

Geauga County General Health District  
Board of Health Meeting Minutes  
April 15, 2013, 7:00 p.m.  
Geauga County Health District Office  
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President Pro-Tempore, called the monthly meeting of the Geauga County Board of Health to order at 7:00 p.m.

Board members present: Mr. Timothy Goergen, Mrs. Christina Livers, Dr. Janet O'Hara and Mr. David Gragg were present. Mr. J. David Benenati was not present.

Staff members present: Robert Weisdack, Health Commissioner, Dan Mix, Personal Health Services Director, and Michael Tusick, Registered Sanitarian.

Others present: Scott Rendlesham, Mark Merryfield and Lindsay Guarnera.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III. Election of President and Pro-Tempore

**Mrs. Livers moved to elect Mr. Goergen as President. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Gragg moved to elect Mrs. Livers as Pro-Tempore. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

IV. Appointment of Committee Members

The Board tabled the appointment of committee members.

V. Approval of Minutes

**Mrs. Livers moved to approve the minutes for the March 18, 2013 regular Board of Health meeting as presented. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

VI. Current Expenses/Financial Report

**Mrs. Livers moved to approve the Current Expenses and Financial Reports, March 14, 2013 to April 10, 2013. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

VII. Environmental Health Program Update

a. Sewage Update

Mr. Weisdack has heard that there were over 2000 comments submitted to ODH regarding the proposed sewage rules. Many of the legislators Mr. Weisdack has spoken to have stated that the rules should be done away with completely.

Mr. Weisdack has received information from legislators that House Bill 59, which has to do with accreditation and public health futures, may be eliminated. Some of this includes regionalization of grants and required continuing education for Board of Health members.

b. General Information

Mr. Weisdack informed the Board that cost analysis are on-going for the Environmental Health programs.

There will be a meeting April 18, 2013 of the Northeast Ohio Health Commissioners District. The Director of the Ohio Department of Health was supposed to attend, but now is sending representatives instead. Mr. Weisdack will be providing information to the director and inquiring why Geauga County's information on sewage systems was not included in their studies.

Environmental Health is becoming very busy. The number of sewage permits has increased over last year.

VIII. Variance

a. Scott Rendlesham

Scott Rendlesham was present and sworn in by Mr. Goergen. Mr. Tusick was sworn in and stated his experience.

Mr. Tusick stated that this was a variance request by Scott Rendlesham for the property located at 9701 Cleveland Dr., Auburn Twp. The request involves section 3701-28-10(E0) of the Geauga County Household Sewage Disposal System Regulations, which requires a 10 foot isolation distance to a building. (Written background information was provided to the Board for consideration in this case) Discussion followed.

**Mrs. Livers moved to accept the recommendation of the Environmental Service Director that the well on the property owned by Scott Rendlesham located at 9701 Cleveland Dr., Auburn Twp. be located five feet from the foundation of the building thereby being granted a variance from our normal requirements, with the recommendation that there should be room to provide services such as pump repairs and the homeowner is advised to beware of pesticide use in order to protect the integrity of the well. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

b. Mark Merryfield

Mr. Merryfield was present and sworn in by Mr. Goergen. Mr. Tusick was sworn in again by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is a variance request by Mark Merryfield for the property located at 15430 Durkee Rd., Middlefield Twp. The request involves the section 3701-28-07(J)(16) of the Private Water Well Regulations which requires a water well to be greater than fifty feet to an underground or above ground fuel oil tank. (Written background information was provided to the Board for consideration in this case) Discussion followed.

**Mrs. Livers moved to approve the Board of Health accept the recommendation of the Environmental Health staff to approve the variance request by Mark Merryfield for the property located at 15430 Durkee Rd., Middlefield Twp. allowing an emergency well to be less than fifty feet from the house per our normal regulations that the well is situated within 35 feet from the fuel oil tank. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

IX. Administrative Hearings

a. Nicolas DiFranco, Andrea Eames, Mr. & Mrs. Roger Fugman, Nick Loze, Matthew & Katie Miller, John See, Jean Frohring, Wayne & Lynn Valentino, and Kristopher Klingmann

