

Geauga County General Health District
Board of Health Meeting Minutes
October 15, 2012, 7:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President Pro-Tempore, called the monthly meeting of the Geauga County Board of Health to order at 7:00 p.m.

Board members present: Mr. Timothy Goergen, Mrs. Christina Livers, Dr. Janet O'Hara, and Mr. David Gragg. Mr. J. David Benenati was not present.

Staff members present: Robert Weisdack, Health Commissioner; Dan Mix, Personal Health Services Director; and Michael Tusick, Registered Sanitarian.

Others present: Teri Gordon.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III Approval of Minutes

Mrs. Livers moved to approve the minutes for the September 17, 2012 regular Board of Health meeting. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.

IV. Current Expenses/Financial Report

Mr. Gragg moved to approve the Current Expenses September 14, 2012 to October 10, 2012. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

V. Environmental Health Program Update

a. General Information

Mr. Weisdack reported that he attended the health commissioner's conference in September. Most of the meetings were in regards to becoming an accredited health department. They discussed who could become accredited and how long it would take. Many of the health districts at the meeting did not want to discuss accreditation because of all of the unknown factors. Mr. Weisdack stated he had been informed that the Ohio Department of Health was considering reducing the number of health departments based on the Public Health Futures Report. This caused many concerns with the other health districts. AOHC has denied that was their objective.

The sewage rules are completed except the vertical separation issue. The vertical separation distance still has not been discussed and addressed completely. This is very critical to Geauga County. The rules were to become effective January 1, 2013. Because they must be finalized, sent out to the local health districts for comments and then sent to JCARR for review, Mr. Weisdack has been told by a sewage committee member he does not anticipate they will become effective before March of 2013.

As of October 15, 2013 there were 205 cases of meningitis in the United States, fourteen states are involved, and fifteen people have died. This meningitis outbreak is associated with steroid injections the patients had received for back pain. Ohio has had three cases reported.

Mr. Weisdack reviewed the number and type of sewage installation permits so far this year. There is an increase over 2011. Mr. Weisdack attributes the increase to the For Sale of Property.

Mr. Weisdack has been asked by the State Auditor's office to present a seminar on gas wells November 29, 2012. The Board gave Mr. Weisdack their permission to do the presentation. Mr. Weisdack indicated that he would be doing this while he is scheduled to be on vacation. Mrs. Livers stated that Mr. Weisdack should be sure to take the vacation time he is missing.

Mr. Weisdack received the final paperwork from the Manufactured Homes Park Commission. There currently are eleven Manufactured Home Parks in Geauga County. The inspections of the park are very time consuming.

The Manufactured Homes Park Commission (MHPC) would like local health departments to sign a Memorandum of Understanding to do the inspections of the parks for them. The health departments would receive an average of \$125.00 per inspection. The MHPC would retain all license fees. Only one inspection per park will be permitted. Any re-inspection of a park would require permission from the MHPC. The local health departments would still be required to handle nuisance complaints within a park. The most the Geauga County Health District would get is \$1,600.00 per year, which does not cover the cost of doing the inspections.

We receive no funding for nuisance inspections. If there are any funds in excess of \$2,000.00 in the MHP line item, it must be remitted to the Manufactured Homes Park Commission. Mr. Weisdack is in discussion with the Auditor's office about the possibility of moving the funds we currently have.

Mr. Weisdack stated he would be giving his recommendation about the program at next month's meeting.

VI. Administrative Hearings

- a. William Lennon; Vincent Nasca & Ylenja Manno; Nora White; Tom Blair; Mark Simon; Robert & Mary Sue Yoder; David Calvin; James Grey; John & Ester Preuss; and Barry & Gloria Ober.

None of the above mentioned were present. Mr. Tusick was sworn in by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the properties owned by William Lennon, 10425 Fairmount Rd., Newbury Twp.; Vincent Nasca & Ylenja Manno, 12084 Fowlers Mill Rd., Munson Twp.; Nora White, 9939 Kinsman Rd., Newbury Twp.; Tom Blair, 13963 Main Market Rd., Troy Twp.; Mark Simon, 7925 Pear Tree Dr., Chester Twp.; Robert & Mary Sue Yoder, 17225 Reeves Rd., Parkman Twp.; David Calvin, 12684 Taylor Wells Rd., Claridon Twp.; James Grey, 10864 Thwing Rd., Chardon Twp.; John & Ester Preuss, 16401 Valley Rd., Auburn Twp.; and Barry & Gloria Ober, 7276 Wilson Mills Rd., Chester Twp.

These cases are in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations that states, "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Mrs. Livers moved that a code violation exists on the properties owned by William Lennon, 10425 Fairmount Rd., Newbury Twp.; Vincent Nasca & Ylenja Manno, 12084 Fowlers Mill Rd., Munson Twp.; Nora White, 9939 Kinsman Rd., Newbury Twp.; Tom Blair, 13963 Main Market Rd., Troy Twp.; Mark Simon, 7925 Pear Tree Dr., Chester Twp.; Robert & Mary Sue Yoder, 17225 Reeves Rd., Parkman Twp.; David Calvin, 12684 Taylor Wells Rd., Claridon Twp.; James Grey, 10864 Thwing Rd., Chardon Twp.; John & Ester Preuss, 16401 Valley Rd., Auburn Twp.; and Barry & Gloria Ober, 7276 Wilson Mills Rd., Chester Twp. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Gragg moved that William Lennon, 10425 Fairmount Rd., Newbury Twp.; Vincent Nasca & Ylenja Manno, 12084 Fowlers Mill Rd., Munson Twp.; Nora White, 9939 Kinsman Rd., Newbury Twp.;

