provides direct care services for Geauga children under two years old, which may not get this important examination without this grant program.

c. WIC

The WIC caseload for April was 821, which is a 1% decrease from March.

Ohio WIC continues to see lower caseloads across the state. It is being attributed to a decrease in the birth rate in Ohio and the expansion of the SNAP program. WIC expects an increase in caseload in 2014 due to large funding decreases for SNAP.

The Board was asked to approve a FY2013 WIC budget revision for \$189,816.00, which is an additional \$5,656 over the current budget. This increase is due to a reallocation of Ohio WIC grant funds.

The Geauga WIC will be participating in the Farmers Market program again this year. WIC participants will be able to purchase fresh produce at markets with their WIC Farmers Market coupons.

The FY2014 budget is being prepared. The funding level will be the same as FY2013.

IX. Old Business

a. Proposed Temporary Park-Camp Fee (3rd and final reading)

Mrs. Livers moved 5.13a to adopt the third and final reading of the proposed Temporary Park-Camp fee of \$75.00 per event, effective June 10, 2013. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

b. Resolution 5-2013- Levy

Mrs. Livers moved 5.13-b to adopt resolution 5-2013 requesting to put a .2 mill levy on the ballot for the November 5, 2013 election. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

X. Executive Session

Mr. Gragg moved to adjourn for Executive Session at 8:35 pm to discuss pending litigation, personnel and Health Commissioner's evaluation. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes. The meeting reconvened at 9:40 pm. Mr. Goergen stated there would be two actions because of discussion during executive session and two items that will be tabled until next month.

XI. New Business

Mrs. Livers moved to appoint Dan Mix as temporary Fiscal Coordinator for the Board of Health for the next six months and temporarily for that time period increase his salary by 12% effective March 1, 2013, payroll #5. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

Mrs. Livers moved to appoint Nancy Tvergyak as temporary Fiscal Coordinator assistant for the next six months and temporarily for that time period increase her salary by 2.5% effective May 1, 2013, payroll #9. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

The Board tabled the salary increases for the health district staff until next month.

Mrs. Livers moved 5.13-d to establish a Geauga County Health District Records Commission to oversee the health district's records retention schedule. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

Mr. Gragg moved 5.13-e to appoint Christina Livers to the Geauga County Health District Records Commission. This commission will also include Mr. Weisdack and a representative from the prosecutor's office. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

Mr. Gragg moved 5.13-f to acknowledge the resignation of Amy Ribar-Yu Resignation effective May 3, 2013. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes;

Mrs. Livers, yes; and Mr. Gragg, yes.

Mr. Gragg moved 5.13-g to approve the contract renewal with University Hospital Medical Practice for physician services at CFHS well child clinics at \$100.00 per hour, not to exceed \$9,600.00 for FY 2014. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

Mr. Gragg moved 5.13-h to approve the advertising and hiring of a Registered Sanitarian or Sanitarian-in-Training within the current salary range, commensurate with experience. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

Mr. Gragg moved 5.13-i to approve an affiliation agreement with Ursuline College to allow our nursing staff to work as preceptors with Master-level nursing students providing practical public health, pending prosecutor's approval. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

Mr. Gragg moved 5.13-j to approve the FY2013 WIC budget revision in an amount not to exceed \$189,816.00. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

XII. Other Business

Mr. Weisdack has received letters from residents supporting the fight against the sewage rules. The residents have sent these letters also to their State representatives. The Farm Bureau is also supporting the Geauga County Health District.

XIII. Meetings

Regular Board of Health Meeting, Monday, June 17, 2013 at 7:00 pm in the meeting room at 470 Center St., Bldg. 8, Chardon, Ohio.

XIV. Adjournment

As there was no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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