None of the above mentioned were present. Mr. Tusick was sworn in again by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the properties owned by Nicolas DiFranco, 10540 Auburn Rd., Chardon Twp.; Andrea Eames, 12432 Claridon Troy Rd., Claridon Twp.; Mr. & Mrs. Roger Fugman, 9821 Cleveland Dr., Auburn Twp.; Nick Loze, 13251 Hayes Rd., Huntsburg Twp.; Tri County Properties, 17080 Mayfield Rd., Huntsburg Twp.; Matthew & Katie Miller, 17890 Nauvoo Rd., Middlefield Twp.; John See, 12918 Old State Rd., Claridon Twp.; Jean Frohring, 7310 Steelwood Ln., Chester Twp.; Wayne & Lynn Valentino, 11640 Taylor Wells Rd., Claridon Twp.; and Kristopher Klingmann, 14335 Watt Rd., Russell Twp.

These cases are in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations that states, "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

**Mrs. Livers moved that a code violation exists on the properties owned by Nicolas DiFranco, 10540 Auburn Rd., Chardon Twp.; Andrea Eames, 12432 Claridon Troy Rd., Claridon Twp.; Mr. & Mrs. Roger Fugman, 9821 Cleveland Dr., Auburn Twp.; Nick Loze, 13251 Hayes Rd., Huntsburg Twp.; Tri County Properties, 17080 Mayfield Rd., Huntsburg Twp.; Matthew & Katie Miller, 17890 Nauvoo Rd., Middlefield Twp.; John See, 12918 Old State Rd., Claridon Twp.; Jean Frohring, 7310 Steelwood Ln., Chester Twp.; Wayne & Lynn Valentino, 11640 Taylor Wells Rd., Claridon Twp.; and Kristopher Klingmann, 14335 Watt Rd., Russell Twp. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Gragg moved that Nicolas DiFranco, 10540 Auburn Rd., Chardon Twp.; Andrea Eames, 12432 Claridon Troy Rd., Claridon Twp.; Mr. & Mrs. Roger Fugman, 9821 Cleveland Dr., Auburn Twp.; Nick Loze, 13251 Hayes Rd., Huntsburg Twp.; Tri County Properties, 17080 Mayfield Rd., Huntsburg Twp.; Matthew & Katie Miller, 17890 Nauvoo Rd., Middlefield Twp.; John See, 12918 Old State Rd., Claridon Twp.; Jean Frohring, 7310 Steelwood Ln., Chester Twp.; Wayne & Lynn Valentino, 11640 Taylor Wells Rd., Claridon Twp.; and Kristopher Klingmann, 14335 Watt Rd., Russell Twp. be required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

#### X. Personal Health Services Update

Disease surveillance cases are back to 12-14 cases per month after the flu cases have diminished. Typical caseloads consist of foodborne with a couple waterborne, with the majority of cases being Hepatitis C and Chlamydia. Cases are contacted to be sure they are aware of diagnosis, confirm onset dates, and to check their occupations and possible contacts as well as assuring they are being treated. Additional information is provided as needed.

##### a. Public Health Emergency Preparedness

Mr. Mix reported 2014 PHEP grant application has been submitted. Three RAND exercises have been completed, including notification drills, site activation and developing and completing an inventory pick list.

The FORT is developing foodborne outbreak polices and procedures. The members attended a workshop held at Ashtabula County Health District recently. They are also participating in a statewide web-based foodborne outbreak exercise on May 2, 2013 and an SNS training from ODH and CDC April 22-23, 2013.

The Board was asked to approve the PHEP 2014 budget in an amount not to exceed \$94,306.00. This amount is subject to approval since ODH is preparing for an 8% cut in funding.

The Board was also asked to approve a service agreement with Gillmore Security who will monitor our vaccine and SNS inventory. The contract was recently revised to include wireless communication support because of recent failures using traditional phones lines. This will increase the cost from \$15.00 to \$40.00 per month.

##### b. Nursing Services

The nursing staff provided two Amish Well Child Clinics, six children and adolescent immunization clinics and four Friday-Morning Adult clinics in January. That included physician visits for 28 children, 285 vaccinations

given to 93 children, 28 adult immunizations and 6 TB tests. The nurses also provided 44 vision screenings that resulted in providing glasses for 28 children. They also conducted blood pressure screenings.