Tom Blair, 13963 Main Market Rd., Troy Twp.; Mark Simon, 7925 Pear Tree Dr., Chester Twp.; Robert & Mary Sue Yoder, 17225 Reeves Rd., Parkman Twp.; David Calvin, 12684 Taylor Wells Rd., Claridon Twp.; James Grey, 10864 Thwing Rd., Chardon Twp.; John & Ester Preuss, 16401 Valley Rd., Auburn Twp.; and Barry & Gloria Ober, 7276 Wilson Mills Rd., Chester Twp. be required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

VII. Personal Health Services Update

a. Public Health Emergency Preparedness

Mr. Mix reported that the staff is working to develop a closed POD at Kent State Geauga Campus that will be run by the KSU student nurses. The students and staff will be participating in a flu clinic at KSU Geauga Campus on October 17, 2012. The Chardon Surgery Center has been added as a closed POD recently.

The MRC conducted a drive-thru flu shot clinic on September 9, 2012. This fulfills the requirements of the PHEP grant for engaging the MRC.

This was one of the busiest summers for communicable diseases. There were three outbreaks within Geauga County. Mr. Mix stated that the staff continues to send notices through the Geauga County Health Alert Network to keep them informed about public health events.

b. Nursing Services

The nursing staff has held a variety of flu shot clinics. Clinics are being held at the senior centers, assisted living and nursing homes, private businesses and our regular Friday morning clinics. To date, the nursing staff has given approximately 40% more flu shots than last year.

The Board was asked to approve the GY2013 Immunization Action Plan (IAP) budget for \$26,422.00. This represents a 28% decrease from 2012 funding levels. The purpose of the IAP grant is to increase childhood immunization rates in Geauga County. The goal is that 90% of children will be up-to-date on immunizations by 36 months of age. The staff also educates the public about the importance of vaccinations and to encourage physicians to become vaccine providers.

c. WIC

The WIC caseload for April was 814, which is a 1.5% decrease since August.

The new fiscal years began on October 1, 2012. Despite program cuts of nearly 18%, the staff is committed to maintaining the satellite clinics. The Middlefield clinic represents 35-40% of the caseload.

d. Continuous Quality Improvement/PHAB Accreditation

The poster presentation of the CQI project at the AOHC Fall Conference went very well. The storyboard poster was presented along with a PowerPoint presentation. Mr. Mix presented the storyboard to the Board of Health.

Mr. Weisdack stated that Mr. Mix's presentation at the AOHC meeting was very well received.

Mr. Mix stated that what the committee found was resistance by the staff. They were not resistant to improving the quality, but to the fact that they do not have the time or resources available to commit to quality. The staff has been reduced significantly in the last few years, but the same workload exists. He stated that the committee was considering selecting a department and letting them come up with a project. The CQI committee would help them with the process.

VIII. Old Business

a. Strategic Solutions Imaging Proposal

The Board was presented with another proposal from Strategic Solutions.

Mr. Weisdack stated he reviewed some files that the company scanned into a digital image. He stated that his only suggestion would be to categorize each section of the file's contents. Mr. Mix indicated that could be done. Mr. Weisdack stated that he was impressed with the digital image. He anticipates that the residents will be very happy this service.

The Board took a five-minute break.

Mrs. Livers moved 10.12-a to approve a two-year contract with SC Strategic Solutions for scanning services not to exceed \$43,500.00. Dr. O'Hara seconded the motion. Mrs. Livers inquired about the fact that the prosecutor's office said that other bids should be obtained. Mr. Mix prepared a bid. The State of Ohio has increased the competitive bid requirement to \$50,000.00, so additional bids are not required. **Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

Mrs. Livers moved 10.12-b to approve the maintenance contract with SC Strategic Solutions in an amount not to exceed \$2,500.00 per year for years 3 to 5. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

IX. Executive Session

There was no need for executive session.

X. New Business

Mrs. Livers moved 10.12-c to approve the Immunization Action Plan (IAP) budget GY 2013 in an amount not to exceed \$26,422.00. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 10.12-d to adopt resolution 5-2012 honoring Sandra Gerzeny for her years of service with the Geauga County Health District. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Dr. O'Hara moved 10.12-e to approve the transfer of \$12,000.00 from Sewage Hospitalization and \$9,500.00 from Sewage Equipment to Board of Health Other Expense. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mrs. Livers moved 10.12-f to acknowledge the hiring of Pauline Loveland as Fiscal Coordinator at a rate of \$18.50 per hour with a \$.50 increase after a successful 120-day probation period evaluation. The start date for Ms. Loveland is October 29, 2012. Mr. Gragg seconded the motion. Mr. Weisdack stated he had 46 resumes submitted. He stated that he feels comfortable that this individual should be able to handle the job. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

XI. Other Business

A member of the audience asked what it means to be accredited. Mr. Weisdack and Mr. Mix provided a brief explanation as to the accreditation process.

XII. Meetings

The regular meeting of the Board is scheduled for Tuesday, November 13, 2012 at 7:00 p.m., in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.

XIV. Adjournment

As there was no further business to come before the Board, **Mrs. Livers moved to adjourn the meeting. Mr. Gragg seconded the motion.**

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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