

Geauga County General Health District  
Board of Health Meeting Minutes  
December 16, 2013, 7:00 p.m.  
Geauga County Health District Office  
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President, called the monthly meeting of the Geauga County Board of Health to order at 7:00 p.m.

Board members present: Mr. Timothy Goergen, President, Mrs. Christina Livers, Pro-Tempore and Mr. David Gragg were present. Dr. O'Hara arrived at 7:12 pm. Mr. J. David Benenati was not present.

Staff members present: Robert Weisdack, Health Commissioner, and Dan Mix, Personal Health Services Director.

Others present: There were no other people in attendance.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Minutes

**Mrs. Livers moved to approve the minutes for the November 18, 2013 regular Board of Health meeting with one correction. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.**

IV. Current Expenses/Financial Report

**Mr. Gragg moved to approve the Current Expenses and Financial Reports, November 15, 2013 to December 11, 2013. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.**

V. Environmental Health Program Update

a. Sewage Update

Mr. Weisdack submitted his comments to the Ohio Department of Health. There is no word when ODH is going to review the comments that were submitted. The rules are to become effective March 1, 2014.

Mr. Weisdack reviewed the number and type of sewage system permits issued to date.

b. Private Water Systems Survey

The Private Water Systems survey was cancelled. The survey will be rescheduled once we receive our files back from the scanning company.

c. General Information

Mr. Weisdack will be attending a meeting for Chester Zoning on December 18, 2013. They are proposing to change their zoning regulations and asked Mr. Weisdack to comment on outdoor wood-fired burners and cemeteries.

VI. Personal Health Services Update

a. Public Health Emergency Preparedness

The staff conducted security assessments of West Geauga and Kenston High School as part of our Strategic National Stockpile plan. Both high schools are PODs used during an emergency response.

b. Disease Surveillance

Mr. Mix reported that the disease reports continue averaging approximately 12 reports per month. Flu activity is mild in our area and sporadic throughout the rest of the state. We are continuing to give flu vaccines at the Friday morning clinics.

Cases of Shigella and Campylobacter are on the rise throughout the area. Geauga has a few cases of Campylobacter but no Shigella to date.

The FORT group will be meeting again to discuss organizing a tabletop exercise for the staff. They attended a regional infection control meeting at Summit County Health on December 11, 2013.

c. Nursing Services

During the month of October, the nursing staff provided two Amish Well Child Clinics, five children and adolescent immunization clinics, four Friday Morning Adult clinics and three Senior Center clinics. That included physician visits for 28 children, 469 vaccinations given to 182 children, 27 adult immunizations, 148 flu vaccinations, 29 TB tests and 41 blood pressure screenings. The nurses also provided 24 vision screenings that resulted in providing glasses for 18 children. There were eight newborn and eight BCMH home visits as well.

The staff held three off-site TB clinics at Kent State, Joy's Place and Amelia Grace assisted living home.

The Board was asked to approve a revised agreement and contract with Geauga County Job and Family Services to provide communicable disease and vaccination screenings for foster children being placed at \$40.00 per consultation.

d. WIC

The WIC caseload for November was 804. This is a 2.5% decrease since October. Weather played a factor in almost three-dozen no-shows, but they have been rescheduled.

e. Administration

The new financial coordinator continues to do well.

VII. Old Business

a. Accreditation

As part of HB59, all Board members are required to have one CEU. Mr. Mix has obtained a training CD from the Ohio Association of Board of Health and will schedule two half-hour sessions which will take place during regular Board meetings.

Mr. Mix finalized the plan for developing our strategic plan, which is a requirement of accreditation preparedness. We will need to form an internal committee. We will receive outside guidance from the Dean of the College of Public Health at Kent State University.

We are working on conducting the National Public Health Standards program in April 2014. Community members and agencies will be invited to attend. Mrs. Livers suggested inviting the Rotaries and Salvation Army to attend.

b. Levy

Mr. Weisdack stated that we received certified results from the Board of Elections. The closing finance paperwork has been submitted to the Board of Elections. There is a small balance left. The account will be left open for now.

The Ohio Department of Health has stated they will be providing vaccines for the uninsured/underinsured free of charge. This will cover 78% of our clients. Approximately 12% of the clients are privately insured. We are working with VaxCare to provide vaccine for those clients. If VaxCare will agree, that will eliminate the need for us to use Board of Health funds to purchase vaccine and use valuable staff time to bill insurance companies.

Based on this information, Mr. Weisdack does not feel that a new levy would need to be pursued at this time.

VIII. Executive Session

Executive Session was not held.

IX. New Business

**Mrs. Livers moved 12.13-a to approve the 2014 Geauga-Trumbull Solid Waste Contract renewal in an amount not to exceed \$15,000.00. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mrs. Livers moved 12.13-b to acknowledge the retirement of Judi Howard, Environmental Health Secretary effective May 1, 2014. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Gragg moved 12.13-c to approve the advertising and hiring of a secretary within the approved salary range. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mrs. Livers moved 12.13-d to approve the contract with Jobs & Family Services to provide Well Child exams at a rate of \$40.00 per visit. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Gragg moved 12.13-e to approve the vendor agreement with Jobs & Family Services for one year. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

X. Other Business

There was no other business.

XI. Meetings

**Regular Board of Health Meeting**, Tuesday, January 21, 2014 at 7:00 pm in the meeting room at 470 Center St., Bldg. 8, Chardon, Ohio.

XII. Adjournment

As there was no further business to come before the Board, the meeting adjourned at 8:12 pm.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.  
Secretary of the Board

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