

Geauga County General Health District  
Board of Health Meeting Minutes  
November 13, 2012, 7:00 p.m.  
Geauga County Health District Office  
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Timothy Goergen, President Pro-Tempore, called the monthly meeting of the Geauga County Board of Health to order at 7:00 p.m.

Board members present: Mr. Timothy Goergen, Mrs. Christina Livers, Dr. Janet O'Hara, and Mr. David Gragg. Mr. J. David Benenati was not present.

Staff members present: Robert Weisdack, Health Commissioner; Dan Mix, Personal Health Services Director; and Michael Tusick, Registered Sanitarian.

Others present: Sarina Delzappo, Anthony Davis, Michael Spies and three others were present.

II. Pledge of Allegiance

Mr. Goergen asked everyone to stand and recite the Pledge of Allegiance.

III Approval of Minutes

**Mrs. Livers moved to approve the minutes for the October 15, 2012 regular Board of Health meeting with the following correction: Change the date under meetings from Monday, November 13, 2012 to Tuesday, November 13, 2012. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; and Mr. Gragg, yes.**

IV. Current Expenses/Financial Report

**Mr. Gragg moved to approve the Current Expenses October 12, 2012 to November 2, 2012. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

V. Environmental Health Program Update

a. General Information

Mr. Weisdack recently listened to a webinar from the Ohio Department of Health regarding the sewage rules. It was announced that a section was being added to the rules, which would allow a homeowner to have a gray-water system to recycle the sink and bath water. This system would be limited to 60 gallons per day. The homeowner would design the system but the sanitarian would be required to approve the design of how the system would shut off after it reaches the 60-gallon per day maximum.

There was a long discussion about curtain drains during the webinar. It appears that an engineer will have to design the curtain drain with the new rules. Another change would require a homeowner with a drywell be ordered to immediately install a new sewage system. Mr. Weisdack stated that he and his colleagues are very worried about the residents being over-regulated.

In addition, soil professionals would not be required to be registered. Mr. Weisdack expressed great concern about this.

Based on what Mr. Weisdack has heard, the vertical separation distance will be at eighteen inches.

Once the rules are finished, they will be sent to the local health districts for review and comments. Mr. Weisdack is hopeful that ODH will listen to those comments. Mr. Weisdack has been told by a member of the sewage committee that they do not anticipate the rules will become effective before March of 2013.

The Public Health Futures report has been presented to the legislators for review and action. Mr. Weisdack is unsure how long it will take or what action may be taken. Mr. Weisdack will be providing testimony at the Senate if comments are to be taken. It appears that some of the smaller health districts may be forced to combine with larger health districts.

Mr. Weisdack reviewed the number and type of sewage installation permits so far this year. Installation of systems will be slowing down due to weather conditions.

December 1, 2012 the Manufactured Home Park Commission will be taking over the program. Mr. Weisdack presented a resolution to the Board in which the Geauga County Health District exercises the right of first refusal to enter into a contract with the MHPC.

There were several Kent State University students in the audience. Mr. Weisdack gave a brief description of some of the services and challenges the Geauga County Health District faces.

## VI. Administrative Hearings

### a. Thomas Boyce, Woodrow & Lois Hoover, Suzanne Carlson & Abigail Gaunt

None of the above mentioned were present. Mr. Tusick was sworn in by Mr. Goergen and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the properties owned by Thomas Boyce, 12220 Madison Rd., Huntsburg Twp., Woodrow & Lois Hoover, 16476 Mayfield Rd., Huntsburg Twp., Suzanne Carlson & Abigail Gaunt, 16814 Whitney Rd., Montville Twp.

