

Geauga County General Health District  
Board of Health Meeting Minutes  
April 16, 2012, 7:00 p.m.  
Geauga County Health District Office  
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. J. David Benenati, President, called the monthly meeting of the Geauga County Board of Health to order at 7:03 p.m.

Board members present: Mr. J. David Benenati, Mr. Timothy Goergen, Dr. Janet O'Hara, and Mr. David Gragg. Mrs. Christina Livers was not present.

Staff members present: Robert Weisdack, Health Commissioner, Daniel Mix, Personal Health Services Director and Michael Tusick, Registered Sanitarian.

Others present: There were no guests present.

II. Pledge of Allegiance

Mr. Benenati asked everyone to stand and recite the Pledge of Allegiance.

III. Welcome David Gragg

The Board welcomed Mr. Gragg to the Geauga County Health District. Mr. Gragg is from Newbury Township. Mr. Gragg provided the Board with some background information on himself and his family. The Board and Mr. Weisdack provided information to Mr. Gragg as well.

IV. Election of President and Pro-Tempore

**Mr. Goergen moved to nominate Mr. Benenati as President of the Geauga County Board of Health. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Benenati moved to nominate Mr. Goergen as Pro-Tempore of the Geauga County Board of health. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

V. Appointment of Committee Members

Mr. Goergen moved to table the appointment of committee members until such need arises. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

VI. Approval of Minutes

**Mr. Goergen moved to approve the minutes for the March 19, 2012 regular Board of Health meeting. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

VII. Current Expenses/Financial Report

**Mr. Goergen moved to approve the Current Expenses March 15, 2012 to April 11, 2012. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

VIII. Environmental Health Program Update

a. General Information

Mr. Weisdack provided Mr. Gragg with details about the packet of information that the Board members receive every month prior to the regular monthly meeting.

Mr. Weisdack stated he would be bringing a proposal for staff salary increases to the Board next month.

A plaque of appreciation to Ms. Eppich is being made. Mr. Weisdack will ask Ms. Eppich to come to a future meeting so that the Board may present it to her.

b. SB110 (proposed)

Mr. Weisdack stated this bill is in regards to dangerous wild animals and exotic animals. This bill was presented with the jurisdiction being with The Department of Natural Resources. The bill names the local health districts as part of their team if the Board of Health consents to it. The Board of Health would be compensated by payment through a special fund. Mr. Weisdack and Mr. Tusick discussed the possibility of entering into the agreement. Their recommendation is that the Geauga County Health District not become involved in this partnership. The Board agreed that this is not a venture for the Geauga County Health District.

c. Public Health-Futures

Mr. Weisdack distributed information on Public Health Futures. He stated that the Ohio Department of Health is considering reducing the amount of city health departments within the state. They are proposing that the county health departments absorb the city health departments. ODH indicated this would aid in the distribution of grant funds and the reduction of government. Legislation is being proposed that would redefine the way a health department is formed. Mr. Weisdack stated that he foresees this as the beginning of regionalization of the local health districts.

d. USDA Wildlife

USDA sent a memo recently stating that of all the wildlife collected for surveillance within Ohio, there were only two positive raccoons. These were located in Trumbull County.

IX. Administrative Hearings

a. Erik Beck, Scott & Brianna Halloran, Number One Grace, LLC, Richard Koncler, Stephen Baldwin, Patrick McVey, Jeffrey Toth, Matthew Komendat & Tiffany Meyers, and Tomaz Trivissono

Mr. Tusick stated that this is an alleged code violation to the properties owned by Erik Beck, 8310 Cloveridge Rd., Russell Twp., Scott & Brianna Halloran, 13599 County Line Rd., Russell Twp., Number One Grace, LLC, 8032 Kinsman Rd., Russell Twp., Richard Koncler, 9961 Mayfield Rd., Munson Twp., Stephen Baldwin, 18497 Mumford Rd., Troy Twp., Patrick McVey, 15226 Munn Rd., Newbury Twp., Jeffrey Toth, 12618 Rockhaven Rd., Munson Twp., Matthew Komendat & Tiffany Meyers, 15463 Thompson Rd., Thompson Twp., and Tomaz Trivissono, 7598 Wilson Mills Rd., Chester Twp.

These cases are in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations that states, "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

**Mr. Goergen moved that a code violation exists on the properties owned by Erik Beck, 8310 Cloveridge Rd., Russell Twp., Scott & Brianna Halloran, 13599 County Line Rd., Russell Twp., Number One Grace, LLC, 8032 Kinsman Rd., Russell Twp., Richard Koncler, 9961 Mayfield Rd., Munson Twp., Stephen Baldwin, 18497 Mumford Rd., Troy Twp., Patrick McVey, 15226 Munn Rd., Newbury Twp.,**

Jeffrey Toth, 12618 Rockhaven Rd., Munson Twp., Matthew Komendat & Tiffany Meyers, 15463 Thompson Rd., Thompson Twp., and Tomaz Trivissono, 7598 Wilson Mills Rd., Chester Twp. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

Mr. Goergen moved that Erik Beck, 8310 Cloveridge Rd., Russell Twp., Scott & Brianna Halloran, 13599 County Line Rd., Russell Twp., Number One Grace, LLC, 8032 Kinsman Rd., Russell Twp., Richard Koncler, 9961 Mayfield Rd., Munson Twp., Stephen Baldwin, 18497 Mumford Rd., Troy Twp., Patrick McVey, 15226 Munn Rd., Newbury Twp., Jeffrey Toth, 12618 Rockhaven Rd., Munson Twp., Matthew Komendat & Tiffany Meyers, 15463 Thompson Rd., Thompson Twp., and Tomaz Trivissono, 7598 Wilson Mills Rd., Chester Twp. be required to make application, pay for, schedule, and complete a For Sale of Property evaluation and/or obtain the necessary permits and install a new sewage disposal system within 30 days of receipt of Board order. Failure to follow these orders will result in referral to the prosecutor's office for legal action. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.