The Board was asked to approve a budget revision for the 2013 CFHS grant and the 2014 CFHS grant both in an amount not to exceed \$66,000.00.

Mr. Mix asked the Board for approval to enter into a contract with Tuscarawas County and ODH that enables us to provide free vaccine for uninsured children under the Vaccine for Children program.

Mr. Mix also asked for approval of an agreement with St. Lucy's Parish to use the space for clinics for \$75.00 per month.

c. WIC

The WIC caseload for February was 833, which is a 1.8% decrease from March.

On April 10, 2013, President Obama requested \$7.14 billion for WIC for FY 2014. This funding level is intended to meet program needs for 8.9 million participants nationally and represents a 1.5% increase over FY 2013.

XI. Old Business

a. Annual HDAC Budget Meeting

Mr. Weisdack presented the proposed 2014 budget at the Annual HDAC Budget meeting. The persons in attendance were pleased with the budget. Mr. Weisdack asked for support for the upcoming levy.

b. Proposed Temporary Park-Camp Fee (2<sup>nd</sup> Reading)

**Mrs. Livers moved 4.13-a to approve the second reading of the proposed Temporary Park-Camp fee of \$75.00 per event. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

XII. Executive Session

**Mrs. Livers moved to adjourn for Executive Session at 8:33 pm to discuss pending litigation, personnel and Health Commissioner's evaluation. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, not present.** The meeting reconvened at 8:35 pm. Mr. Goergen stated no action was needed relative to the legal issue and one personnel matter will be dealt with at the next executive session.

XIII. New Business

**Mrs. Livers moved 4.13-b to approve the 2014 CFHS Budget in an amount not to exceed \$66,000.00. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mrs. Livers moved 4.13-c to approve the 2013 CFHS Budget Revision in an amount not to exceed \$66,000.00. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mrs. Livers moved 4.13-d to approve the 2014 PHEP Budget in an amount not to exceed \$94,306.00. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mrs. Livers moved 4.13-e to approve the Memorandum of Understanding with Tuscarawas County Health District to provide vaccines to uninsured children who attend clinics. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mrs. Livers moved 4.13-f to approve the proposed Purchase Order Authorization Limits to reflect**

current staff. Dr. O'Hara seconded the motion. After discussion, Mrs. Livers moved to amended the motion to add, "Purchases must be verified by the staff member's supervisor or the division director." Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 4.13-g to approve the revision to Section D: Classification and Compensation, Paragraph 10: Reimbursement of Expenses of the Geauga County Health District Personnel Policy Manual. Dr. O'Hara seconded the motion. Mr. Mix explained that the revision brings our current policy up to code as well as better stipulates reimbursable and non-reimbursable expenses. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 4.13-h to approve the purchase of two vehicles in an amount not to exceed \$25,000.00 each. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 4.13-i to approve the agreement with Gillmore Security to provide monitoring for secured areas and vaccine refrigerators. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

After discussion, the Board agreed to .3 mil for the levy. If the .3 mil levy passes, it is the Board's intent to eliminate the .2 mil levy immediately. This is not new money, but rather brings the health district back to what was being collected when the .2 mil levy was approved in 2009. Because home values dropped, the health district collects less money from the levy that was approved in 2009. Mrs. Livers moved 4.13-j to adopt Resolution 4-2013 requesting to put a .3 mil replacement levy on the ballot for the November 2013 election. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 4.13-k to approve the hiring of Herb Shubick as a temporary employee for not more than six months effective April 22, 2013 at a rate of \$18.00 per hour. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes. Mr. Shubick is a former Health Commissioner for Geauga County Health District.

Mrs. Livers moved 4.13-l to approve the renewal of the agreement with St. Lucy's Mission to hold immunization clinics for 2014 at a rate of \$75.00 per month pending prosecutor's approval. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

XIV. Other Business

It was recently reported that the Northeast Ohio area is not desirable for fracking.

XV. Meetings

**Regular Board of Health Meeting**, Monday, May 13, 2013 at 7:00 pm in the atrium at 470 Center St., Bldg. 8, Chardon, Ohio.

XVI. Adjournment

As there was no further business to come before the Board, Mrs. Livers moved to adjourn the meeting at 8:41 p.m.

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.  
Secretary of the Board

a