These cases are in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations that states, "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

**Mrs. Livers moved that a code violation exists on the properties owned by Thomas Boyce, 12220 Madison Rd., Huntsburg Twp., Woodrow & Lois Hoover, 16476 Mayfield Rd., Huntsburg Twp., Suzanne Carlson & Abigail Gaunt, 16814 Whitney Rd., Montville Twp. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Dr. O'Hara moved that Thomas Boyce, 12220 Madison Rd., Huntsburg Twp., Woodrow & Lois Hoover, 16476 Mayfield Rd., Huntsburg Twp., Suzanne Carlson & Abigail Gaunt, 16814 Whitney Rd., Montville Twp. be required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow this order will result in referral to the Prosecutor's office for legal action. Mrs. Livers seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

b. Troy Apartments/Larry Tucky, A & C Development Co. LLC, Word of Grace Church/Doug Dawson, Bridge Road Apartments/Walter Parnaby, Unity Church of Christianity, Teichman Financial, Bainbridge Community United Church, Sports Haven/Michael Zappia, Creative Mold, JD Properties, Car Lot, Riverwalk/Shandor Gardens/Marybeth Lillick, Geauga Farms Country Meats, Psychologist/Margaret Lahner, Mountain View Apts. 1-6, Mountain View Apts. 7-8, Mulberry Apt./DBR Properties, Grace Lutheran, Cianfagione Commercial Building, and Metro Machine & Tool

None of the above mentioned were present. Mr. Tusick was sworn in again by Mr. Goergen. Mr. Tusick stated that this is an alleged code violation to the properties owned by Troy Apartments/Larry Tucky,

17968 Claridon Troy Rd., Troy Twp., A & C Development Co. LLC, 13940 GAR Hwy., Hambden Twp., and Word of Grace Church/Doug Dawson, 9021 Mayfield Rd., Chester Twp., Bridge Road Apartments/Walter Parnaby, 16770 Bridge Rd., Middlefield Twp., Unity Church of Christianity, 7887 Chalet Dr., Chester Twp., Teichman Financial, 11630 Chillicothe Rd., Chester Twp., Bainbridge Community United Church, 17751 Chillicothe Rd., Bainbridge Twp., Sports Haven/Michael Zappia, 9887 Kinsman Rd., Newbury Twp., Creative Mold, 10385 Kinsman Rd., Newbury Twp., JD Properties, 10390 Kinsman Rd., Newbury Twp., Car Lot, 11423 Kinsman Rd., Newbury Twp., Riverwalk/Shandor Gardens/Marybeth Lillick, 13468 Main Market Rd., Troy Twp., Geauga Farms Country Meats, 14312 Main Market Rd., Troy Twp., Psychologist/Margaret Lahner, 8825 Mayfield Rd., Chester Twp., Mountain View Apts. 1-6/Tom Swank, 10623 Mitchells Mill Rd., Chardon Twp., Mountain View Apts. 7-8/Tom Swank, 10623 Mitchells Mill Rd., Chardon Twp., Mulberry Apt./DBR Properties, 7049 Mulberry Rd., Chester Twp., Grace Lutheran, 8091 Plank Rd., Thompson Twp., Cianfaglione Commercial Building, 13933 Rock Creek Rd., Hambden Twp., and Metro Machine & Tool, 10051 Stafford Rd., Auburn Twp.

These cases are in regards to the following sections of Article V, of the Geauga County Health District Semi-Public Sewage Disposal System Regulations, which states:

Section 52.05.02: "APPLICATION – Any person, firm, association, or corporation who, subsequent to the first day of September of that year, has intent of operating a semi-public sewage disposal system must obtain an inspection certificate from the Geauga County Health Department."

Section 52.05.04: "CERTIFICATE ISSUANCE – Certificate renewal forms will be mailed the last week of July. Owners of the property are responsible for returning the completed form and proper payment to the Geauga County Health Department by the filing deadline of September 1 of that year. All applications post marked later than the September 1 date shall be regarded as late and be subject to a 25% late fee. The fee schedule shall be adopted by the Geauga County Board of Health."

The owner of these properties has failed to make payment for the operational/inspection certificate for their Semi-Public Sewage Disposal System for the 2012-2013 certificate year. Discussion followed.