X. Personal Health Services Update

a. Public Health Emergency Preparedness

The first assessment by the CDC has been delayed until June 12 due to scheduling conflicts with the City of Cleveland, Cuyahoga County and CDC.

The Board was asked to approve a revised GY2012 PHEP budget. This represents an increase of \$23,327.00. These funds come from excess ODH preparedness funds. The funds will be used to pay for a portion of the salaries for the nursing director, fiscal coordinator and assistant emergency planner. Supplies will also be purchased with these funds.

The Board was also asked to approve the GY2013 PHEP budget. This budget reflects a \$4,512.00 increase over anticipated funds.

b. Nursing Services

The staff continues to develop learning opportunities for KSU Geauga nursing students. Currently, the staff is working with the students to give them a better understanding of public health emergency preparedness and response. This will include building a point-of-distribution (POD).

We have not offered seasonal flu vaccine clinics at the Department on Aging for several years. The staff has been working with the Department on Aging to resume having those clinics.

The Board was asked to approve the GY2013 CFHS grant. The grant will provide the same funding level as in 2012. These funds will enable us to conduct twenty-four Amish Well Child clinics to serve 180 new Amish children under one year old and 120 follow-up children over one year old.

The Board was asked to approve a contract with UH Medical Practice for provision of physician services at the Amish Well Child clinics.

Mr. Mix stated he would be attending the Medicaid/Insurance Billing and Compliance Seminar hosted by the Ohio Public Health Association on April 24, 2012. This seminar will provide information on how changing policies and regulations will affect the health district's immunization programs.

c. WIC

The caseload for March was 817. This is a significant decrease from February, which was 851. Mr. Mix will be meeting with the WIC Coordinator to discuss this decrease.

d. Community Health Assessments and State Health Assessments

Mr. Mix reviewed the County Health Rankings with the Board. Geauga ranked second out of 88 counties in Ohio.

The final Community Health Assessment report will be presented April 18, 2012 at 1:00 pm at the Public Library Administration Building. Mr. Mix stated he hoped some of the Board members would be able to attend.

Mr. Mix participated in two State Health Improvement Plan (SHIP) meetings in March. The committee has identified eleven priorities in three groups including health improvement, service improvement and operational improvement. For each priority, they developed goals, strategies and action steps. Over the summer, the committee will meet in workgroups to improve communication and collaboration with the many agencies already involved. Mr. Mix will be on the workforce development committee.

e. Continuous Quality Improvement/PHAB Accreditation

We have been awarded a second CQI grant for \$10,000.00. Mr. Mix attended training in Columbus on March 21. The CQI committee will address PHAB accreditation standards again this year. This year's project will be to improve our communications with the public. This will include the Geauga County Health District website, news media and printed material. Currently, there are no procedures on how we communicate with the public.

XI. Old Business

a. 2013 Geauga County Health District Budget

Mr. Weisdack presented the budget to the HDAC in March. There was no inside assessments. On May 1, 2012, Mr. Weisdack will meet with the Budget Commission to get their approval.

XII. Executive Session

**Dr. O'Hara moved to adjourn for Executive Session at 8:35 pm to discuss pending legal cases. Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.** The Board returned from Executive Session at 8:40 pm. There was no action taken as a result of the discussion of pending legal cases. Mr. Goergen moved to adjourn for Executive Session to discuss the Health Commissioner's evaluation. **Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.** The meeting reconvened at 8:50 pm. As a result of discussion about the Health Commissioner's evaluation during Executive Session, **Mr. Goergen moved 4.12-g to recommend a 5% increase in Mr. Weisdack's salary retroactive until February 1, 2012. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.** Mr. Weisdack stated that the date may have to change due to the payroll periods. He will check with Mrs. Gerzeny. Mr. Weisdack also thanked the Board for their continued support.

XIII. New Business

**Mr. Goergen moved 4.12-a to approve the PHEP Budget Revision GY2012 in an amount not to exceed \$113,121.00. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Goergen moved 4.12-b to approve the PHEB Budget GY2013 in an amount not to exceed \$94,306.00. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Goergen moved 4.12-c to adopt and approve the CFHS 2013 Budget in an amount not to exceed \$66,000.00. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Goergen moved 4.12-d to approve the contract with University Hospital Medical Practice, which allows UHMP to provide physician services. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Goergen moved 4.12-e to allow the hiring of temporary employees for a time period not to exceed 6 months per Geauga County Health District Personnel Policy Manual with hours to be at the discretion of the Health Commissioner. Rate of pay will be the current hourly rate at time of execution. Dr. O'Hara seconded the motion. Mr. Weisdack stated that Mr. Tusick and the other EH staff and have discussed the need for assistance with some of the state mandated programs. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

**Mr. Goergen moved 4.12-f to adopt Resolution 2-2012 honoring Geauga County Health District volunteers. Dr. O'Hara seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. O'Hara, yes; and Mr. Gragg, yes.**

XIV. Other Business

There was no other business.

XV. Meetings

**The regular meeting of the Board is scheduled for Monday, May 21, 2012 at 7:00 p.m., in the meeting room of 470 Center St., Bldg. 8, Chardon, Ohio.**

XVI. Adjournment

**As there was no further business to come before the Board, Mr. Goergen moved to adjourn the meeting. Dr. O'Hara seconded the motion. Motion carried.**

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.  
Secretary of the Board

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