**Mrs. Livers moved that a code violation exists at the properties owned by Troy Apartments/Larry Tucky, 17968 Claridon Troy Rd., Troy Twp., A & C Development Co. LLC, 13940 GAR Hwy., Hambden Twp., and Word of Grace Church/Doug Dawson, 9021 Mayfield Rd., Chester Twp., Bridge Road Apartments/Walter Parnaby, 16770 Bridge Rd., Middlefield Twp., Unity Church of Christianity, 7887 Chalet Dr., Chester Twp., Teichman Financial, 11630 Chillicothe Rd., Chester Twp., Bainbridge Community United Church, 17751 Chillicothe Rd., Bainbridge Twp., Sports Haven/Michael Zappia, 9887 Kinsman Rd., Newbury Twp., Creative Mold, 10385 Kinsman Rd., Newbury Twp., JD Properties, 10390 Kinsman Rd., Newbury Twp., Car Lot, 11423 Kinsman Rd., Newbury Twp., Riverwalk/Shandor Gardens/Marybeth Lillick, 13468 Main Market Rd., Troy Twp., Geauga Farms Country Meats, 14312 Main Market Rd., Troy Twp., Psychologist/Margaret Lahner, 8825 Mayfield Rd., Chester Twp., Mountain View Apts. 1-6/Tom Swank, 10623 Mitchells Mill Rd., Chardon Twp., Mountain View Apts. 7-8/Tom Swank, 10623 Mitchells Mill Rd., Chardon Twp., Mulberry Apt./DBR Properties, 7049 Mulberry Rd., Chester Twp., Grace Lutheran, 8091 Plank Rd., Thompson Twp., Cianfaglione Commercial Building, 13933 Rock Creek Rd., Hambden Twp., and Metro Machine & Tool, 10051 Stafford Rd., Auburn Twp. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Gragg moved that Troy Apartments/Larry Tucky, 17968 Claridon Troy Rd., Troy Twp., A & C Development Co. LLC, 13940 GAR Hwy., Hambden Twp., and Word of Grace Church/Doug Dawson, 9021 Mayfield Rd., Chester Twp., Bridge Road Apartments/Walter Parnaby, 16770 Bridge Rd., Middlefield Twp., Unity Church of Christianity, 7887 Chalet Dr., Chester Twp., Teichman Financial, 11630 Chillicothe Rd., Chester Twp., Bainbridge Community United Church, 17751 Chillicothe Rd., Bainbridge Twp., Sports Haven/Michael Zappia, 9887 Kinsman Rd., Newbury Twp., Creative Mold, 10385 Kinsman Rd., Newbury Twp., JD Properties, 10390 Kinsman Rd., Newbury Twp., Car Lot, 11423 Kinsman Rd., Newbury Twp., Riverwalk/Shandor Gardens/Marybeth Lillick, 13468 Main Market Rd., Troy Twp., Geauga Farms Country Meats, 14312 Main Market Rd., Troy Twp., Psychologist/Margaret Lahner, 8825 Mayfield Rd., Chester Twp., Mountain View Apts. 1-6/Tom Swank, 10623 Mitchells Mill Rd., Chardon Twp., Mountain View Apts. 7-8/Tom Swank, 10623 Mitchells Mill Rd., Chardon Twp., Mulberry Apt./DBR Properties, 7049 Mulberry Rd., Chester Twp., Grace Lutheran, 8091 Plank Rd., Thompson Twp., Cianfaglione Commercial Building, 13933 Rock Creek Rd., Hambden Twp., and Metro Machine & Tool,**

**10051 Stafford Rd., Auburn Twp. be required to make application and pay for the annual permit and any associated late fees to operate a semi-public sewage treatment system within 30 days of receipt of Board order. Failure to do so will result in referral to the prosecutor's office for legal action. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

VII. Personal Health Services Update

a. Public Health Emergency Preparedness

Mr. Mix reported that the staff is working with the Geauga County Sheriff's Dept. to complete security assessments of all open POD facilities. This is a requirement that needs to be completed for the annual SNS Assessment.

Memorandums of Understanding have been executed with the Chardon Surgery Center and Kent State Geauga. These partnerships will enable the health district to set up closed POD sites for students and families at KSU, and staff and family at the Chardon Surgery Center. Additional Memorandums of Understanding are being drafted on with Geauga County Commissioners and Department of Water Resources. The MOU would allow us to use the Water Resources building on Merritt Dr. as a warehouse location for SNS supplies. This facility has a loading dock, building security, and on-site staff and vehicles, if needed, and is centrally located.

The staff has been using remaining funding from the 2012 PHEP grant to replenish expired POD supplies and building an inventory for at least four POD sites.

On October 16, 2012, the first meeting of our FORT (Foodborne Outbreak Response Team) took place. This came as a result of the two foodborne outbreaks in Geauga County this year. Meetings will be held monthly and are focusing on reviewing plans and procedures for foodborne outbreak response.

b. Nursing Services

The flu shot clinics for this year have been completed. The Geauga County Health District provided 10% more shots than last year. Flu vaccine will continue to be provided at the regular Friday morning clinics.

Mr. Mix reported that children's vaccinations have increased this year. As of October, the staff has provided as many vaccines this year as was provided in all of 2011. Adult immunizations have also surpassed last year's total by 48%.

c. WIC

The WIC caseload for October was 824, which is a 1.5% increase since September.

Because of budget cuts, the staff has adjusted their hours. The WIC clerk will be working for the Board every Friday. Peggy Herman has cut one day per month from her schedule.

d. Continuous Quality Improvement/PHAB Accreditation

The Legislative Committee on Public Health Futures published a report of recommendations to the Governor's office. Mr. Mix provided a copy to the Board. From the eleven recommendations made, three are significant to the health district.

The first is Performance Standards and Accreditation. All local health districts shall meet PHAB eligibility within five years. This is the approach we have taken to be accreditation ready. The Geauga County Health District has completed the Community Health Assessment, prepared a Community Health Improvement Plan and conducted CQI activities. The next action is to create a Strategic Plan. We will then be able to adopt plans for each department and program and show how these programs are meeting the corporate plan.

The next recommendation is Reimbursable Services. The Ohio Department of Insurance should work to enhance the ability of the local health districts to contract and credential with private payers and Medicaid for

services. This recommendation is not be interpreted as supporting new legislative mandates or the placing of mandates upon local health districts. Although it is not a mandate, ODH has indicated we are not to provide free vaccine to clients with insurance or are covered by Medicare/Medicaid. Clients are required to provide proof of insurance or proof of not having insurance.

The third recommendation is Boards of Health. Local health district board members shall participate in continuing education requirements related to public health practice, ethics and governance.

Mr. Weisdack briefly described some examples of unfunded mandates to the KSU students.

Mr. Mix reported on the EH scanning project. He stated that on November 16, 2012 the inactive records would be removed from the office by the scanning company. Any active files will remain in the office. It should take eight weeks to scan all of the records. After it is complete, the company would return on an "as-needed" basis to remove files that have been completed.

Mr. Mix said that the scanning would be evaluated over the next year. At that time, he will ask the Board to make records available to the public. The Board asked Mr. Weisdack to have the prosecutor make a determination whether field notes are public record or not. The company has assured us that we will have a 24-hour turn around time for any permit information that is requested after the files are taken but before the scanning is completed.

VIII. Old Business

a. Resolution 6-2012- Manufactured Home Parks Commission

Mr. Weisdack calculated the cost associated with doing the MHP program. Based on what the Manufactured Home Park Commission has indicated they would reimburse the health district to do the inspections; we would not be able to cover our costs. Mr. Weisdack does not recommend the Geauga County Health District enter into a Memorandum of Understanding with the Manufactured Home Parks Commission.

**Mrs. Livers moved 11.12-a to adopt Resolution 6-2012 which is in regards to the Geauga County Health District exercising its Right to First Refusal regarding performing inspections at Manufactured Home Parks. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

IX. Executive Session

There was no need for executive session.

X. New Business

**Mrs. Livers moved 11.12-b to approve the participation in the county commissioner's insurance program and continue employee contribution at the same rate as 2012. Mr. Gragg seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.** The Board asked Mr. Weisdack to be sure that the staff is informed.

**Mrs. Livers moved 11.12-c to approve the Manufactured Home Park Fund budget revision as presented. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mrs. Livers moved 11.12-d to approve the transfer of \$12,500.00 from the Manufactured Home Park fund to the Board of Health Salary fund. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Goergen, yes; Mrs. Livers, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

XI. Other Business

Mr. Weisdack provided the Board with an update on Mr. Benenati.

XII. Meetings

**The regular meeting of the Board is scheduled for Monday, December 17, 2012 at 7:00 p.m., in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.**

XIV. Adjournment

As there was no further business to come before the Board, **Mr. Goergen adjourned the meeting at 8:43 pm.**

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.  
Secretary of the Board

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